



ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT - Odessa, TX  
068901

OTHER REVENUES:  
GRANTS FROM PRIVATE SOURCES  
CDC (EXHIBIT) A (Reg)

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

**Donation # 503**

**Campus:** 854 - AVID

**Principal/Non-Campus Administrator:** Elizabeth Gray

**Name of Donor:** Education Foundation of Odessa

**Email/Phone of Donor:** [educationfoundation.odessa@outlook.com](mailto:educationfoundation.odessa@outlook.com)

**Donor Mailing Address:** PO Box 951 Odessa, Texas 79760

**Donation Description:** Donation - AVID Summer Institute

**Type of Donation:** Check

**Value\*:** 10000

\*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

**Purpose of Donation:** AVID Summer Institute travel and registration fees

**Item/Service:** AVID Summer Institute travel and registration fees

**Purpose of Purchase:** AVID Summer Institute travel and registration fees

Approver	Response	Date	Comment
Elizabeth Gray	Approve	5/27/2026 4:18 PM	Approved
Nidia Soriano	Approve	5/28/2026 1:07 PM	NA
Albessa Chavez	Approve	5/29/2026 11:02 AM	Approved
Morgan Eaton	Approve	5/29/2026 11:48 AM	NA
Keeley Boyer	Approve	6/01/2026 12:10 PM	NA
Regina Saenz	Approve	6/03/2026 12:19 PM	482-13-6411-29-854-11-48226 \$6792.00 482-21-6411-29-854-99-48226 \$3208.00

**From:** [Elizabeth Gray](#)  
**To:** [Celeste Potter](#)  
**Cc:** [Lidia Valenzuela](#)  
**Subject:** Fw: Sponsorship Request - AVID Summer Institute and ACE Registrations  
**Date:** Thursday, May 21, 2026 4:41:08 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image.png](#)  
[image.png](#)

Good afternoon!

Thank you for your patience as I worked on gathering this information.

Here is the detailed breakdown of costs for San Antonio Summer Institute and AVID Certified Educators (ACE) registrations:

AVID San Antonio Summer Institute July 7-9, 2026					
Fly	July 6-9	Driver (group)	July 6-9	Passenger	July 6-9
Motel per night \$210	\$630.00	Motel per night \$199	\$630.00	Motel per night \$199	\$630.00
Flight	\$480.00	Mileage \$0.725	\$507.50	Mileage \$0.725	\$0.00
Meals per day \$74-First & last day \$55.50-Day 1 \$51.00-Day 2	\$255.00	Meals per day \$74-First & last day \$55.50-Day 1 \$51.00-Day 2	\$255.00	Meals per day \$74-First & last day \$55.50-Day 1 \$51.00-Day 2	\$255.00
Shuttle	\$150.00	Parking	\$180.00	Shuttle/parking	\$0.00
Travel Total	\$1,515.00	Travel Total	\$1,572.50	Travel Total	\$885.00
Registration	\$1,199.00	Registration	\$1,199.00	Registration	\$1,199.00
<b>Conference total</b>	<b>\$2,714.00</b>	<b>Conference total</b>	<b>\$2,771.50</b>	<b>Conference total</b>	<b>\$2,084.00</b>
<b>ACE Registrations</b>					
Liz	July 6-9				
Motel per night \$199	\$597.00		Teysha Tindol	\$1,249	
Flight	\$480.00		Yvette Abila	\$1,249	
Meals per day \$74, First & last day \$55.50, Day 1 \$51.00, Day 2	\$255.00		<b>Total</b>	<b>\$2,498</b>	
Shuttle	\$150.00				
Travel Total	\$1,482.00				
Registration 1-day Leadership	\$250.00				
<b>Conference total</b>	<b>\$1,732.00</b>				

We are working to find people to attend the Summer Institute and should be able to take at least 2 people along with me. Once we know who we are taking and how they are traveling, we will update you. I will be flying.

We already have accounts for my travel, Admin travel, and teacher travel. Would this follow the same process as the donation for the Guest Speaker for AVID Celebration? Again, once we know who's traveling, we will know which budget lines

need to funds.

We can't thank you and the Education Foundation enough for all that you do for us and ECISD!

Many thanks,  
Liz Gray  
AVID District Director

 [Book time to meet with me](#)

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**From:** Celeste Potter <Celeste.Potter@ectorcountyisd.org>  
**Sent:** Monday, May 18, 2026 10:37 AM  
**To:** Elizabeth Gray <Elizabeth.Gray@ectorcountyisd.org>  
**Subject:** RE: Sponsorship Request - AVID Summer Institute and ACE Registrations

Just include a detailed breakdown of costs so that Finance knows what accounts to create.

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**From:** Elizabeth Gray <Elizabeth.Gray@ectorcountyisd.org>  
**Sent:** Friday, May 15, 2026 11:49 AM  
**To:** Celeste Potter <Celeste.Potter@ectorcountyisd.org>  
**Subject:** Re: Sponsorship Request - AVID Summer Institute and ACE Registrations

Wow! This is incredible!! Thank you so much for your generous support! We are truly grateful!

We will begin working on an itemized budget right away and will have it ready to share with you early next week. Please let me know if there is a specific format or any details you would like us to include.

Thank you again for believing in and investing in our students and educators! It means so much to our AVID program!

Many thanks,

Liz Gray

AVID District Director

 [Book time to meet with me](#)

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**From:** Celeste Potter <[Celeste.Potter@ectorcountyisd.org](mailto:Celeste.Potter@ectorcountyisd.org)>  
**Sent:** Thursday, May 14, 2026 5:47 PM  
**To:** Elizabeth Gray <[Elizabeth.Gray@ectorcountyisd.org](mailto:Elizabeth.Gray@ectorcountyisd.org)>  
**Subject:** Re: Sponsorship Request - AVID Summer Institute and ACE Registrations

The Education Foundation Board of Directors voted unanimously to award you \$10,000 towards this request.

Based off of the awarded amount, please send me an itemized budget that may be shared with ECISD Finance with the check.

**Celeste Potter, CEFL, CFRM**

Executive Director

Education Foundation of Odessa

O: 432-456-7059

[celeste.potter@ectorcountyisd.org](mailto:celeste.potter@ectorcountyisd.org)

[EducationFoundation.Odessa@outlook.com](mailto:EducationFoundation.Odessa@outlook.com)

[www.educationfoundationodessa.org](http://www.educationfoundationodessa.org)

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**From:** Elizabeth Gray <[Elizabeth.Gray@ectorcountyisd.org](mailto:Elizabeth.Gray@ectorcountyisd.org)>

**Sent:** Wednesday, May 6, 2026 10:08 AM

**To:** Celeste Potter <[Celeste.Potter@ectorcountyisd.org](mailto:Celeste.Potter@ectorcountyisd.org)>

**Subject:** Sponsorship Request - AVID Summer Institute and ACE Registrations

Good morning Celeste!

I hope you're doing well! I wanted to follow up on both requests I previously shared and see if there have been any updates or questions.

I'm checking in on the request for the San Antonio AVID Summer Institute sponsorship, as well as the previously submitted request for funding support for AVID Certified Educator (ACE) registration fees.

I appreciate you taking the time to review both and am happy to provide any

additional information if helpful.

Hope you're having a great day!

Many thanks,

**LIZ GRAY**  
AVID District Director

Ector County ISD  
432-456-8541  
elizabeth.gray@ectorcountysd.org

ECISD AVID

 [Book time to meet with me](#)