

Achievement and Integration FY 2027 Budget Workbook

Use these instructions to create your district's annual Achievement and Integration (A&I) A&I budget. Please refer to the *Achievement Integration Budget Guide* on the A&I webpage for more information on A&I revenue and for the list of budget review criteria.

Do not delete pages from this workbook. That will disable the formulas on the *Expenditure Summary* page which calculates the percentage of expenditures (direct student service, prof development, admin) and also sums total expenditures by FIN code. You need to track of both as you create your budget.

- Program and fiscal staff should work together to create this budget, drawing on your respective knowledge of the strategies in your district's A&I plan, costs that aren't detailed in the plan but are necessary to implement those strategies, and school finance practices.
- ~~Proposed expenditures can be approved only for strategies included in a district's current MDE-approved A&I plan.~~
- Expenditures to fund strategies included in a racially identifiable school (RIS) plan must be listed in the RIS tabs of this excel workbook.
- **Use the separate tabs for direct student services, PD, and Admin costs as explained in the A&I Budget Guide. The requirement for districts to use a certain percentage of revenue for each expenditure type is in A&I legislation and explained in the tabs of this budget workbook.**
 - ~~Add lines to a worksheet by inserting rows before a revenue total line.~~ The revenue total lines are linked to a formula in the Expenditure Summary page. If you insert rows after them, your Expenditure Summary totals will be inaccurate.
- Add a **budget narrative** for each line item to document how proposed expenditures will fund activities in your district's MDE-approved A&I plan. **Do not copy your plan description into the budget.** Instead, describe what each expenditure will purchase. Then identify by name and number the activity in your plan that an expenditure will help fund. This info will provide expenditure detail not included in your A&I plan.
- List proposed FIN 313 (initial revenue) and FIN 318 (incentive revenue) expenditures on the separate tabs marked in the budget workbook. These are two different types of A&I aid and must be tracked separately.
- Find your district's aid entitlement estimate for A&I revenue in the Minnesota Funding Reports (MFR) section of MDE's Data Analytics webpage. Steps for finding that report are listed on the MDE A&I webpage.
- ~~Admin costs include salary and benefits for support staff and administrators that do not provide direct instruction to students in A&I activities. Admin costs also include things such as postage, rent, dues, memberships, printing charges.~~
- Payments to other districts or to vendors should be listed as line items in the corresponding Direct Student Services, PD, or Admin tabs. **Use OBJ code 390 for payments to other districts.**
- **The budget narratives for proposed salary expenditures should include the following: percentage FTE and the name and number of the strategy in your district's A&I plan that the FTE is supposed to help implement.**
- Fringe benefits for positions that are part of the same plan strategy may be bundled by OBJ code. For example, if three staff are providing instruction for an A&I summer program, benefits for their hours working on that program may be listed in the same line item.
- Resubmit this workbook listing proposed and *actual* FY 2027 expenditures by December 1, 2027.
- Expenditure changes that increase total FIN code amounts and changes to the types of expenditures approved in the initial budget must be sent to MDE for review and approval by April 1, 2027.
- **Budgets are due to MDE by March 15, 2026. Board approval is optional. This means your board does not need to approve this budget before you submit it on March 15.**

How to Submit Your Budget

- 1) Submit your district's proposed FY27 budget by March 15, 2026 to mde.integration@state.mn.us.
- 2) Submit your district's budget as an excel file. No PDF's please.
- 3) Please save your budget using the file name *FY26 [District Name] A&I budget*.

Questions about submitting your budget? Contact one of MDE's A&I staff or email mde.integration@state.mn.us.



Achievement and Integration Revenue FY 2027 Budget Worksheet

Use this workbook to list proposed expenditures of FY 2027 Achievement Integration (A&I) revenue. All expenditures must support strategies in your district's MDE-approved A&I plan. Each worksheet has a column where you will explain how each line item is intended to fund a strategy. **Please use the instructions in the prior tab of this workbook.** For details on budget requirements, see the A&I Budget Guide on the A&I webpage.

District Name: East Grand Forks Public Schools
District ISD Number: 0595-01
Superintendent: Kevin Grover
Partnering Districts: Crookston, Thief River Falls

Fiscal and program staff should work together to complete this budget. Please list those staff members below. Both will be contacted if changes or more detail is needed for the budget to be approved.

Program Staff: <u>Suraya Driscoll</u>	Fiscal Staff: <u>Karla Afshari</u>
Phone: <u>218-793-2901</u>	Phone: <u>218-773-3494</u>
E-mail: <u>sdriscoll@egf.k12.mn.us</u>	Email: <u>Karla Afshari</u>

If you have been notified by MDE that your district has one or more *Racially Identifiable Schools*, please list those schools here:

Find the amount of Achievement and Integration (A&I) revenue your district may be eligible to receive in FY 2027 and enter it below. See lines 12 and 13 in your district's Integration Revenue Reports listed online in the Minnesota Funding Reports. These are estimates based on enrollment projections and A&I funding formulas. These estimates will be adjusted to reflect actual FY27 enrollment. Directions for finding Integration Revenue reports online are posted to the A&I website.

Total Initial Revenue (FIN 313)	\$ 188,000.00
Total Incentive Revenue (FIN 318)	\$ 20,462.00
TOTAL A&I REVENUE	\$ 208,462.00

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2027 Achievement & Integration budget as approved by the school board.

Board Approval Date _____

School Board Chair _____	Date _____
Superintendent _____	Date _____

This certification statement is not required in legislation or by the Minnesota Department of Education.

FOR MDE USE ONLY

Approved Initial Revenue: _____	Approved Incentive Revenue: _____
MDE Approval: _____	Date: _____



**FY 2027 Achievement and Integration Budget
Expenditure Summary**

District Number: 595		District Name: East Grand Forks Public School			
Proposed Budget			Actual Expenditures		
		Proposed Budget Ratios			Actual Budget Ratios
Direct Services to Students must equal at least 80% of total revenue	\$170,362.00	81.72%	DSS At least 80% of total expenditures	\$0.00	#DIV/0!
Professional Development may equal no more than 20% of total revenue	\$38,100.00	18.28%	Professional Development No more than 20% of total expenditures	\$0.00	#DIV/0!
Administrative/Indirect may equal no more than 10% of total revenue	\$0.00	0.00%	Admin/Indirect No more than 10% of total expenditures	\$0.00	#DIV/0!
Total Proposed Revenue:	\$208,462.00		Total Revenue Expended:	\$0.00	
Total Amount Proposed FIN 313	\$188,000.00		Improvement Planning Expenditures	0%	#DIV/0!
Total Amount Proposed FIN 318	\$20,462.00		Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).		

Amending Line Items To amend line items in this budget after it's been approved by MDE, strike the approved dollar amt and related budget narrative. Insert a row below the line you want to change (make sure the new row is above the total revenue line). Add a new dollar amt and narrative to the row you just added. Then highlight both lines with the color highlight function. Explain the change in the comments box at the bottom of the tab.

UFARS Corrections You do not need to submit an amended budget to MDE in order correct UFARS codes. Instead, make UFARS corrections when you submit your Actual Expenditure report. Add a note to explain the correction. See the A&I Gudget Guide for more details on when to amend your MDE-approved budget.

Improvement Funding Directions

Only districts that did not meet the goal of your annual integration revenue to fund

Step 1) Complete the DSS, PD and Admin tabs for FIN 313 and 318. Step 2) Copy and paste li

- Copy line items totaling up to 20% of your total proposed revenue. That percentage will be ca
- The line items you copy may be either FIN 313 or FIN 318 depending upon how you're fundin
- Please note that the amounts copied and pasted into this tab will **NOT** be reflected in the ov

What is an improvement strategy? Strategies that were 1) not in your prior plan, or 2) strateg improvement process like the one described in the A&I Improvement Planning Guide. The stra changed in some way that increases the likelihood of meeting the goals in your district's curren

Line Item Description	UFARS Code Required				Budgeted Amt
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.

Direct Student Services

--	--	--	--	--	--

Professional Development

--	--	--	--	--	--

Administrative Costs

--	--	--	--	--	--

					Total Improvement Funding: \$0.00

Comments:



in their last plan after three years should complete this tab. If you didn't meet your goals, you should describe the improvement strategies.

Line items that will fund improvement strategies into one of the sections below.

Amounts calculated for you on the Expenditures Summary tab.

Use these amounts to fund your improvement strategies.

Overall expenditure summary.

Strategies that you've adjusted and kept in your current A&I plan, and 3) strategies developed using new strategies should be different from the ones in your prior plan because they are either new to your current plan.

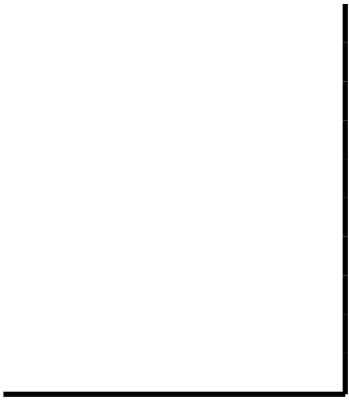
Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item fund?	
Resubmit this workbook with actual FY27 expenditures by 12/1/27.	Describe what will be purchased, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement a strategy. Do not copy the strategy description from your plan.	Goal #
\$0.00		

you must use up to 20% of

an equity-centered
or A&I work or have been

e item support and how?

Strategy # and Name



District Number: 595

District Name: East Grand Forks Public Schools

80% Direct Services to Students

List proposed **FIN 318** expenditures for Direct Student Services below. At least 80% of a district's proposed expenditures must be used for strategies included in the district's MDE-approved A&I plan which provide direct services to students. **Incentive revenue may be used to fund strategies that decrease racial and economic enrollment disparities in classes, schools, some programs, or between districts.** Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?		
	ORG	PROG	FIN	OBJ				Goal #	Strategy # and Name
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit form with actual FY27 expenditures by 12/1/27.			
Tutor Staff	005	110	318	185 or	\$20,462.00			Tutoring to assist students in being prepared for	1 3 tutoring
			318						
			318						
			318						
			318						
			318						
FIN 318 TOTAL					\$20,462.00				\$0.00

Insert lines *above* the FIN 318 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section of the Improvement Planning tab.

Comments:

Professional Development Costs

 District Number: **595** n/a District Name: **East Grand Forks Public Schools**
20% Professional Development

 List all proposed **FIN 313** expenditures for professional development below. **No more than 20% of this budget's total revenue may be proposed or used for these costs.** All training funded through this budget must directly support strategies in a district's MDE-approved A&I plan. Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	how?	Goal #	Strategy # and Name
	ORG	PROG	FIN	OBJ					
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>		
Professional Development	5	640	313	185	\$37,100.00		AVID training	3	Cultural Competency Train
Professional Development	5	640	313	185	\$1,000.00		Other PD Opportunities	3	Cultural Competency Train
			313						
			313						
			313						
			313						
			313						
FIN 313 TOTAL					\$38,100.00	\$0.00			

Add lines above the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Professional Development section of the Improvement Planning tab.

Comments:



**DEPARTMENT
OF EDUCATION**

**FY 2027 Achievement and Inter
Professional Development Costs to**

District Number:

District Name:

20% Professional Development

List proposed **FIN 318** expenditures for professional development below. No more than 20% of total professional development costs may be used for strategies that decrease racial and economic enrollment disparities in classes, schools, or districts.

UFARS Title	UFARS Code Required				Budgeted Amt
	ORG	PROG	FIN	OBJ	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
FIN 318 TOTAL					\$0.00

Add lines **above** the **FIN 318 TOTAL** line to include those dollar amounts in proposed and approved.

Improvement Funding Copy line items for improvement strategies and paste them into the

Comments:

Migration Budget

Reduce Enrollment Disparities

0% of this budget's total revenue may be proposed or used for these costs. **Incentive revenue programs, or between districts.** Read the A&I Budget Guide on the MDE website for more information.

Actual Amt	Budget Narrative - Which strategy in your A&I plan does each row describe?	
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #
\$0.00		

Approved revenue totals.

the Professional Development section of the Improvement Planning tab.

nue may be used to fund
more details.

in the item support and

Strategy # and Name

District Number:

District Name:

10% Admin/Indirect Costs

List proposed Administrative/Indirect **FIN 313** expenditures below. **No more than 10% of this**

UFARS Title	UFARS Code Required				Budgeted Amount
	ORG	PROG	FIN	OBJ	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.			313		List the total amount budgeted for this line item.
			313		
			313		
			313		
			313		
			313		
FIN 313 Total					\$0.00

Add lines **above** the **FIN 313 TOTAL** line to include those dollar amounts in proposed and approved

Improvement Funding Copy line items for improvement strategies and paste them into the **A**

Comments:

Integrated Integration Budget

S

budget's total revenue may be proposed or used for administrative or indirect costs. Read the A&I Budget

Actual Amount	Budget Narrative - which strategy in your A&I plan does each line item support and how?		
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #	Strategy # and Name
\$0.00			

proved revenue totals.

Admin/Indirect section of the Improvement Planning tab.

District Number:

District Name:

10% Admin/Indirect Costs

List proposed **FIN 318** Administrative/Indirect expenditures below. **No more than 10% of this Incentive revenue may be used to fund strategies that decrease racial and economic enrollment.**

UFARS Title	UFARS Code Required				Budgeted Amount
	ORG	PROG	FIN	OBJ	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.			318		List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
FIN 318 Total					\$0.00

Add lines **above** the **FIN 318 TOTAL** line to include those dollar amounts in proposed and approved.

Improvement Funding Copy line items for improvement strategies and paste them into the

Comments:

Integrated Budget

Expenditures to Reduce Enrollment Disparities

This budget's total revenue may be proposed or used for administrative or indirect costs. Expenditures to reduce enrollment disparities in classes, schools, some programs, or between districts. Read the A&I Budget Narrative - which strategy in your A&I plan does it describe and how?

Actual Amount	Budget Narrative - which strategy in your A&I plan does it describe and how?	Goal#
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal#
\$0.00		

Approved revenue totals.

Admin/Indirect section of the Improvement Planning tab.

District Number:

District Name:

80% Direct Services to Students

List proposed **FIN 313** expenditures for direct student services for your district's racially identifiable schools. **MDE approved A&I plans that provide direct services to students. Read the A&I Budget Guide.**

UFARS Title	UFARS Code Required				Budgeted Amount
	ORG	PROG	FIN	OBJ	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.			313		List the total amount budgeted for this line item.
			313		
			313		
			313		
			313		
			313		
			313		
			313		
FIN 313 TOTAL					\$0.00

Add lines **above** the **FIN 313 TOTAL** line to include those dollar amounts in proposed and approved.

Improvement Funding Copy line items for improvement strategies and paste them into the District

Comments:

and Integration Budget

: Direct Student Services Costs

n/a

table SCHOOL(S) below. At least 80% of a district's proposed expenditures must be used in the MDE website for details.

Actual Amount	Budget Narrative - Which strategy in your A&I plan does it address and how?	
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #
\$0.00		

ed revenue totals.

ect Student Services section of the Improvement Planning tab.



**FY 2027 Achievement and Integ
Racially Identifiable Schools: Direct**

District Number:

District Name:

80% Direct Services to Students

List proposed FIN 318 expenditures for direct student services for your racially identifiable schools. ~~Incentive revenue may be used to fund strategies that decrease racial inequities in student achievement.~~

UFARS Title	UFARS Code Required				Budgeted Amount
	ORG	PROG	FIN	OBJ	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
FIN 318 TOTAL					\$0.00

Add lines **above** the FIN 318 TOTAL line to include those dollar amounts in proposed and approved.

Improvement Funding Copy line items for improvement strategies and paste them into the Direct

Comments:

gration Budget

Student Service Costs to Reduce Enrollment Disparities

001(s) below. At least 80% of a district's proposed expenditures must be used for strategies to reduce economic enrollment disparities in classroom schools, course progress, or before or after school. Budget narrative - which strategy in your A&I plan does it describe?

Actual Amount	Budget narrative - which strategy in your A&I plan does it describe?	Goal #
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #
\$0.00		

ed revenue totals.

ect Student Services section of the Improvement Planning tab.

egies that provide direct
achieve item support and

Strategy # and Name

Racially Identifiable Schools: Profess

District Number:

District Name:

20% Professional Development

On this worksheet list proposed FIN 313 expenditures for professional development for you
for PD costs that are part of a district's MDE approved A&I plan. Read the A&I Budget Guide

UFARS Title	UFARS Code Required				Budgeted Amount
	ORG	PROG	FIN	OBJ	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.			313		List the total amount budgeted for this line item.
			313		
			313		
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			313		
			313		
			313		
FIN 313 TOTAL					\$0.00

Add lines **above** the FIN 313 TOTAL line to include those dollar amounts in proposed and app

Improvement Funding Copy line items for improvement strategies and paste them into the

Comments:

District Number:

District Name:

20% Professional Development

 List proposed **FIN 318** expenditures for professional development for your district's Racially

UFARS Title	UFARS Code Required				Budgeted Amount
	ORG	PROG	FIN	OBJ	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
FIN 318 TOTAL					\$0.00

 Add lines **above** the **FIN 318 TOTAL** line to include those dollar amounts in proposed and ap

Improvement Funding Copy line items for improvement strategies and paste them into th

Comments:

gration Budget

Professional Development Costs to Reduce Enrollment Disparities

Identifiable School(s) below. No more than 20% of a district's total proposed expenditures

Actual Amount	Budget Narrative - which strategy in your A&I plan does it	Goal #
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	
\$0.00		

Approved revenue totals.

See Direct Student Services section of the Improvement Planning tab.

ures may be used for PD
~~achieve item support and~~

Strategy # and Name

District Number:

District Name:

10% Admin/Indirect Costs

List proposed Administrative/Indirect **FIN 313** expenditures for your district's Racially Identifiable Schools

UFARS Title	UFARS Code Required				Budgeted Amount
	ORG	PROG	FIN	OBJ	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.			313		List the total amount budgeted for this line item.
			313		
			313		
			313		
			313		
FIN 313 Total					\$0.00

Add lines **above** the FIN 313 TOTAL line to include those dollar amounts in proposed and approved

Improvement Funding Copy line items for improvement strategies and paste them into the

Comments:

and Integration Budget

: Administrative/Indirect Costs

ifiable School(s) below. **No more than 10% of of your total revenue may be budgeted or used for administrative**

Actual Amount	Budget Narrative - which strategy in your A&I plan does each line item support and how?		
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Goal #	Strategy # and Name
\$0.00			

proved revenue totals.

: Direct Student Services section of the Improvement Planning tab.

District Number:

District Name:

10% Admin/Indirect Costs

List proposed **FIN 318** Administrative/Indirect expenditures for your district's Racially Identifiable Schools.

UFARS Title	UFARS Code Required				Budgeted Amount
	ORG	PROG	FIN	OBJ	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.			318		List the total amount budgeted for this line item.
			318		
			318		
			318		
			318		
			318		
			318		
FIN 318 Total					\$0.00

Add lines **above** the FIN 318 TOTAL line to include those dollar amounts in proposed and approved.

Improvement Funding Copy line items for improvement strategies and paste them into the

Comments:

and Integration Budget

: Administative/Indirect Costs to Reduce Enrollment Disparities

able School(s) below. No more than 10% of of your total revenue may be budgeted or used for administ

Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item	
Resubmit form with actual FY27 expenditures by 12/1/27.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan</i>	Goal #
\$0.00		

roved revenue totals.

Direct Student Services section of the Improvement Planning tab.

Strategic or indirect costs.
How supported and how?
Strategy # and Name