



**Commentary on the Board Agenda
Regular Meeting
July 13, 2026
Jenison Center for the Arts
6:30 PM**

Call to Order:

Public Comment:

Approval of Agenda:

Action Items:

1. Consent Agenda

a. Annual Organizational Meeting

The organizational portion of the meeting will be conducted under the provisions of Board Policy #2506 entitled, "Organizational Meetings," As a reminder, the election of officers takes place in January.

i. Designation of Depositories

Each year the Board must designate the depository for school funds. The recommendation is to designate Macatawa Bank (A Wintrust Community Bank) for check/deposit clearing as the designated depository for school funds for the 2026-2027 school year. Huntington Bank for purchase card payments. Also recommended to designate Michigan Investment Liquid Asset Fund for investments for the 2026-2027 school year.

ii. Designation of Signatories

Each year, the Board must designate persons authorized to sign checks, contracts, agreements, and purchase orders. It is recommended that those individuals holding the following positions be designated as signatories for the district:

Treasurer of the Board
Superintendent
Assistant Superintendent
Director of Finance and Operations
Accounting Supervisor
Food Service Director
Assistant Food Service Director

iii. Designation of Meeting Dates

Attached you will find a proposed 2026-2027 Board of Education meeting schedule. This schedule includes regular board meetings and dates for workshops for the upcoming school year. However, should we run into a conflict during the school year, we would be able to make adjustments to this calendar. The recommendation is to adopt the board meeting and workshop schedule as presented.



iv. Designation of Person Responsible for Posting Public Notices

Under Section 5(1) of the Michigan Open Meetings Act, there is a statutory requirement that a meeting cannot be held unless a person designated by the public body gives public notice. As has been past practice, the Superintendent has been the individual responsible for posting school board meeting notices. Recommendation to continue current practice for the Board to name the Superintendent as its designee.

v. Designation of Person Responsible for Public Elections

School districts are no longer responsible for conducting public elections. However, the Secretary of the Board of Education has specific duties to perform regarding elections. These responsibilities may also be delegated to a district staff member. The recommendation is that such designation be made for the Director of Finance and Operations for all public elections held during the 2026-2027 school year.

vi. Authorization for Electronic Fund Transfers and Designation of Electronic Transfer Officers

In accordance with Board Policy #3204 entitled, "Investment of Funds" the Board may authorize electronic fund transfers and designate individuals as Electronic Transfer Officers (ETO) to complete such transactions on behalf of the Board. It is recommended that both the Director of Finance and Operations and the Accounting Supervisor be designated as Electronic Transfer Officers.

vii. Acceptance of Law Firm Retainer

We are recommending that Thrun Law Firm, P.C. of East Lansing, Michigan continue to be retained as the school district's legal counsel. Please note that the retainer agreement is for the calendar year.

viii. OASBA Board of Directors Representative

The Board will nominate a representative and an alternate representative to serve on the 2026-2027 Ottawa Area School Board Association.

ix. Board Member Compensation

The Board to approve annual meeting compensation of \$25.00 per meeting and paid July-December and January-June.

2. Approval of Minutes

The June 8, 2026, Board of Education meeting minutes are included for your approval.

3. Approval of Financial Report

Chris Marcy has provided a memo and last month's financials for your approval.

4. Approval of June 10 Thrun Policy Update



Annual board policy updates from Thrun. Leslie provided redline versions of the changes and updates.

5. Approval of Student Handbooks

Updates to JPS and JIA handbooks were provided to the board. It is recommended to approve changes as presented.

6. Approval of New Purchase Card Vendor

The current purchase card (pcard) program was recommended by MSBO (Michigan School Business Officials) and the current bank is BMO (Bank of Montreal). MSBO has terminated this bank as of October 31, 2026. After some research, it is recommended to continue the pcard program with Huntington Bank and Christine Marcy, Director of Finance & Operations as the authorized executor of this agreement. Huntington is a local bank and offers a similar cash back program on purchases. Huntington requires Board approval to enter into this commercial card program.

7. West Michigan Health Insurance Pool (WMHIP) Trustee and Alternate Trustee Appointment

Recommended to approve the attached resolution appointing the designated Trustee and Alternate Trustee to represent Jenison Public Schools on the West Michigan Health Insurance Pool (WMHIP) Board of Trustees, as required by Article 6.1 of the WMHIP Bylaws. Jon Mroz, as Trustee, and Chris Marcy, Alternative, have been selected to represent the district's interests and meet all eligibility requirements. As a resolution, this action requires a roll-call vote.

Discussion Items:

1. Sale of School Bus #05-20

The bus has approximately 220,000 miles and has not been utilized within the district's transportation fleet for the past several years. The bus has experienced significant deterioration, including rusted cross members and body corrosion, making continued operation and maintenance impractical. Given its age, condition, and lack of operational need, Kip has determined that the vehicle should be removed from inventory and sold. The sale of this surplus asset will eliminate future maintenance and storage obligations while allowing the district to recover any remaining value through the disposal process.

2. Strategic Vision 2031 Presentation

3. Superintendent's Update

Adjournment: