

BOARD OF TRUSTEES  
AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A)  Report Only  Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B)  Action Item

Presenter(s): SAMUEL MIJARES, SUPERINTENDENT

ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS & FINANCE

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AMEND THE GENERAL FUND BUDGET.

- (C) Funding source: Identify the source of funds if any are required.

RE-ALIGNMENT OF FUNDS; BUDGET REVENUE ESTIMATES AND CARRY FORWARD FUNDS.

- (D) Clarification: Explain any question or issues that might be raised regarding this item.

SEE ATTACHED MEMORANDUM.



**TO:** Samuel Mijares, Superintendent

**FROM:** Ismael Mijares, Deputy Superintendent for Business & Finance

**DATE:** October 29, 2020

**SUBJECT:** *Budget Amendments*

This is the first of three (3) times during the year when principals and directors are allowed to submit budget amendments to transfer funds within their allocation. Attached are the General Fund Budget Amendments submitted by the campuses and departments.

Also, the Budget Amendments to reflect Budget Revenue Estimates and carry forward funds from prior year.

# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

## BUDGET CHANGE REQUEST

STATE COMPENSATORY  
FUND 164-1

DATE: 11/04/20

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB-OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
164	00	5XXX	XX		1XX	ESTIMATED REVENUES	-	(214,126)
164	00	7XXX	XX		1XX	TRANSFER IN-M&O	+	214,126
TOTAL								0

REASON FOR REQUEST: TO REFLECT BUDGET ESTIMATES.

ORIGINATOR  11-4-20

     DATE 11-04-20  
 FINANCE      DATE

\_\_\_\_\_ SUPERINTENDENT \_\_\_\_\_ DATE \_\_\_\_\_  
 \_\_\_\_\_ BOARD OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

DISAPPROVAL: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

## BUDGET CHANGE REQUEST

STATE BILINGUAL  
FUND 166-1

DATE: 11/04/20

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB- OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
166	00	5XXX	XX		1XX	ESTIMATED REVENUES	-	(163,029)
166	00	7XXX	XX		1XX	TRANSFER IN-M&O	+	163,029
TOTAL								0

REASON FOR REQUEST: TO REFLECT BUDGET ESTIMATES.

ORIGINATOR  11-04-20

\_\_\_\_\_  
DATE  
 11-04-20  
FINANCE DATE

\_\_\_\_\_  
SUPERINTENDENT  
\_\_\_\_\_  
BOARD OFFICER

\_\_\_\_\_  
DATE  
\_\_\_\_\_  
DATE

DISAPPROVAL: \_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

REASON FOR DISAPPROVAL:


PROCESSED BY ACCOUNTING: \_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE



MEMORANDUM

**TO:** Ismael Mijares,  
Deputy Superintendent for Business & Finance

**FROM:** Jaime Gonzalez,   
Bilingual/Fine Arts/GT/Title III Director

**SUBJECT:** Budget Amendment (166) Bilingual

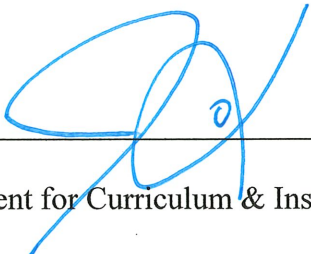
**DATE:** September 7, 2020

Attached is a budget change request being submitted to be presented at the next regular school board meeting aligning the 166 Bilingual budget.

Accounts have been adjusted accordingly and a brief summary is listed below.

Should you have any questions or concerns, please feel free to call me.

- Decrease in tutor salaries
- Increase in campus reading materials
- Increase in campus control items
- Increase in campus general supplies
- Decrease in teacher travel
- Increase in DSC general supplies
- Decrease in administration travel

APPROVED:   
John Cox,  
Deputy Superintendent for Curriculum & Instruction

SEP 8 2020

EAGLE PASS INDEPENDENT SCHOOL DISTRICT  
BUDGET CHANGE REQUEST

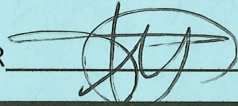
9/7/2020

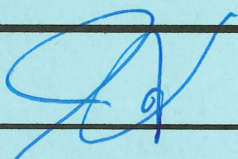
REFERENCE NO. 166 - Bilingual

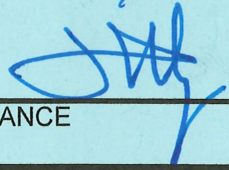
ACCOUNT NUMBER

FUND	FUNC.	OBJ	SUB-OBJ.	ORG.	PROG	DESCRIPTION	NOM	AMOUNT INCREASE/(DECREASE)
166	13	61XX			1XX	WORKER'S COMPENSATON	+	(\$2)
166	13	64XX			1XX	TRAVEL	+	(\$6,000)
166	21	63XX			1XX	GENERAL SUPPLIES	-	\$20,051
166	21	64XX			1XX	TRAVEL	+	(\$4,000)
166	31	62XX			1XX	CONTRACTED SERVICES	+	(\$10,049)
								\$0

REASON FOR REQUEST: To re-distribute 166 Bilingual funds to best meet the needs of the students and program

ORIGINATOR 

 SEP 8 2020  
DATE SUPERINTENDENT DATE

 10-3-20  
FINANCE DATE BOARD OFFICER DATE

DISAPPROVAL: \_\_\_\_\_  
NAME DATE

REASON FOR DISAPPROVAL:  
\_\_\_\_\_

PROCESSED BY ACCOUNTING: \_\_\_\_\_  
NAME DATE

# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

## BUDGET CHANGE REQUEST

STATE CATE

FUND 167-1

DATE: 11/04/20

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB- OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
167	00	5XXX	XX		1XX	ESTIMATED REVENUES	+	1,682,666
167	11	6XXX	XX		1XX	INSTRUCTIONAL	-	439,431
167	00	7XXX	XX		1XX	TRANSFER IN-M&O	-	(1,243,235)
						TOTAL		0

REASON FOR REQUEST: TO REFLECT BUDGET ESTIMATES.

ORIGINATOR  11-04-20

\_\_\_\_\_  
DATE  
 11-04-20  
FINANCE DATE

\_\_\_\_\_  
SUPERINTENDENT  
\_\_\_\_\_  
BOARD OFFICER

\_\_\_\_\_  
DATE  
\_\_\_\_\_  
DATE

DISAPPROVAL: \_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: \_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

Fund 168

PAGE 1 OF 1

DATE: October 1, 2020

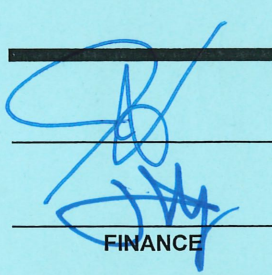
REFERENCE NO. 168-1


ACCOUNT NUMBER								AMOUNT
FUND	FUNC	OBJ.	SUB-OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	INCREASE/(DECREASE)
168	11	63XX			1	General Supplies	+	(1,000.00)
168	31	64XX			1	Other Op. Cost/Advertisement	-	1,000.00

REASON FOR REQUEST: To realign the Budget for the 2020-2021 School Year.

ORIGINATOR Kij James 10-01-2020

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OCT 14 2020
DATE


11-3-20
DATE

SUPERINTENDENT
DATE

BOARD OFFICER
DATE

DISAPPROVAL: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

REASON FOR DISAPPROVAL: \_\_\_\_\_

PROCESSED BY ACCOUNTING: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_



# Eagle Pass Independent School District

## Life Skills Program for Student Parents

904 Kelso Drive, Eagle Pass, Tx. 78852 (830)758-7019-Office (830)773-6317 - Fax

### MEMORANDUM

RECEIVED

OCT 13 2020

Human Resources  
J.A. Costilla

TO: Samuel Mijares, Superintendent of Schools  
FROM: Lizzet Duran, PEP Supervisor *L.D.*  
DATE: October 13, 2020  
RE: CCPS Carry Forward

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I am requesting your approval to submit a board agenda item to consider and take appropriate action on the request to appropriate the carry-forward Child Care Provider Services funds in the dollar amount of \$146,996.46.

The EPISD receives fund for child care services provided to school-age parents who meet the eligibility requirements for Child Care Provider Services Local Workforce Development Board Middle Rio Grande Development Council.

Approved by: *Mr. Jesus Costilla* Date: *10/13/2020*  
Mr. Jesus Costilla, Executive Director for Human Resources

Thank you,

*Lizzet Duran*  
LD/lc

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

DATE: October 13, 2020

REFERENCE NO. \_\_\_\_\_

CHILD CARE PROVIDER SERVICES  
170-MIDDLE RIO GRANDE

ACCOUNT NUMBER								NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC.	OBJ.	SUB- SO	ORG.	YEAR	PRO G. INTE NT	DESCRIPTION		
170	61	63XX	00	821	1	XX	SUPPLIES & MATERIALS	-	73,498
170	61	64XX	00	821	1	XX	OTHER OPERATING EXPENSES	-	73,498
170	00	37XX	XX	XXX	1	XX	FUND DRAWING	+	146,996
								\$	-

REASON FOR REQUEST: TO APPROPRIATE CARRY-FORWARD CHILD-CARE PROVIDER SERVICES FUNDS.

ORIGINATOR

*Jim Antonio Castillo*  
*Rosita Duran*  
10/13/2020

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SUPERINTENDENT

\_\_\_\_\_  
DATE

*[Signature]*  
FINANCE DATE 11-3-20

\_\_\_\_\_  
BOARD OFFICER

\_\_\_\_\_  
DATE

DISAPPROV/ \_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: \_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

Fund: 172-1  
 TRS ON BEHALF

DATE 9/21/2020

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER							DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC	OBJ.	SUB- OBJ.	ORG.	PROG.				
172	00	5XXX	XX	XXX	1	XXXXX	REVENUES	+	100,000
172	35	6XXX	XX	XXX	1	XXXXX	TRS CARE-ON-BEHALF	-	100,000

REASON FOR REQUEST: REALIGNMENT OF FUNDS

ORIGINATOR JH 11-3-20

	DATE	SUPERINTENDENT	DATE
<span style="font-size: 2em; color: blue;">JH</span>	<u>11-3-20</u>		
FINANCE	DATE	BOARD OFFICER	DATE

DISAPPROVAL: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

REASON FOR DISAPPROVAL: \_\_\_\_\_

PROCESSED BY BUDGET: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

Fund 173


DATE: 9/28/2020

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER							DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC	OBJ.	SUB-OBJ.	ORG.	PROG.				
173	23	6498	00	116	1	36	Awards	+	(\$1,400.00)
173	11	6494	00	116	1	36	Transportation	+	(\$4,500.00)
173	23	6396	0	116	1	36	Control Items	-	\$4,900.00
173	23	6399	0	116	1	36	Supplies	-	\$1,000.00

REASON FOR REQUEST: REALIGNMENT OF FUNDS

ORIGINATOR Abigail-Villar

<u></u> FINANCE	DATE <u>11-3-20</u> DATE	SUPERINTENDENT	DATE
		BOARD OFFICER	DATE

DISAPPROVAL: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

REASON FOR DISAPPROVAL: \_\_\_\_\_

PROCESSED BY ACCOUNTING: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

## BUDGET CHANGE REQUEST

M&O  
199-1

DATE: 11/04/20

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER

FUND	FUNC.	OBJ.	SUB-OBJ.	ORG.	PROG.	DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
199	00	5XXX	XX		1XX	ESTIMATED REVENUES	-	(866,080)
199	00	8XXX	XX		1XX	TRANSFER OUT-M&O	+	(866,080)
TOTAL								0

REASON FOR REQUEST: TO REFLECT BUDGET ESTIMATES.

ORIGINATOR 11-04-20

\_\_\_\_\_  
DATE 11-04-20  
FINANCE DATE

\_\_\_\_\_  
SUPERINTENDENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD OFFICER

\_\_\_\_\_  
DATE

DISAPPROVAL: \_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: \_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

Eagle Pass Independent School District

BUDGET CHANGE REQUEST

Date: 11/03/20

199-1 M & O FUND

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER

FUND	FUNC	SUB-		PROG.	DESCRIPTION	AMOUNT	
		OBJ.	OBJ.DRC			NOM.	INCREASE/(DECREASE)
199	11	6XXX		1 XX	INSTRUCTIONAL	+	(56,256)
199	12	6XXX		1 XX	INSTRUCTIONAL RESOURCES AND MEDIA	+	(520)
199	23	6XXX		1 XX	SCHOOL LEADERSHIP	-	14,666
199	31	6XXX		1 XX	GUIDANCE, COUNSELING & EVALUATION SRVS	-	400
199	36	6XXX		1 XX	CO-CURRICULAR/EXTRA CURRICULUM	-	600
199	51	6XXX		1 XX	PLANT MAINTENANCE & OPERATIONS	-	5,910
199	53	6XXX		1 XX	DATA PROCESSING SERVICES	-	35,200
							0

REASON FOR REQUEST: To realign funds in the M & O Fund to continue operations for the 2020-2021 school year.

ORIGINATOR JAH 11-3-20

\_\_\_\_\_ DATE \_\_\_\_\_ SUPERINTENDENT \_\_\_\_\_ DATE  
JAH 11-3-20  
 FINANCE DATE \_\_\_\_\_ BOARD OFFICER \_\_\_\_\_ DATE

DISAPPROVAL: \_\_\_\_\_ NAME \_\_\_\_\_ DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: \_\_\_\_\_ NAME \_\_\_\_\_ DATE