



HLWW Public Schools
Employment Recommendation Form

Date: January 27, 2025

Name of Applicant: Ricsy Tabora

Recommended By: Rachel Bender

Title of Position: Laker Care Assistant

Location: Laker Care

Step/Lane: Step B-2-2 Lane 1

Position Supervised By: Rachel Bender

Pay Rate (hourly employees): \$18.24 per hour

Position Term Description (part time, full time, year-round, school year, etc)

Part time 30 hours a week year-round

Is the applicant replacing someone or is this a new hire?

Position formally covered by high school students during study halls. With increased enrollment, position needed to cover additional hours.

Top Priorities for the Position:

1. Ability to plan, organize and coordinate a variety of lessons for children Age PreK-6
2. Knowledge and ability to work with a diverse population of youth of all abilities
3. Highly motivated, energetic and collaborative team member.
4. Possess excellent oral, written and interpersonal skills

Number of Applicants: 3

Number of Candidates Interviewed: 2

Interview Team: Jen Sawatzke

Educational Background of Candidate: Howard Lake Waverly Winsted High School

Employment Background of Candidate: 2 years of experience of being an in home child care provider. With other customer service work.

Administrative Recommendation (include qualities that applicant brings to the position):

Positive Attitude, team player, knowledge of working with youth of all ages in a child care setting.

Previous Tenure (teaching positions ONLY) _____ No _____

Supervisor Signature _____ Date _____



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Office Use ONLY

Copy to HR (prior to board meeting) _____

Copy to Employee _____ Date of HR Meeting _____

Union Steward Contacted (where applicable) _____