

To: HLWW School Board

From: Jennifer Olson

Date: March 10, 2025

RE: FMLA Request

I received a letter requesting an FMLA leave from Heather Johnson, teacher at Humphrey Elementary. The time requested for leave is to start on April 16, 2025 and continue through May 30, 2025, returning for the last staff day and wrap up necessary to close the year. It is my recommendation that it be approved as written.

Thank you for your consideration.