



Preston School District #201
Section 5000 - Personnel

Policy 5700 – Substitutes

The term “substitute teacher” as defined in I.C. § 33-512(15) is any individual who temporarily replaces a certificated classroom educator and is paid a substitute teacher wage for one day or more during a school year.

The State Department of Education shall maintain a statewide list of substitute teachers.

To remain on the statewide substitute teacher list the substitute teacher shall undergo a criminal history check every five (5) years.

The Board authorizes the use of substitutes ~~teachers~~ as necessary to replace teachers and classified employees who are temporarily absent. The ~~principal employee shall use the district approved time off system to arrange for a substitute. shall arrange for the substitute to work for the absent teacher.~~ Under no condition is a ~~teacher employee~~ to select or arrange for a private substitute.

The Board annually establishes a ~~daily hourly~~ rate of pay for substitute teachers. ~~Subject to the terms of a current collective bargaining agreement,~~ No fringe benefits are given to substitute teachers.

Substitutes ~~for classified positions~~ will be paid by the hour.

Legal References:

Legal References		Description
IC § 33-130		Criminal History Checks for School District Employees or Applicants for Certificates
IC § 33-512(15)		Governance of Schools – Background Checks
Cross References		
Code	Description	
5110	<u>Criminal History/Background Checks</u>	

Adopted:

Revised:

Reviewed: