

WORK SESSION MEETING

Monday, July 28, 2025

The Monday, July 28, 2025 School Board Work Session meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:02 pm. by Chairperson B Borrell. After the pledge of allegiance, roll was taken with the following members present: B Borrell, Koch, Bauman, Marketon, Mulvihill, Puncochar and J Borrell. Also present were Superintendent Dan Edwards, Ed. D and Board Secretary Marilyn Greeley.

(Item IV) Koch recommended approval of the agenda; Bauman seconded; passed unanimously.

(Item V, Subd. A) Superintendent Edwards discussed team building, communication protocols, reviewed a six-month entry plan, and discussed a superintendent evaluation plan.

(Item V, Subd. B) The board reviewed and discussed school board committees and determined how often they are or should meet and how they want them to take shape going forward.

(Item V, Subd. C) The board discussed implementing a freshman only orientation day on the first day of school effective September 2, 2025, and grades 10-12 would start school on September 3, 2025.

Koch recommended approval of a freshmen/9th grade orientation day effective the 2025-26 school year, September 2, 2025; Bauman seconded; passed unanimously.

(Item V, Subd. D) Koch reviewed the updates for the six directors regarding the removal of cash in lieu language related to health care coverage to be in compliance with our insurance carriers' requirements.

J Borrell recommended approval of the Community Education Director contract; Mulvihill seconded; passed unanimously.

(Item V, Subd. E) Koch recommended approval of the Finance Director/Business Manager contract; J Borrell seconded; passed unanimously.

(Item V, Subd. F) Marketon recommended approval of the Technology Director contract; Koch seconded; passed unanimously.

(Item V, Subd. G) Koch recommended approval of the Activities Director Contract; Bauman seconded; those in favor: Koch, Bauman, Marketon, Mulvihill, J Borrell and B Borrell; opposed: none; abstaining: Puncochar; passed by majority.

(Item V, Subd. H) Marketon recommended approval of the Buildings & Grounds Director contract; Koch seconded; passed unanimously.

(Item V, Subd. I) Bauman recommended approval of the Food Service Director contract; J Borrell seconded; passed unanimously.

(Item V, Subd. J) Superintendent Edwards and Business Manager Tormanen reviewed the 2025-26 budget and LTFM budget. Tormanen also reviewed past, present and future information about enrollment, funding sources and school finance.

WORK SESSION MEETING

Monday, July 28, 2025

Page 2

J Borrell left at 8:34pm; returned at 8:36pm

KK thank you for the visualization of all of this information.

(Item V, Subd. K) B Borrell indicated in the interest of time we will skip over any recognitions for this meeting. The board members agreed.

(Item VI, Subd. A) Upcoming Board Member Event Appearances:

Calendar Link

New Teacher Workshop August 20-evening & 21-during the day

Back to school workshop days August 25-28

High School/Middle School Open house-August 27-4-8pm

High School Freshman orientation day-Sept 2

Elementary Welcome Back Days September 2-3

Leaders in Education Excellence (LEEA) End of October-Resource Training @ 4:30pm

Educational Support Staff (ESS) mid-November-Resource Training @ 4:30pm

Students of Excellence mid-end of April-Resource Training @ 4:30pm

(Item VI, Subd. B) There was nothing new to report.

(Item VII) Next Meeting Dates:

Regular Board Meeting-Monday August 11, 2025 6:30 pm HLWW HS Media Center--

Work Session Meeting-Monday August 25, 2025 6:30 pm HLWW HS Media Center

(Item VIII) Items for next meeting

Regular Meeting:

- Bill Reader for July-Marketon
- Bill Reader for August-Mulvihill
- Bill Reader for September-Puncochar
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Approve Handbook Changes
- Discuss Student Board Meeting Representative

B Borrell adjourned the meeting at 9:02 pm.

Respectfully submitted,

Katie Koch, Clerk