OFFICIAL MINUTES: AUSTIN SCHOOL BOARD **SPECIAL MEETING**

Independent School District No. 492
Monday, June 22, 2026 4:00 pm
District Office Conference Room
401 Third Avenue NW, Austin, MN

MEMBERS PRESENT: Carolyn Dube, Robert Hartman, Cece Kroc (4:04 pm), Don Leathers, Carol McAlister, Peggy Young (4:10 pm), Dan Zielke, Superintendent Dr. Joey Page

MEMBERS ABSENT: None

MEETING CALLED TO ORDER: Chairperson Dube called the meeting to order at 4:00 p.m. in the District Office Conference Room at Austin High School.

AGENDA APPROVED: A motion was made by McAlister, seconded by Hartman and carried unanimously to approve the agenda as presented.

COORDINATED EARLY INTERVENING SERVICES OVERVIEW: Executive Director of Special Services Dr. Sarah Knudsen provided an overview of Coordinated Early Intervening Services (CEIS) as required under IDEA Section 618(d)(2)(C) for the FY26 mandatory CEIS grant period.

2026-27 ADOPTED BUDGET APPROVED: A motion was made by Zielke, seconded by McAlister and carried unanimously to approve the 2026-27 adopted budget as presented by Executive Director of Finance Todd Lechtenberg. The 6/30/27 budgeted fund balance is $20,353,981.71 or 12.24% which meets the Fund Balance Policy 714 requiring an unassigned operating fund balance of 8.33%.

(A COPY OF THE 26-27 BUDGETED REVENUES/EXPENDITURES IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

FY28 LTFM PLAN APPROVED: Hartman made a motion, seconded by Leathers and carried unanimously to approve the FY28 Long-term Facilities Maintenance Ten-Year Plan as presented by Todd Lechtenberg.

(A COPY OF THE PLAN IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

WORKERS' COMPENSATION INSURANCE RENEWAL APPROVED: A motion was made by Kroc, seconded by Zielke and carried unanimously to approve the workers' compensation insurance renewal with SFM Mutual Insurance Company at a cost of $357,620.

BAKERY CONTRACT APPROVED: A motion was made by Young, seconded by McAlister and carried unanimously to award the contract for bakery projects for the 2026-27 school year to Pan-o-Gold. A total of two bids were received.

DAIRY CONTRACT APPROVED: Kroc made a motion seconded by Hartman and carried unanimously to award the contract for dairy projects for the 2026-27 school year to Kemps of Rochester, MN. One bid was received.

STUDENT COUNCIL LOCK IN APPROVED: Hartman made a motion, seconded by Leathers and carried unanimously to approve AHS Student Council's request for a lock in on June 25 and 26 for the purpose of event planning for upcoming school year.

WRITE-IN VOTE TALLY RESOLUTION APROVED: A motion was made by Kroc, seconded by Zielke and carried unanimously to approve the resolution requiring the tally of write-in votes only if write-in votes are greater than a ballot candidate's total votes. The resolution would remain in effect for all future elections until and unless a subsequent resolution is adopted by the school board.

(A COPY OF THE RESOLUTION IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

GOAL SETTING WITH TEAMWORKS CONSULTANT: TeamWorks Consultant Dr. Sheri Allen led the board in goal setting discussion. They reviewed the prior year, did exercises in "moonshot thinking" and School Board big ideas in their work to establish a three-year governance work plan and goal setting for the upcoming year.

Zielke left meeting at 6:39 pm

ADJOURNMENT: A motion was made by Young, seconded by Kroc, and carried unanimously to adjourn at 6:49 pm.

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Daniel Zielke, Clerk