

Secretaries Summary 24 - 26

1) Article D

Remove MS Registrar from list of positions

Add- HS/MS Registrar and HS Counseling Secretary at 219 days

2) Article E Section 1

Add Juneteenth to paid holiday list

3) Article E Section 2

Delay contribution changes until **January 1, 2025**. Increase contribution as listed

2024-2025	Single	\$6,707 to \$7,378
2024-2025	Family	\$11,237 to \$12,361
2025- 2026	Single	\$6,857 to \$7,378
2025- 2026	Family	\$11,387 to \$12,361

4) Article F, Section 3

Increase contribution as listed

2024-2025	\$350 to \$450
2025-2026	\$350 to \$450

5) Article E, Section 6

Remove strikethrough language and add highlighted language

~~Personal Days may accumulate to six (6) days if not used. Five (5) personal leave days shall be allowed for employees working 200 or more days a year~~

Add - "Five (5) personal leave days shall be granted for employees working 200 or more days each year. Secretaries may carry over personal leave from year to year with a maximum accumulation of six (6) personal leave days in any school year."

6) Article E, Section 8

Change date ranges

Accumulated Sick Leave	Amount
45-59 35 - 51 days	1 day (\$125)
60-74 52 - 68 days	2 days (\$250)
75-90 69 - 84 days	3 days (\$375)
91-100 85 - 100 days	4 days (\$500)

7) Article F

Hourly wage changes

2024 - 2025	C-4-1	
Step	Rate (23-24)	New Rate (+3%)
1	21.59	\$22.24
2	22.03	\$22.69
3	22.45	\$23.12
4	23.34	\$24.04

2025 - 2026	C-4-1
Step	New Rate (+2.5%)
1	\$22.80
2	\$23.27
3	\$23.70
4	\$24.64

8) Longevity

Year	Current Rate (23-24)	New Rate (+\$50)
5 years	\$350	\$400
10 years	\$600	\$650
15 years	\$850	\$900
20 years	\$1,300	\$1,350
25 years	\$1,850	\$1,900

9) Article G, Section 4

Increase sub calling stipend from \$500 to \$1,000.

10) Article H

Add highlighted language:

“The secretary shall receive no loss in pay for school delays, early releases, or closures. In the event that a canceled school day is made up at a later date, the secretary shall work the make-up days without pay until contract hours are fulfilled.

Add highlighted language, remove strikethrough language:

Remove struck through and add highlighted language- “In the event of an early release due to weather or other emergency, secretaries will be released from work, without loss of pay, ~~when the Superintendent determines that all students have been returned home by the school’s transportation department.~~ The secretaries will be permitted to leave their work site after a period of thirty (30) minutes after the time that the students are dismissed. The District Office will be available to field the calls or any concerns from parents.”

11) Remove section M regarding MARSS Secretary