

Memorandum



June 16, 2026

To: Monica Kelsey-Brown
Board of Education

From: Deanne Lensert
Principal

RE: MSAN STUDENT CONFERENCE
NOVEMBER 4-7, 2026

Please accept this request for the high school MSAN advisors, Christy Sheppleman and Marion Moffett to accompany 10-15 students to the high school conference on November 4-7, 2026 in Warrensville Heights, OH.

Details of the trip are as follows:

- **Location:** Warrensville Heights, OH
- **Hotel:** Cleveland Marriott East, 26300 Harvard Road, Warrensville Heights, OH
- **Room Cost:** \$165 per night (single/double occupancy)
- **Conference Registration:** The district receives ten (10) discounted registrations at \$100 per person as part of our dues. Additional attendees beyond the initial ten will be charged a full registration fee of \$425 per person.
- **Chaperones:** Christy Sheppleman, Marion Moffett, and one other staff member (TBD).

MSAN's mission is to build the capacity of students and educators to improve the educational experiences and outcomes of students of color by learning and leading together.

This conference offers a valuable educational experience for our students. Students learn, network, and work within school and district teams to develop an action plan for change. It also offers professional enrichment opportunities for staff attending.

Because this trip involves out-of-state travel and overnight accommodations, it requires formal approval from the Board. I fully support this request and respectfully ask that you grant permission for the advisors to accompany the students.

Thank you for your consideration.

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Changing the Narrative: Today's Students, Tomorrow's Leaders – Nov. 4–7, 2026

Wednesday, Nov. 4, 2026

3:30-5:30 p.m.	Registration
5:30 p.m.	Welcome & Dinner
7:00 p.m.	Keynote Speaker
8:00 p.m.	Ice Breakers
9:00 p.m.	Roll Call of MSAN Districts
10:00 p.m.	Late Night Snacks

Thursday, Nov. 5, 2026

8:00 a.m.	Breakfast
9:00 a.m.	Depart for University Tours
9:30 a.m.	University Tours & Lunch
1:00 p.m.	Depart for Rock N Roll Hall of Fame
1:30 p.m.	Tour Rock N Roll Hall of Fame
5:00 p.m.	Break and Refresh
6:00 p.m.	Dinner
7:00 p.m.	Alumni Panel
8:00 p.m.	MSAN Got Talent
10:00 p.m.	Late Night Snacks

Friday, Nov. 6, 2026

8:00 a.m.	Breakfast
9:00 a.m.	Action Planning Presentation and Instructions
10:00 a.m.	Action Planning
12:00 p.m.	Lunch
1:30 p.m.	Student Action Planning
4:00 p.m.	Action Plan Report Out
6:00 p.m.	Dinner
7:00 p.m.	Break
8:00 p.m.	Dance
10:00 p.m.	Late Night Sundae Bar

Saturday, Nov. 7, 2026

8:00 a.m.	Breakfast, Evaluations, & Closing Reflections
9:30 a.m.	Farewells & Departures