

Browning Public Schools
Board Agenda Request
Meeting To Be Held: July 14, 2026



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 07/06/26

To: Rebecca Rappold
 Superintendent of Schools

From: Beverly Sinclair
Title: Director of Human Resources

Subject: Hiring: Personal Care Attendant-BES

Description: Stephanie Holton is recommending the following hire:

 Serenity Sinclair, Personal Care Attendant
pending successful completion of the pre-hire process

Financial Impact: L3/S4; \$23.50

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position Personal Care Attendant		Applicant Recommended Serenity Sinclair	
Department/Location BES		Supervisor Stephanie Holton/Jessica Racine	
Type of Position Classified	Starting Date 8/17/26	Term 2026-2027 SY	

Recruiting. Date Posted: 02/12/26 & 4/7/26 Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Aimsback, Jamison	04/27/26	YES	06/11/26
	Maldonado, Paula	06/24/26	YES	06/11/26
	NoRunner, Lylayna	04/28/26	YES	06/11/26
	RunningRabbit, Ed	06/01/26	YES	06/11/26
	Sinclair, Serenity	04/29/26	YES	06/11/26

Interview Committee		Title	Name	Title
Stephanie Holton	Director			
Racquel LittlePlume	Principal			
Angie Pepion	Teacher			

Recommendation: Serenity has previous experience as a PCA at BPS. She is dedicated to helping students and has a clear understanding of the expectations of the District.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	07/09/26	No	PENDING
State & Federal Criminal background check	07/09/26	No	PENDING
Tribal Background check	07/09/26	No	PENDING

Salary: \$23.50 Placement: L3/S4 Contract Days: 187 days

Prepared by: Bev Sinclair Date 07/06/26 Approved by: _____ Date: _____