

**NEW BUFFALO AREA SCHOOLS
BOARD OF EDUCATION REGULAR SESSION
Performing Arts Center
1112 E. Clay Street
P.O. Box 280
New Buffalo, MI 49117
May 27, 2026
6:00 PM**

New Buffalo Area Schools will be a beacon of academic excellence and individualized learning, where every student thrives in a supportive and inclusive environment. We will lead in preparing students for future success, driven by strong community partnerships and a commitment to growth and sustainability.

1. Call to Order by President Denise Churchill - Pledge of Allegiance to the Flag.
2. Roll Call: Denise Churchill, Stephen Donnelly, John Haskins, Jennifer Summers, Vanessa Thun, Greg Vosberg, Lisa Werner
Absent: Vosberg
Also in Attendance: Mr. Adam Bowen, Superintendent of Schools
Devinnie Wysocki, Adm. Asst. to Superintendent

3. Expressions from the Public: None

4. Items too Late for Printed Agenda #10 Strike out “The proposed contract is attached for review”

5. Adoption of the Agenda
Motion: Thun
Second: Werner
All ayes, motion carried.

Adoption of the MHSAA Resolution 2026-2027
Motion: Thun
Second: Summers
All ayes, motion carried.

6. Adoption of the Consent Agenda: Items on the Consent Agenda are to be voted on as a single item by the Board. Board Members may remove items from the Consent Agenda prior to vote. Discussion of the items that have been removed can take place at the appropriate time listed on the Agenda.

- A. Minutes:
Meeting Minutes: 04-27-26
Meeting Minutes: 05-11-26 TRUTH IN TAXATION
Meeting Minutes: 5-11-26 Regular Session
- B. General/Associated Funds - Bills Payable:
 1. General Fund: \$445,397.56
 2. Payroll: \$971,914.79
 3. Food Service: \$17,124.78
 4. Scholarship Fund: \$8,412.50
 5. Public Improvement: \$189,890.25
- C. Financials

Motion: Werner
Second: Thun
All ayes, motion carried.

7. Communications

Healthy Schools Award – Letter read by Thun (Attached)

A. Class President: Nick Haskins - 12th Grade (Not in attendance)

8. Committee Report(s)

Personnel Committee Meeting: 05-21-2026

9. Presentation: School Resource Officer — Bri Schmitz / E-Bike Safety

Officer Bri Schmitz presented information regarding the proposed E-Bike Safety Course for New Buffalo Area Schools. The online program, developed by the Motorcycle Safety Foundation (MSF), is designed for riders of all ages and provides instruction on e-bike safety, readiness assessments, equipment checks, rules of the road, state-specific laws, and hands-on practice drills. The course includes interactive modules with quizzes to ensure comprehension and encourages parent participation. Participants who successfully complete the program receive a certificate of completion. Board members discussed the program's accessibility, low cost, and potential benefits in promoting safe e-bike operation within the community.

10. The Superintendent recommends the Board approve the hiring of Emily Zablocki-Kohler as High School Principal, pending completion of a background check. The proposed contract is attached for review.

Motion: Werner
Second: Thun
All ayes, motion carried.

11. The Superintendent and Middle School Principal recommend the Board approve the hiring of Daniel Svoboda as a Special Education Teacher, pending completion of a background check.

Motion: Donnelly
Second: Summers
All ayes, motion carried.

12. The Superintendent recommends the Board adopt the resolution of the Berrien Regional Education Service Agency's 26-27 General Fund Operating Budget, per attached.

Motion: Werner
Second: Donnelly
All ayes, motion carried.

13. The Superintendent recommends the Board approve the 2026–2027 Work Agreements, as attached.

Motion: Thun
Second: Summers
All ayes, motion carried.

14. The Superintendent recommends the Board approve the administrative contract for Daniel Caudle, as attached.

Motion: Donnelly
Second: Summers
All ayes, motion carried.

15. The Superintendent recommends the Board approve the administrative contract for Melissa Lijewski, as attached.

Motion: Summers
Second: Werner
All ayes, motion carried.

16. The Superintendent recommends the Board approve the administrative contract for Samuel Stine, as attached.
Motion: Thun
Second: Werner
All ayes, motion carried.
17. The Superintendent recommends the Board rescind the previously approved Special Meeting scheduled for June 29, 2026, and return to the regularly scheduled June meeting calendar.
Motion: Thun
Second: Donnelly
All ayes, motion carried.
18. The Superintendent and Director of Finance recommend the Board approve Skillman Corporation to serve as the Construction Management for all Capitol Improvement Projects for 2026-2027.
Motion: Thun
Second: Summers
All ayes, motion carried.
19. The Superintendent and Director of Finance recommend the Board approve Tower Pinkster to serve as the Design and Engineer for the Tennis Court Project.
Motion: Werner
Second: Donnelly
All ayes, motion carried.
20. The Superintendent and Operations Director recommend the Board approve the proposal from Gambino Concrete for the MS/HS West Concrete Project in the amount of \$65,700.00.
Motion: Summers
Second: Werner
All ayes, motion carried.
21. The Superintendent and Operations Director recommend the Board approve the proposal from Gambino Concrete for MS/HS East Concrete Project in the amount of \$170,825.00.
Motion: Summers
Second: Thun
All ayes, motion carried.
22. The Superintendent and Director of Finance recommend the Board approve the \$4,300,000 2026 Capitol Improvement Bond.
Motion: Thun
Second: Donnelly
All ayes, motion carried.
23. The Superintendent and Food Service Director recommend the Board approve the Child and Adult Care Food Program (CACFP) Sponsors Agreement for the vended meals for Flowers Early Learning Head Start, as attached.
Motion: Summers
Second: Donnelly
All ayes, motion carried.
24. The Superintendent and Food Service Director recommend the Board approve the adult breakfast price of \$3.12 in accordance with the 2025-2026 pricing schedule.
Motion: Thun
Second: Summers
All ayes, motion carried.

25. Remarks from the Superintendent:

- Graduation Friday, May 29, 2026 at 6:00 p.m. in the gold gym.
- Dune Coast Baseball Town Hall meeting: June 4, 2026, at 6:00 p.m. in the PAC.

26. Remarks from the Board President and Members

27. Discussion Item(s)

A. The Superintendent approved the following hire:

Custodian - Cale Coleman

Paraprofessional - Amber Lowry

28. Other Business

29. Adjournment

Motion: Donnelly

Second: Thun

All ayes, motion carried

Meeting adjourned at 6:32 p.m.

Respectfully submitted

Vanessa Thun, Secretary
BOARD OF EDUCATION
NEW BUFFALO AREA SCHOOLS