

WORK SESSION MEETING

Monday, March 30, 2026

The Monday, March 30, 2026 School Board Work Session meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:30 pm. by Chairperson B Borrell. After the pledge of allegiance, roll was taken with the following members present: B Borrell, Koch, Bauman, Marketon, Mulvihill, Puncochar and J Borrell, and Student Representatives Brycen Diers, Arianna Grosshuesch and Julianna Peterson. Also present were Superintendent Dan Edwards, Principal Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Koch recommended approval of the agenda; Puncochar seconded; passed unanimously.

(Item V, Subd. A) Principal Jennifer Olson and Kelli Westling, District Assessment Coordinator, reviewed the proposal for K-8 Language Arts Curriculum. The board members discussed the information presented.

J Borrell recommended approval of the K-8 Language Arts Curriculum; Puncochar seconded; passed unanimously.

(Item V, Subd. B) Rachel Boyack, Special Education Supervisor, and Jen Olson, Elementary Principal, reviewed the request for an additional special education teaching position at Humphrey Elementary. The board members discussed the request for additional staff.

Mulvihill recommended approval of the additional special education teaching position at Humphrey Elementary; Koch seconded; passed unanimously.

(Item V, Subd. C) Superintendent Edwards and Business Manager Megan Tormanen reviewed and recommend the approval of the revised 2025-26 budget that was presented at the March 9, 2026 meeting.

Puncochar recommended approval of the revised 2025-26 budget; Bauman seconded; passed unanimously.

(Item V, Subd. D) Superintendent Edwards reviewed the proposal for HLWW Seniors Open Campus. The board members discussed the open campus idea. The consensus of the board was to obtain further clarification to align with other programs that allow students to leave campus and begin implementation on April 6th.

(Item V, Subd. E) B Borrell reviewed the process for hearing the level III grievance from Education MN-HLWW. B Borrell indicated that Education MN-HLWW will have 15 minutes to present their information and evidence, Superintendent Edwards will then have 15 minutes to present the districts information and evidence and then each side will be allowed five minutes for rebuttal.

Education MN HLWW representative George Montgomery read the level III grievance from Education MN HLWW. Education MN HLWW representative Pam Hand was also present as well as Education MN Union Representative Dennis Fisher.

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Superintendent Edwards reviewed the information the district presented to Education MN-HLWW.

B Borrell asked if there was any rebuttal from the Union.

Pam Hand, Education MN-HLWW representative, and Dennis Fisher gave a rebuttal.

B Borrell thanked Education MN-HLWW and Superintendent Edwards for the information presented. B Borrell indicated the board will review the information and provide a response in the time allotted.

B Borrell recessed the meeting for five minutes effective at 8:14pm.

B Borrell called the meeting back to order at 8:21pm.

B Borrell reported that the district can approve or deny the grievance, or the district could do nothing, as in take zero action. B Borrell indicated that the district has 10 days to have a formal written response to the grievance. The board discussed their options. B Borrell indicated that the consensus of the board was to take some time to review and digest the information presented. Superintendent Edwards indicated that we have 10 working days to respond.

(Item V, Subd. F) Superintendent Edwards and Business Manager Megan Tormanen reviewed some of the items being considered for the potential 2026-27 budget.

Edward indicated the timeline will be to review budget information in April and approve a preliminary budget in May for 2026-27.

(Item V, Subd. G) Superintendent Edwards reviewed parameters for the secondary school daily schedule and asked the board members if they had any additional input they wanted to see in the upcoming study.

The board members discussed the study and indicated that some board members and student representatives should also be involved in the committee as well. Mulvihill and Koch expressed interest in being on the committee and all three student representatives did as well.

(Item V, Subd. H) B Borrell indicated we will table the website item until the April meeting. Mulvihill indicated the website changes are happening in stages and will make it more user friendly.

(Item V, Subd. I) Board members will verbally recognize positive things in the district.

J Borrell recognized those who helped hang the new sign at the high school entrance.

Koch recognized all those who helped organize the speech meet.

Diers recognized Wyatt Determan for his help with technology needs.

Peterson recognized those who helped with the speech meet and the Howard Lake City Council for donations for the Wright County Community Action.

Bauman recognized the middle and high school band which included the seventh and eighth grade at a recent concert.

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Puncochar recognized Wyatt Determan for all the work he has done on the school website, and also Bauman for her contributions on the school board committees.

Marketon recognized the staff and parent chaperones who helped with trips over Spring break. Mulvihill recognized B Borrell for all the extra time he puts in for various things as the school board chairperson.

B Borrell recognized Coach Goudy for making boys golf fun for his student.

J Borrell recognized Coach Hertwig and Timmy Webber for the recent school record that he broke.

(Item VI, Subd. A) Upcoming Board Member Event Appearances:

Calendar Link

Students of Excellence April 22-Resource Training @ 4:30pm

(Item VI, Subd. B) There was nothing new to report.

(Item VII) Next Meeting Dates:

Regular Board Meeting-Monday April 13, 2026 6:30 pm HLWW HS Media Center

Work Session Meeting-Monday April 27, 2026 6:30 pm HLWW HS Media Center

Marketon recommended Koch act as School Board Chairperson for the work session if both B Borrell and Mulvihill were absent; Puncochar seconded; passed unanimously.

(Item VIII) Items for next meeting

Regular Meeting:

- Bill Reader for March-Mulvihill
- Bill Reader for April-Puncochar
- Bill Reader for May-Bauman
- Bill Reader for June-B Borrell
- Leave/Resignations/Retirements
- Employment Recommendations/Lane Changes
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Presentation of HLWW Cardiac Emergency Plan

B Borrell adjourned the meeting at 9:16 pm.

Respectfully submitted,

Katie Koch, Clerk