

#3 AUG 2018

TITLE OF CONFERENCE NATIONAL FFA CONVENTION PURPOSE OF CONFERENCE LEADERSHIP TRAINING/SARAH WOODWARD AMERICAN FFA DEGREE	DESTINATION INDIANAPOLIS, INDIANA REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM	CHECK ONE IN-RADIUS OUT-RADIUS X STUDENT TRAVEL OVERNIGHT <u>Y</u> /N # STUDENTS 12 # CHAPERONES 2
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REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. OUT OF RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

FUNDING SOURCE (MARK ONE)					
DISTRICT PD		SPECIAL ED		ACTIVITIES	X
FEDERAL		SAFETY		VOCATION	X

NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB				
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE												
TROY BIRD	October 20, 2018	\$ 10	\$ 15	\$ 20	\$ 45	SALT LAKE CITY				\$ 50	\$ 400	\$ 375		\$ 350	\$ 700	\$ 410				
	October 21, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	Oct 22, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	Oct 23, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	October 24, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	October 25, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	Oct 26, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	27-Oct-18	\$ 10	\$ 15	\$ 20	\$ 45															
JESSICA STAPELMAN	October 20, 2018	\$ 10	\$ 15	\$ 20	\$ 45	SALT LAKE CITY				\$ 125	\$ 400	\$ 375		\$ 350	\$ 700	\$ 485				
	October 21, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	Oct 22, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	Oct 23, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	October 24, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	October 25, 2018	\$ 10	\$ 15	\$ 20	\$ 45															
	26-Oct-08	\$ 10	\$ 15	\$ 20	\$ 45															
	27-Oct-18	\$ 10	\$ 15	\$ 20	\$ 45															
12 STUDENTS-APPROX TRIP COST PER STUDENT \$1200	OCT 20-27, 2018				\$ -															
					\$ -															
					\$ -															
					\$ -															
TRIP COSTS SOME FROM FFA, SOME PERSONAL RESPONSIBILITY					\$ -															
					\$ -															
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					\$ -															
		\$ 720				\$ -			\$ 175		\$ 800		\$ 750		\$ 1,080		\$ 4,900		\$ 4,400	

OFFICE USE ONLY

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.
 PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.

BUDGET CODE:	CTE FUNDS/FFA FUNDS	PROGRAM DIRECTOR INITIAL:	TOTAL COST OF REQUEST	\$ 12,825
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:				
SIGNATURE OF SUPERINTENDENT: 8-16-18				
				BOARD APPROVAL DATE

#1 Aug 2018

TITLE OF CONFERENCE VOLLEYBALL TOURNAMENTS PURPOSE OF CONFERENCE TEAM COMPETITION	DESTINATION POCATELLO, IDAHO FALLS, AND BINGHAM, UTAH REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM	CHECK ONE			
		IN-RADIUS	X	OUT-RADIUS	X
		STUDENT TRAVEL OVERNIGHT Y/N			X
		# STUDENTS	10	# CHAPERONES	2

REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT OUT OF ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

FUNDING SOURCE (MARK ONE)					
DISTRICT PD		SPECIAL ED		ACTIVITIES	X
FEDERAL		SAFETY		VOCATION	

NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB					
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE													
VARSITY VB TEAM	AUG 31-SEPT 1					POCATELLO															
					\$ -								\$ 270		\$ 400						
					\$ -																
VARSITY VB TEAM	SEPT 21-22, 2018					IDAHO FALLS															
					\$ -								\$ 300		\$ 400						
					\$ -																
VARSITY VB TEAM	SEPT 28-29, 2018					BINGHAM, UTAH															
					\$ -								\$ 450		\$ 400						
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OFFICE USE ONLY

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION. PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.

BUDGET CODE: VOLLEYBALL PROGRAM DIRECTOR INITIAL: TS TOTAL COST OF REQUEST: **\$ 2,220**

SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: *[Signature]*

SIGNATURE OF SUPERINTENDENT: *[Signature]* BOARD APPROVAL DATE: _____