



BOARD OF TRUSTEES

Date: July 27, 2026 Prepared By: J. Steen
Subject: Discuss and Consider Policy DEC(LOCAL)

Action

PURPOSE OF RECOMMENDATION:

Update Policy DEC (LOCAL) to change the local leave limit of days from 5 to 8.

Update Policy DEC (LOCAL) to change to "The District shall deduct the daily rate of pay for the substitute for an employee's position for each day of extended sick leave taken. If no substitute is employed, the district shall deduct the minimum daily rate of pay for a substitute."

BACKGROUND INFORMATION:

Practice has been to allow employees to accumulate 8 days of local leave. Policy needs to match practice.

Extended sick leave is intended to help employees who have exhausted all of their paid leave during times of personal illness or injury. This change will help to limit the financial burden on those employees who qualify for extended sick leave.

The annotated revised policy is attached.

RECOMMENDATION:

Approve the policy DEC (LOCAL) as presented.

BOARD ACTION REQUIRED

Possible motion: "I move approval of the policy revision for DEC (LOCAL) as presented."