

Duties of the School Board Treasurer

For the Month of ____ Apr 2026_____

Board Treasurer, Carol Hammerlun

- CA 1. Register a bond or evidence of equivalent insurance coverage within 10 days of appointment
- CA 2. Review Monthly County Treasurer Tax Remittance Reports - 7-1-2026
- CA 3. Review Monthly Income/Expense Reports for all Funds - 7-1-2026
- CA 4. Review Monthly Payables Report - 7-1-2026
- CA 5. Review Monthly Payroll Reports - 7-1-2026
- CA 6. Compare Quarterly Market Value of Pledges to Cash Balances - NA
- CA 7. Attend School Board Meetings as requested

Carole Hammerken

Signature of Board Treasurer

7-1-2026

Date _____