

Executive Summary Facilities Committee Meeting

DATE: May 19, 2026

TOPIC: Rutledge Hall Staff Lounge Divide

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

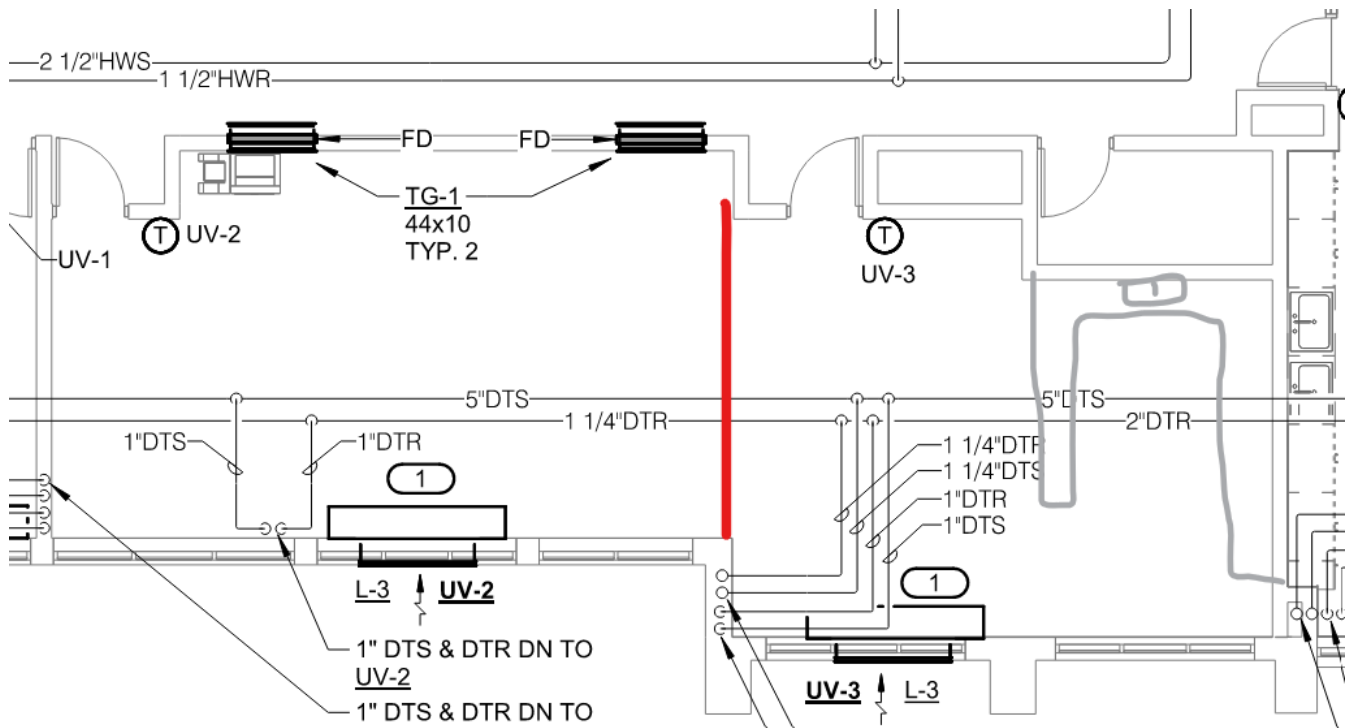
Rutledge Hall Principal, Dr. Aliaa Ibrahim, proposed a division of the staff lounge so that the meal and break area becomes separated from the work area. Currently the kitchen, tables and lounge seating elements are intermingled with the mailboxes, paper station and copier machine as shown.

STAFF LOUNGE: ZONING & WORKFLOW



Studio GC drafted the following plan designed to divide the room and ensure proper HVAC and airflow requirements are maintained with the addition of a new fire damper above the ceiling on the east half of the room, once the room is split. The two existing unit ventilators were reviewed and no modifications are necessary to the ventilators in order to divide the room.

Stuckey Construction, the company that completed 2024 Rutledge Hall renovations, submitted the attached proposal to complete the project during the upcoming summer break.



Fiscal Impact:

\$29,005

Recommendation:

The Facilities Committee concurs with the Administration’s recommendation to the Board of Education to approve this proposal from Stuckey Construction, Inc. for the Rutledge Hall Staff Lounge division in the amount of \$29,005 to be performed Summer 2026.