



<b>WELCH SCHOOL DISTRICT 18 I-017</b>		<b>GK-E1</b>	
<b>REQUEST FOR USE OF FACILITY</b>			
<i>Adoption Date:</i>		<i>Revision Date:</i>	<i>Page 2 of 2</i>

**FACILITY USE RULES**

The sponsor will abide by and enforce the following rules. Any violation of the rules will result in immediate revocation of access to the school facility and loss of key deposit.

1. Access will be granted only upon School Board approval.
2. **Alcoholic beverages on school premises are strictly prohibited.**
3. The sponsor will limit access to the facility during use. The sponsor will monitor all those participating in or attending the activity. Non-participants should not be allowed access.
4. The sponsor will supervise participants at all times. The old gym stage is off limits at all times.
5. The sponsor will ensure that use of the facility is limited to scheduled times. Begin and end times will be respected. All scheduling will be done at the discretion of the school administrator.
6. Old gym heater thermostats are not to be adjusted.
7. The sponsor will ensure that old gym windows, not the doors, are open before operating exhaust fans. Sponsors will ensure fans are turned off and windows closed before leaving.
8. The sponsor will not allow facility keys to be copied or loaned out to non-sponsors. The sponsor will return facility key to the school administrator when the facility use agreement expires.
9. The sponsor is responsible for any/all damages.
10. The sponsor will ensure that all trash is picked up and the facility/field is left clean.
11. The sponsor will turn off all facility lights before leaving. The sponsor will ensure that all doors are locked and the facility is left secure.

I have read and agree to enforce the rules as stated above.

Sponsor Signature Debra Nagy Date 10/01/21

<b>WELCH SCHOOL DISTRICT 18 I-017</b>		<b>GK-E1</b>	
<b>REQUEST FOR USE OF FACILITY</b>			
Adoption Date:		Revision Date:	Page 1 of 2

TEAM/ORGANIZATION welch little league  
ACTIVITY Softball  
SPONSOR William & DeAnna Kagy  
ADDRESS 441491 E 140 Rd Bluejacket  
PHONE NUMBER (918) 323-6180 - William  
AREA REQUESTED: (918) 323-6045 - DeAnna

GYM    ( ) FOOTBALL FIELD     SOFTBALL FIELD  
( ) BASEBALL FIELD     OTHER Little league field

START DATE Jan. 01, 2022    END DATE Dec. 01, 2022

REQUESTED TIME AND DATE OF USE (subject to approval)  
M-F 5pm-9pm S & S 8am-9pm (NOT Every day/time)  
(will work around Any & All Sports and School Use)

As official sponsor of this organization/activity, I agree to the following: (Jan-March off season April-August season Sept-Dece: off season)

- I will obey and enforce all Facility Use Rules.**
- In the event of an unforeseen scheduling conflict, school use will supersede organization.
- I will be personally responsible for the school facility during use.
- I will be financially responsible for any damage or theft of school property.
- I will assume all liability while the facility is being used.
- I, the above listed organization, and all participants hold the school district harmless for any and all liability resulting from personal injury that occurs during times of use.
- I agree to pay the school district an annual \$100 Use Fee and a refundable \$50 Key Deposit.**
- I understand that the district strongly recommends purchase of liability insurance for all organizations using school facilities.
- I understand that this agreement can be revoked by the district at any time, including forfeiture of key deposit, for violation of the Facility Use Rules.

Sponsor Signature DeAnna Kagy    Date 10-6-21

( ) Approved  
( ) Denied

Board President \_\_\_\_\_ Date \_\_\_\_\_

## REQUEST FOR USE OF FACILITY

Adoption Date:

Revision  
Date:

Page 2 of 2

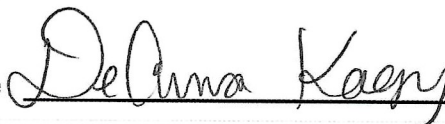
## FACILITY USE RULES

The sponsor will abide by and enforce the following rules. Any violation of the rules will result in immediate revocation of access to the school facility and loss of key deposit.

1. Access will be granted only upon School Board approval.
2. **Alcoholic beverages on school premises are strictly prohibited.**
3. The sponsor will limit access to the facility during use. The sponsor will monitor all those participating in or attending the activity. Non-participants should not be allowed access.
4. The sponsor will supervise participants at all times. The old gym stage is off limits at all times.
5. The sponsor will ensure that use of the facility is limited to scheduled times. Begin and end times will be respected. All scheduling will be done at the discretion of the school administrator.
6. Old gym heater thermostats are not to be adjusted.
7. The sponsor will ensure that old gym windows, not the doors, are open before operating exhaust fans. Sponsors will ensure fans are turned off and windows closed before leaving.
8. The sponsor will not allow facility keys to be copied or loaned out to non-sponsors. The sponsor will return facility key to the school administrator when the facility use agreement expires.
9. The sponsor is responsible for any/all damages.
10. The sponsor will ensure that all trash is picked up and the facility/field is left clean.
11. The sponsor will turn off all facility lights before leaving. The sponsor will ensure that all doors are locked and the facility is left secure.

I have read and agree to enforce the rules as stated above.

Sponsor Signature



Date

10-6-21