

WORK SESSION MEETING

Monday, September 22, 2025

The Monday, September 22, 2025 School Board Work Session meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:30 pm. by Vice Chairperson Mulvihill. After the pledge of allegiance, roll was taken with the following members present: Mulvihill, Koch, Bauman, Marketon, Puncochar and J Borrell; absent: B Borrell. Also present were Superintendent Dan Edwards and Board Secretary Marilyn Greeley.

(Item IV) Puncochar requested to amend the agenda to include a discussion and possible approval of a middle school activity center lighting project.

Puncochar recommended approval of the amended agenda; Koch seconded; passed unanimously.

(Item V, Subd. A) Megan Tormanen, Business Manager, recommended certifying the maximum at this time, as we have typically done in the past, which will give us the most flexibility.

J Borrell motioned to approve the maximum certification of the proposed 2025 payable 2026 property levy; Puncochar seconded; passed unanimously.

(Item V, Subd. B) Superintendent Edwards reviewed information from his listening session thus far.

(Item V, Subd. C) Mulvihill reviewed the information about student representative(s) for the school board. The board discussed the guidelines for implementing student representative(s) at board meetings. Some board members expressed concern about the requirement of students attending school board committee meetings. The consensus of the board was to consider flexibility regarding student representative(s) attending school board committee meetings.

(Item V, Subd. D) Superintendent Edwards reviewed information about the middle school activity center lighting project. Edwards reported the Buildings and Grounds Committee met and discussed the proposals for the lighting project. Edwards also reported that the Committee reviewed the LTFM budget with Business Manager, Megan Tormanen, and determined if projects could be shifted to allow for the activity center lighting project. Puncochar reported that the Committee was able to rearrange projects to be able to accommodate this project now. Mulvihill asked if we have competitive bids for the project. Edwards indicated we had two bids. Puncochar indicated both vendors have a relationship with the district.

Puncochar motioned to move forward with the middle school lighting project with the recommended vendor; Bauman seconded; passed unanimously.

(Item V, Subd. E) Each board member gave positive affirmation about things happening in the district.

Koch recognized the teachers and counselor who presented on the fifth grade event hosted by the middle school. Koch also recognized Tami Bangasser who handled a medical situation well that took place at the middle school during this time.

Bauman recognized all those who contributed to the Laker's Roll student/parent meeting and she also recognized Morgan Johnson, School Nurse, for all the hats that she wears.

Marketon recognized Mulvihill for putting together a detailed report of the student board representative committee discussion.

Puncochar also recognized Mulvihill for the detailed information about the student board representative recommendations. Puncochar also recognized the Community Relations Committee for their work and the Transportation department for their continued dedication to the district.

J Borrell recognized the football team and coaching staff, and also to Mrs. Varner for making her classes fun for students.

Mulvihill recognized the Waverly and Howard Lake City Councils for welcoming herself and Superintendent Edwards at their last meeting and continuing their partnership with the district.

Superintendent Edwards acknowledged the districts standard response protocols. Edwards also indicated he would be out of the district Sunday thru mid Tuesday at a workshop and also attending a fall law conference on Friday.

(Item VI, Subd. A) Upcoming Board Member Event Appearances:

Calendar Link

Leaders in Education Excellence (LEEA) October 29-Resource Training @ 4:30pm

Educational Support Staff (ESS) November 19-Resource Training @ 4:30pm

Students of Excellence April 29-Resource Training @ 4:30pm

(Item VI, Subd. B) Nothing new at this time.

(Item VII) Next meeting Dates:

Regular Board Meeting-Monday October 6, 2025 6:30pm HLWW HS Media Center

Work Session Meeting-Monday October 20, 2025 6:30pm HLWW HS Media Center

(Item VIII) **Items for next meeting**

Regular Meeting:

- Bill Reader for September-Puncochar
- Bill Reader for October-Bauman
- Bill Reader for November-B Borrell
- Bill Reader for December-J Borrell
- Leave/Resignations/Retirements
- Employment Recommendations/Lane Changes
- Review Comprehensive Achievement & Civic Readiness Presentation
- Approve First Reading of Policies
- Approve Winter Coaching Staff
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report

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- Achievement and Integration Report
- Review/Approve student board member rep guidelines

Work Session:

- Review/Approve Property & Casualty Insurance Renewal

Superintendent Edwards indicated that he would like the board to consider holding a work session in November on the 24th. The consensus of the board was to add a November work session on the 24th.

Mulvihill adjourned the meeting at 7:44 pm.

Respectfully submitted,

Katie Koch, Clerk