



HOWARD LAKE  
WAVERLY · WINSTED  
Public Schools

### Over-Night Field Trip Request Form

Date(s) of Trip: Monday, Oct. 30 - Saturday, Nov. 4<sup>th</sup>

School:  Humphrey Elementary  Winsted Elementary  
 Middle School  High School

Destination: Indianapolis Convention Center & Lucas Oil Stadium

Telephone Number: 317-262-3400

Address: 100 So. Capitol Ave, Indianapolis, IN

Departure Time From School: Monday, Oct. 30<sup>th</sup> - 12pm tentatively

Return Time to School: 12AM - Sunday, Nov. 5<sup>th</sup>

Class, Club, Sport/Activity or Grade Level: FFA

Teacher/Advisor in Charge: Seena Glessing / James Weninger

Purpose/Related to Which Essential Standards: \_\_\_\_\_

96<sup>th</sup> National FFA Convention & Expo -

Approximate Expenses:  District  Student/Activity Account

Attending  
2 Advisors  
12 Students

Event/Ticket Cost: ~~1400~~

Bus Cost: \$0

Other: \_\_\_\_\_

Roughly total expenses = \$13,000

Approvals -

Supervisor/Coach Signature Seena Glessing Date 8/4/23

Principal/Director Signature [Signature] Date 8/4/23

Superintendent Signature [Signature] Date 8/8/23

School Board Signature \_\_\_\_\_ Date \_\_\_\_\_

Requests must be submitted to building principal **30 days** prior to the trip.  
Trip must be approved by the School Board prior to trip date.  
A separate request form must be filled out for each trip.