



**HLWW Public Schools**  
Employment Recommendation Form

Date: 7/6/23

Name of Applicant: Stephany Jallo

Title of Position: District English learner / reading intervention

Step/Lane: MA 40 Step 13

Recommended By: Jim Schimelpfenig

Location: District / Winsted Elementary

Position Supervised By: Jim Schimelpfenig

Jennifer Olson

Pay Rate (hourly employees):

Position Term Description (part time, full time, year-round, school year, etc) full time

Is applicant replacing someone or is this a new hire? Kristi LaFollette

Top Priorities for the Position:

1. Serve as a resource for reading intervention for our teachers
2. Provide instructional support to our English Learner students
3. Serve as a resource to teachers who have EL students

Number of Applicants: 1

Number of Candidates Interviewed: 1

Interview Team: Jim Schimelpfenig, Jennifer Olson, Stephanie Kuehn

Educational Background of Candidate: Bachelor's for University Minnesota, Master's Hamline University

Employment Background of Candidate: 20 years of teaching English learners and reading intervention in the Minneapolis and Richfield school systems.

Administrative Recommendation (include qualities that applicant brings to the position):

Ms. Jallo brings experience and passion to this unique position.

Previous Tenure (teaching positions ONLY) Yes  X \_\_\_ No \_\_\_\_\_

Supervisor Signature *J. Schimelpfenig* Date 7/6/23

<i>Office Use ONLY</i>	
Copy to HR (prior to board meeting) _____	
Copy to Employee _____	Date of HR Meeting _____
Union Steward Contacted (where applicable) _____	