



# PROSPECT HEIGHTS SCHOOL DISTRICT 23

## MINUTES OF THE BOARD OF EDUCATION

Regular Meeting

Grodsky Administration Building

7:00 p.m.

May 14, 2026

<u>Members Present</u> Rebecca McClaney, President Spencer Long, Vice-President Carol Botwinski, Secretary Tracey Morrissey Brynn Nordmark Mari Lynn Peters Zara Summers	<u>Members Absent</u>
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<b><u>CALL TO ORDER</u></b>	Rebecca McClaney called the meeting to order at 7:00 p.m.  This meeting was held at Grodsky Administration Building and a link was made available for those who wanted to view virtually on our YouTube Channel.  Link to: <a href="https://www.youtube.com/channel/UCL3A8o0joa6QutTKwq5C3pg">https://www.youtube.com/channel/UCL3A8o0joa6QutTKwq5C3pg</a>
<b><u>ROLL CALL</u></b>	PRESENT: Mrs. Botwinski, Dr. Long, Mrs. McClaney, Mrs. Morrissey, Mr. Nordmark, Mrs. Peters and Dr. Summers.  Absent : no one  Also present: Dr. Don Angelaccio, Superintendent, Mrs. Amy McPartlin, Assistant Superintendent for Finance and Operations, Dr. Craig Curtis, Assistant Superintendent for Teaching and Learning, and Dr. Chrys Sroka, Assistant Superintendent for Student Services.

<p><b><u>PLEDGE OF ALLEGIANCE</u></b></p>	<p>We were led in the Pledge of Allegiance by the State Wrestlers from MacArthur Middle School.</p>
<p><b><u>RECOGNITION OF VISITORS AND VISITOR PARTICIPATION</u></b></p>	<p>Marisol Perez and Allison Brown thanked the Board for allowing Organic Life to serve the students of District 23.</p>
<p><b><u>COMMUNICATIONS</u></b></p>	<p><b><u>D23 Community Cornerstone Award - Alice Johnson</u></b>  The Community Relations Committee had selected Alice Johnson as our first recipient of the D23 Community Cornerstone Award for her dedicated service to our students, staff, and families during her career at the Prospect Heights Library. Alice is retiring this June.</p> <p>The Community Connections Newsletter arrived in homes last week.</p> <p>There was an update on enrollment data and a registration reminder.</p> <p>SIP day will take place on Friday, May 22, 2026, and The Board of Education is hosting a Retirement and Recognition Lunch as part of our District Year-End Celebration on Friday, May 22, from 11:00-1:00 p.m.</p> <p><b><u>Retirees</u></b></p> <ul style="list-style-type: none"> <li>● Rachel Matthews - 32 Years</li> <li>● Susan Pennell - 26 Years</li> <li>● Laura Jaeschke - 26 Years</li> <li>● Jill Halpin - 24 Years</li> <li>● Stephanie Ritter - 21 Years</li> <li>● Gina Stolton - 18 Years</li> <li>● Lisa Schmidt - 13 Years</li> <li>● Suzanne Milanez - 13 Years</li> </ul> <p><b><u>Milestones</u></b></p> <p><b><u>10 years</u></b></p> <ul style="list-style-type: none"> <li>● Gail Biagini</li> <li>● Anna DeFrenza</li> <li>● Elizabeth Guza</li> <li>● Carrie Hayes</li> <li>● Erin Lim</li> </ul>

	<ul style="list-style-type: none"> <li>● Kelsey Paeth</li> <li>● Jessa Reglis</li> <li>● Hannah Sutter</li> <li>● Laurie Travis</li> <li>● Barb Whiteside</li> </ul> <p><b><u>20 years</u></b></p> <ul style="list-style-type: none"> <li>● Richard (Bubba) Ewanio II</li> <li>● Meghan Kevil</li> <li>● Cheryl Kreiman</li> <li>● Julie Mullaney</li> <li>● Daniel Perillo</li> <li>● Jeni Teramoto</li> <li>● Margaret Tomasik</li> </ul> <p><b><u>25 years</u></b></p> <ul style="list-style-type: none"> <li>● Nazera Chartouni</li> <li>● Erin Dolwick</li> <li>● Ingrid Henehan</li> <li>● Marilyn Nelson</li> <li>● Lisa Ravenscraft</li> <li>● Miguel Rubio</li> <li>● Tina Stasi</li> </ul> <p>District 23 will be participating in the Arlington Heights Memorial Day Parade on May 25, 2026.</p> <p>The D23 School's Out Celebration will be held on May 27, 2026.</p> <p>The 8th grade promotion ceremony will be held on May 29th, 2026 at Hersey High School.</p> <p>Triple I registration begins on June 1, 2026, a link to a google form regarding registration will be sent to the Board.</p> <p>The Eisenhower Project Groundbreaking will take place on June 11 before the Board of Education meeting. D23 Day at the Dogs will be held on June 12, 2026.</p>
<p><b><u>COMMITTEE REPORTS</u></b></p>	<p><b><u>BUILDINGS AND SITES</u></b></p> <p>Mrs. Morrissey reported that there was discussion of summer 2026 work, and there was an update provided on the Patriot Park Land Swap. MacArthur Window Treatments, UPS &amp; Network Power Supply Needs were discussed. The MacArthur Team provided an update on the</p>

design for a mural in the library that honors the school's namesake, Douglas MacArthur. Mr. Gonzalez provided an update on the custodial staff, and had discussion on basement seepage, paper towels and student engagement.

#### FINANCE

Mrs. McClaney reported on the upcoming June audit. There was discussion on the renewal of the food service contract with Organic Life and discussion on meal pricing for 2026-2027. There was discussion of the Plan for Prospect Heights Park District KinderStop Program to be offered at Eisenhower in the 2027-28 school year. There was discussion on the NSSEO final budget up for approval. An update was provided on PTAB, the Patriot Park land swap, and the Intergovernmental Agreement (IGA) for land use. A discussion was held regarding the Bill Payment Resolution. The Business Office provided an update on fee collections and follow-ups with families. Discussion was held on the MacArthur Window Treatment project. There was discussion on the Incident IQ MultiYear Renewal for a new five-year contract and discussion on Empist updating network closets, racks, and UPS units.

#### N.S.S.E.O.

Mrs. Botwinski reported on the reception for 9 retirees and acknowledgment of the NSSEO foundation. Dr. Schnoor discussed the Miracle on Miner event which raised \$13,000. The board voted on drafting an ICE resolution and potential signage. HR provided updates on policies and negotiations. The board approved changing AP (each school) positions to 12-month positions. These new AP positions will be phased in one school at a time. There was a Business report update on facilities.

#### POLICY

Dr. Summers reported that 25 policies were updated. Most of Press Policy 121 was recommended to be adopted as presented.

#### COMMUNITY RELATIONS

Mrs. Morrissey reported that the newsletters arrived in homes the first week of May and there was discussion on all the End of Year Events.

#### SUCCESSION PLANNING

Dr. Long has been meeting with various staff member groups to help share insight into our superintendent search.

<p><b><u>CONSENT AGENDA</u></b></p>	<p>Tonight's Consent Agenda included the approval of the minutes from the Regular Meeting on April 9, 2026, the Special Meeting on April 11, 2026, and the Personnel Report.</p> <p>Motion to approve the Consent Agenda as presented. This motion, made by Mrs. Peters and seconded by Mrs. Morrissey, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p>
<p><b><u>FINANCIAL REPORT</u></b></p>	<p>Board member Nordmark reviewed and approved the vouchers this month.</p> <p>Motion to approve the Financial Report as presented. This motion, made by Mr. Nordmark and seconded by Mrs. Peters, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p>
<p><b><u>SUPERINTENDENT'S REPORT</u></b></p>	<p><b><u>Sustainable Financing Part III</u></b></p> <p>Dr. Angelaccio and Mrs. McPartlin provided the third in a series of discussions about sustainable financing. This presentation highlighted the structural deficit and financial challenges the D23 community is facing and strategies for Board consideration.</p> <p><b><u>Bill Payment Resolution</u></b></p> <p>Each year, the Board approves a resolution that permits the payment of certain bills prior to Board action.</p> <p>Motion to approve the Bill Payment Resolution as presented. This motion, made by Mrs. Peters and seconded by Dr. Long, Passed.</p>

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Approval of PHEA and Board Stipends for 2026-27**

Each year, the Board approves the stipend allocations for both PHEA negotiated and Board positions.

Motion to approve the 2026-27 stipends as presented. This motion, made by Dr. Long and seconded by Mrs. Peters, Passed.

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Directed Vote for Approval of FY2027 NSSEO Budget**

Following a review last month, the Board is asked to direct our Board representative to vote to approve the NSSEO budget at their next scheduled meeting.

Motion to direct Mrs. Botwinski, our Board representative, to vote in support of the NSSEO budget as presented. This motion, made by Dr. Long and seconded by Mrs. Peters, Passed.

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Renewal of Food Service Contract with Organic Life, LLC**

As required by ISBE, annual renewals with the awarded contracted food service provider are to be approved by the Board. The renewal has been included for Committee review.

Following Board approval, the final paperwork will be submitted to ISBE.

Motion to approve the contract with Organic Life, LLC, for the 2026-27 school year. This motion, made by Mrs. Peters and seconded by Mrs. Morrissey, Passed.

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Recommendation for School Lunch Fees for 2026-27**

Following approval of the renewal of the Food Service Management agreement, the Administration is asking the Board to take action on the approval of the 2026-27 student lunch fees as proposed in the attached summary.

Motion to approve the Student Meal Fees for the 2026-27 school year as proposed. This motion, made by Dr. Long and seconded by Mr. Nordmark, Passed.

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Work Order and Scheduling Management Platform - MultiYear Renewal (Incident IQ)**

Administration is recommending continuing their relationship with Incident IQ with a new five-year contract, locking in lower increases and annual payments.

Motion to approve the five-year agreement with Incident IQ for the total cost of \$71,307. This motion, made by Mrs. Peters and seconded by Dr. Long, Passed.

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Network Racks and Power Supply Needs (Empist)**

We are working with Empist to update our network closets. The proposed new racks and stronger UPS units will fully update and modernize our existing network racks and closets.

Motion to approve the contract with Empist for the purchase of network racks and UPS units for the total cost of \$40,129. This motion, made by Mrs. Peters and seconded by Mr. Nordmark, Passed.

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Arlington Heights Park District Intergovernmental Agreement**

The current IGA with the Arlington Heights Park District for the usage and maintenance of Patriot Park and the adjacent fields has been attached for approval. Following Board action, the Administration will proceed to close on the land swap agreement.

Motion to approve the intergovernmental agreement with the Arlington Heights Park District for the usage of Patriot Park and the adjacent fields. This motion, made by Mrs. Morrissey Board seconded by Mr. NOrdmark, Passed.

Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.

Yea: 7, Nay: 0, Abstain: 0

Absent: No one

**Consolidated Grant Application**

Dr. Curtis has developed the Consolidated Application Grant for the Board's approval. It will then be filed with ISBE.

	<p>Motion to approve the Consolidated Grant Application as presented. This motion, made by Mrs. Morrissey and seconded by Mrs. Peters, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p> <p><b><u>Summer Programming Update</u></b>  Dr. Sroka, Mrs. Guza, and Dr. Curtis have prepared a memo that provides an overview of the Summer 2026 ESY program, and other services.</p>
<p><b><u>NEW BUSINESS</u></b></p>	<p><b><u>Press Policy 121</u></b>  PRESS Policy Volume 121 was presented tonight for 1st reading. The committee met and recommended adopting as presented.</p> <p><u>Policy 5:10</u> Equal Employment Opportunity and Minority Recruitment  <u>Policy 5:20</u> Workplace Harassment Prohibited</p> <p><u>Policy 5:30</u> Hiring Process and Criteria</p> <p><u>Policy 6:65</u> Student Social and Emotional Development</p> <p><u>Policy 7:20</u> Harassment of Students Prohibited</p> <p><u>Policy 7:50</u> School Admissions and Student Transfers To and From Non-District Schools  <u>Policy 8:90</u> Parent Organizations and Booster Clubs</p> <p><u>Policy 2:200</u> Types of Board of Education Meetings</p> <p><u>Policy 2:220</u> Board of Education Meeting Procedure</p> <p><u>Policy 2:250</u> Access to District Public Records</p> <p><u>Policy 2:260</u> Uniform Grievance Procedure</p>

	<p><u>Policy 4:165</u> Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors</p> <p><u>Policy 5:250</u> Leaves of Absence</p> <p><u>Policy 5:330</u> Sick Days, Vacation, Holidays, and Leaves</p> <p><u>Policy 6:100</u> Using Animals in the Educational Program</p> <p><u>Policy 6:145</u> Migrant Students</p> <p><u>Policy 6:170</u> Title I Programs</p> <p><u>Policy 7:100</u> Health, Eye and Dental Examinations; Immunizations;and Exclusion of Students</p> <p><u>Policy 7:185</u> Teen Dating Violence Prohibited</p> <p><u>Policy 7:220</u> Bus Conduct</p> <p><u>Policy 7:230</u> Misconduct by Students with Disabilities</p> <p><u>Policy 7:240</u> Conduct Code for Participants in Extracurricular Activities</p> <p><u>Policy 7:260</u> Exemption from Physical Education</p> <p><u>Policy 7:280</u> Communicable and Chronic Infectious Disease</p> <p><u>Policy 7:300</u> Extracurricular Athletics</p>
<p><b><u>EXECUTIVE SESSION</u></b></p>	<p>An Executive Session was needed to discuss matters of personnel. There will be no action following closed session.</p> <p>Motion to adjourn to Executive Session at 9:30 p.m. to discuss matters of personnel. This motion, made by Mrs. Peters and seconded by Mrs. Morrissey, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea</p> <p>Yea: 7, Nay: 0, Abstain: 0</p>

	<p>Absent: No one</p> <p>Motion to adjourn to Executive Session at 10:19 p.m. There will be no action after Executive Session. This motion, made by Mrs. Peters and seconded by Mrs. Morrissey, Passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea, Zara Summers: Yea</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p>
<p><b><u>ADJOURN</u></b></p>	<p>Motion to adjourn the meeting at 10:20 p.m. This motion, made by Dr. Summers and seconded by Mrs. Peters, passed.</p> <p>Carol Botwinski: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea and Zara Summers: Yea.</p> <p>Yea: 7, Nay: 0, Abstain: 0</p> <p>Absent: No one</p>

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Board President

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Board Secretary