



Theisinger, Clayton <theisingerc@pcschoools535.org>

Illinois FOIA Request – Utility and Facility Records – Putnam County CUSD 535

3 messages

Upgraid Research <research@upgraid.us>

Tue, Jun 9, 2026 at 3:18 PM

To: "theisingerc@pcschoools535.org" <theisingerc@pcschoools535.org>

Dear Dr. Clayton J. Theisinger,

Hope this finds you well. Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I respectfully request electronic copies of existing records held by Putnam County CUSD 535. Specifically, we are interested in the following documents:

1. Utility statements or invoices for district-owned or district-operated facilities for the most recent consecutive 12-month period readily available, including electricity, natural gas, fuel oil/propane, and water, where applicable. If not available, or difficult to obtain, energy usage statistics per building per month (per fuel) would suffice as well.
2. The most recent final copy of each of the following, if completed, received, or adopted on or after January 1, 2020:
 - Facility condition assessment, building condition assessment, deferred maintenance report, facility master plan, long-range facility plan, or capital improvement/investment plan relating to district facilities; and
 - Energy audit, energy assessment, ASHRAE audit, energy-conservation-measure study, performance-contracting feasibility assessment, or similar facility-energy report.

This request seeks existing records only. Electronic copies by email or a download link are preferred. If responsive records are already publicly available online, a direct link is sufficient. If the District does not maintain a requested category of records, a short statement to that effect would be appreciated.

Commercial-purpose disclosure: Upgraid RE is conducting research regarding energy efficiency and capital-investment needs of public facilities. Records or information derived from records may be used in commercial research and business activities. Please treat this request as a request for records to be used for a commercial purpose under 5 ILCS 140/3.1.

Please advise before incurring any fees above \$25. If the request is considered unduly burdensome, please identify the specific concern and provide an opportunity to narrow the request to manageable proportions.

Thank you for your assistance. Really appreciate your help on this!!

Best regards,
Daniel Cramer
Upgraid RE

Email: daniel@upgraid.us; research@upgraid.us
Phone: 617 290 5464
Mailing address: [444 Somerville Avenue, Somerville, MA 02143](#)

Theisinger, Clayton <theisingerc@pcschoools535.org>

Mon, Jun 15, 2026 at 8:28 AM

To: Upgraid Research <research@upgraid.us>

Dear Requestor:

The District received your FOIA request on Tuesday, June 9th, 2026. The District is extending the time for response by an additional five (5) business days pursuant to FOIA Sections 3(e)(v) and (vi). A further response will be provided on or before Tuesday, June 23rd, 2026.

Sincerely,

Dr. Clayton J. Theisinger
FOIA Officer

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Dr. Clayton J. Theisinger
Superintendent
Putnam County CUSD #535

-Providing foundations together, Cultivating individual growth-

Theisinger, Clayton <theisingerc@pcschoools535.org>
To: Upgraid Research <research@upgraid.us>





Thu, Jun 18, 2026 at 10:58 AM

Dear Requestor:

Please see attached for a response letter and records.

Sincerely,

Dr. Clayton J. Theisinger
FOIA Officer

-  Response Documents (June 18th, 2026) - Energ...
-  Response Documents (June 18th, 2026) - Faciliti...
-  Response Documents (June 18th, 2026) - Utility ...
-  Response Letter (June 18th, 2026) - Utility and F...

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