

UNOFFICIAL MINUTES
ANW Special Education Interlocal #603
Humboldt, Kansas
JULY 15, 2026

The regular monthly meeting of the Board of Directors of ANW Special Education Interlocal #603 was called to order by President Heather Guernsey at 6:02 p.m. at the ANW Boardroom. Present were Dawn Wilson #101, Doug Dunlap #257, Joyce Allen #258, Chuck Bishop #366, Nicole Goodwin #387, Heather Guernsey #413, and Jamie Henderson #479. Absent was Taeler Carr #256.

Administration present: Director Korenne Wolken, Coordinators Emily Williams and Camille Kerr. Others present: Kim Heslop and Board Clerk Kristi Houston.

The agenda was amended to remove items a & b under New Business and add items l. Destruction of Records and k. Petty Cash under Annual Resolutions. Motion was made by Joyce Allen, seconded by Dawn Wilson to approve the amended agenda. Motion carried 7 - 0.

Motion was made by Dawn Wilson, seconded by Jamie Henderson to approve items on the consent agenda. Motion carried 7 - 0.

Association Report: Kim Heslop reported on leadership training at Topeka, attending the National Assembly in Denver, hiring of new KNEA Uniserve Director, bucket auction plans for pre-services, and applying for a strategic focus grant.

Public open forum – none.

Correspondence to the Board - none.

Board members report: USD 258 negotiations are finished, USD 413 negotiations are done except for health insurance, USD 101 had a two year agreement last year and thus negotiations were not needed this year.

Student/Staff Recognition: Director Korenne Wolken spoke about years of service recognitions and adding new High-Five awards for staff.

CENTRAL OFFICE REPORTS – Director Korenne Wolken reported on the following:

- All six applicants for the Teacher Apprentice Program were accepted by KSDE.
- The ANW Administrative Retreat was used to reflect on the past year and develop goals & focus areas for the new year. The Pre-Service was planned out during this time noting the guest presenters.
- We had three late resignations of teachers. Those positions need filled along with the need of SLP & School Psych positions.
- A maintenance person for Central Office is needed. We have a person coming in to do a list of needed items and will see how his work is.
- Korenne will be traveling to Washington D.C. this Friday for the KSDE sponsored visit to legislators. She will be back in the office on Thursday.
- Korenne has been asked to be a mentor to a new SpEd Director for East Central Kansas Interlocal.
- Should be getting a renewal quote soon from Aetna for Health Insurance. U.S.I is also sending out bids for our dental insurance and possibly vision insurance.

ANNUAL RESOLUTIONS

Motion was made by Dawn Wilson, seconded by Chuck Bishop to approve the annual resolutions a. through j.:

- a. Clerk of the Board – Kristi Houston
- b. Deputy Clerk – Kailey Wolken
- c. Treasurer – Soni Wells
- d. Board Attorney – Kurt Kluin
- e. Auditor – Rodney Burns, CPA, LLC
- f. Bank Depository – Community National Bank & Trust

- g. Purchasing Agent – Director, Korenne Wolken
- h. Receiver of Federal Funds – Director, Korenne Wolken
- i. Title IX Coordinator – Tara Glades
- j. Meeting Date, Time, and Location: 2nd Wednesday of each month, 6:00 p.m. at 710 Bridge, Humboldt, KS
- k. Waiver of G.A.A.P. (Generally Accepted Accounting Principles).
- l. Destruction of Records Resolution 2026-2027-2
- j. Central Office Petty Cash limit \$600

Motion carried 7 – 0.

UNFINISHED BUSINESS

- a. Central Office Calendar Update. Central Office is closed the last week of June and total days updated. Motion was made by Jamie Henderson, seconded by Chuck Bishop to approve the updated calendar for 2026-27. Motion carried 7 - 0.
- b. Master Handbook. ANW Master Handbook is a collection of 15 handbooks, policies, and practices. The ANW Board Governance and ANW Professional Agreement is not ready to be approved. Motion was made by Dawn Wilson, seconded by Chuck Bishop to approve the ANW Master Handbook as presented without the ANW Board Governance and Professional Agreement. Motion carried 7 – 0.
- c. KASB Board Policy Update Approvals. Director Korenne Wolken presented the recommended board policy updates by KASB. This will be a first read and will revisit these next month.

Board Member Jamie Henderson left the meeting at 7:19 p.m.

- d. PreK MOU. The MOU with USD 413 for Chanute’s preschool was presented. It is the same as last year with a 3% increase. Motion was made by Dawn Wilson, seconded by Doug Dunlap to approve the Preschool MOU between ANW and USD 413 as presented. Motion carried 6 – 0.

Board Member Jamie Henderson returned to the meeting at 7:21 p.m.

NEW BUSINESS

- a. Removed
- b. Removed
- c. Support Staff Raises. A raise of .50 is recommended for returning support staff. For newly hired support staff a raise of .25 to starting wage is recommended. Therefore, Tier 1 support staff would be \$14.00, Tier 2 would be \$15.25 and Tier 3 would be \$18.25. Motion was made by Jamie Henderson, seconded by Dawn Wilson to approve .50 raises to existing support staff and .25 raise to starting wages. Motion carried 7 – 0.
- i. Non-Bargaining Unit Raises. The non-bargaining unit typically consists of OT, PT, SW, Nurses & Administration. An Executive Session is needed. Motion was made by Heather Guernsey, seconded by Jamie Henderson to enter into Executive Session from 7:30 p.m. to 7:40 p.m. for the purpose of discussing non-elected personnel exception under KOMA of an individuals’ employee contract in order to protect the privacy interests of the individual(s) to be discussed with the Board of Education and Director Korenne Wolken present. Motion carried 7 - 0. Executive Session ended at 7:40 p.m. No action taken.

Motion was made by Joyce Allen, seconded by Dawn Wilson to approve the Licensed and Classified Personnel reports as presented. Motion carried 7 – 0. Personnel reports are attached as a part of the minutes of the meeting.

Motion was made by Doug Dunlap, seconded by Nicole Goodwin to adjourn the meeting. Motion carried 7 – 0. Meeting adjourned at 7:44 p.m.

Heather Guernsey, ANW Board President

Date

Kristi Houston, ANW Board Clerk

Date

**Licensed Staff Personnel Report
July 15, 2026**

Recommendation for Hire

Name	Position	USD	Building	Itinerant	Effective
Jacqui Odell	Long Term Substitute	257	Elementary		08-01-2026

Resignations/Non-Renewals

Name	Position	Retirement	USD	Building	Itinerant	Effective
Hannah Narvaez	Teacher		413	CES		June 25, 2026
Dakota Gough	Teacher		413	CMS		June 23, 2026
Amy Gough	Teacher		413	CMS		June 23, 2026

**Classified Staff Personnel Report
July 15, 2026**

Recommendation for Hire

Name	Position	USD	Building	Supervising Staff	Effective
None					

Resignations/Terminations

Name	Position	Itinerant	USD	Building	Supervising Teacher
Ryan Maddox*	Support Staff		ALL	HOPE	AJ Cobb
Caitlynn Secrest	Support Staff		101	Erie High School	MaryDawn Hawkinson

**Non-renewed*