



MEMORANDUM
Office of the Chief Information Officer

To: Dr. Ponce and the Board of Trustees

From: Caleb Hogue

Date: July 20, 2026

Re: Consideration for approval of the purchase of Gai-Tronics Emergency Stanchions from Anixter Inc. through the Omnia Cooperative

Staff Recommendation: Approval

The Board is asked to approve the purchase of Gai-Tronics Emergency Stanchions from Anixter Inc. through the Omnia Cooperative



Purchase Approval

Description: Consideration for approval of the purchase of Gai-Tronics Emergency Stanchions from Anixter Inc. through the Omnia Cooperative

Recommendation: The Board is asked to approve the purchase of Gai-Tronics Emergency Stanchions from Anixter Inc. through the Omnia Cooperative

The current emergency stanchion system is an important part of the College's campus safety infrastructure. These units provide highly visible, direct access to emergency communication in outdoor and high-traffic areas and support rapid notification of campus police when assistance is needed. As campus construction expands and pedestrian traffic patterns change, additional emergency communication points are needed to maintain appropriate coverage in new construction areas and to refresh existing equipment that has reached the point where refurbishment is necessary.

Gai-Tronics emergency phones are designed for two-way communication, high visibility, and use in indoor and outdoor environments. The proposed Telephone Management Application monitoring software will allow the College to conduct scheduled testing of the emergency phones and monitor conditions such as system health, microphone and speaker faults, or power issues. This capability will improve preventive maintenance by notifying Information Technology and Campus Police when a stanchion requires attention.

The purchase includes four new emergency stanchions for new construction areas, replacement components needed to refurbish existing stanchions, new strobes, emergency phone components, updated emergency lettering, and monitoring software. The refurbishment of existing stanchions allows the College to extend the service life of current infrastructure while improving reliability, visibility, and response readiness across campus.

The Board of Trustees is asked to approve purchases to Kirbo's Office Systems in the amount of \$60,965.96. The contract is offered through the Omnia cooperative contract R240908. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Chief Financial Officer to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

☒ Budgeted

☐ Fund Balance

☒ Other: Bond Funds

Approved:

Christina Ponce
President

Date