

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

<p>President Margaret Hansen called the 431ST. regular meeting of the Northwest Arctic Borough School District Board of Education to order at 3:00 p.m. on Tuesday, September 24, 2024, in person meeting held in Kotzebue, Alaska.</p> <p>Board Members present were:</p> <ul style="list-style-type: none"> Alice Adams Tillie Ticket Nellie Ballot Joanne Harris Carol Schaeffer Margaret Hansen Lawrence Jones Sr. Millie Hawley Shannon Melton Marie Greene <p>Board Member Absent Excused - Alice Melton-Barr</p> <p>Observed.</p> <p>A quorum was present.</p> <p>Observed.</p> <p>Staff present: Terri Walker-Superintendent; Jeff Alexander, Assistant Superintendent; Dave Arp, Business Office; Janelle Schaeffer, June Nelson Elementary School; Veronica Ferguson, June Nelson Elementary School; Amy Eakin, Director of Technology; Robert Sheldon II, Student Services Coordinator; Dena Strait, Capital Projects; Joseph Groves, Director of ATC; Brandon Blackham, Director of Property Services; Joy Cogburn-Smith, Director of State and Federal Services; Jeremy Millard, Kivalina Principal.</p> <p>No public comments.</p> <p>Eric Hart, Kobuk School Principal gave a video presentation about the Kobuk School.</p> <p>Employee of the month: Janelle Schaeffer and Veronica Ferguson, Secretaries for the June Nelson Elementary School.</p> <ul style="list-style-type: none"> • Margaret Hansen: I know you have been with our school for a long time, and I thank you for that, the kids deserve people like you two who really care for them so much, and the teachers sure appreciate you. Thank you so much for all you do for our schools. • Carol Schaeffer: Couple other things that weren't mentioned are snacks, they always have snacks in their office for kids. They make sure the building is locked down after hours. Giving hugs to students, and the kids call them auntie. <p>Superintendent Terri Walker presented her report.</p> <ul style="list-style-type: none"> • Alice Adams: I know were early in the school year, it's good to see the attendance right off the bat. If we could see other changes with the other sites in our villages are there any changes with their monthly attendance. And if we can try to capture those right off the bat fi they start to drop and try to make a local effort and try to keep it higher than normal. Thank you. • Terri Walker: As I have looked through past superintendent reports from other superintendent's, in the past it's always been enrollment and attendance any reports from conferences and meetings I have attended. I wonder if there is anything else that you would like to see consistently like Alice just asked for specific attendance from other sites. Just let me know if you have something in mind now or in the future if there is something I should be reporting on monthly. Thank you. <p>Marie Greene made a motion to pull Memorandum 25-026, Selection of Student Representative's to the Northwest Arctic Borough of Education. Margaret Hansen, does anyone want to make a motion to adopt the consent agenda as amended. Millie Hawley made a motion to adopt the consent agenda as amended, pulling Memorandum 25-026. Carol Schaeffer seconded the motion.</p> <p>Passed by roll call vote.</p> <p>Board approval is required for contracts that exceed \$50,000. Alaska Humanities Forum (AKHF) will facilitate and oversee major components of the New Alaska Native Education Iliisautri Project, including managing the cultural Immersion (Culture Camp/Orientation) for new teachers, 2 gatherings in Kotzebue for C3 educators each year of the grant, and Partnership Meetings. This includes arranging and paying for travel costs associated with these activities. The total cost of these services, including partial salary/benefits for the AKHF C3 Program Director, Manager, and Coordinator, is \$537,035.50 for the 2024-2025 grant year (08/01/2024 to 07/31/2025). Detailed Budget Included Fully funding by grant fund 365 ANE C3 Iliisautri Project. The administration recommends board approval of the Memorandum of Agreement (MOA) with Alaska Humanities Forum for the amount not to exceed \$537,035.50 as presented.</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>MOMENT OF SILENCE</p> <p>PLEDGE OF ALLEGIANCE</p> <p>INTRODUCTION OF STAFF/GUESTS</p> <p>PUBLIC COMMENTS</p> <p>RECOGNITION AND AWARDS</p> <p>SUPERINTENDENT'S REPORT</p> <p>ADOPTION OF CONSENT AGENDA</p> <p>APPROVAL OF CONTACT 2024-2025 ALASKA HUMANITIES FORUM</p>
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Board approval is required for purchases that exceed \$50,000. Migrant student clothing orders are being finalized and purchased by site according to orders received from parents. The total purchase cost will not exceed \$105,000 as budgeted. These items were fully budgeted for and approved by the Alaska Department of Education as part of NWABSD's Migrant Title 1-C application. Funding: Migrant Education Fund 263. The administration recommends board approval of the purchase of migrant education student services clothing from Big Ray's The Alaskan Outfitters for an amount not to exceed the budgeted amount of \$105,000 as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3515.6 Use of School Safety Video Surveillance Monitoring Systems within the Business and Noninstructional Operations series. This update adds FERPA language and revises subpoena language to follow applicable laws. Subpoenas are not required in every situation, as previously stated. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 3515.6 Use of School Safety Video Surveillance Monitoring Systems as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3540 - Transportation within the Business and Noninstructional Operations series. This update aligns BP3540 with the AASB Transportation policy and moves staff travel verbiage to the appropriate BP 4133. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 3540 - Transportation as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the second reading of the proposed revisions to BP 3541.2 Transportation for Children with Disabilities within the Business and Noninstructional Operations series. This update includes additional inclusive language and updated references. The Board Policy Committee reviewed the proposed changes and recommends approval. The administration recommends the Board approve the second reading of the proposed revisions to BP 3541.2 Transportation for Children with Disabilities as presented.

Board policy revisions require Board approval. The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board. This is the first reading of the proposed revisions to BP 4133/4233/4333 All Personnel – Travel Expenses within the Personnel series. This update includes verbiage from the former duplicate travel policy - BP 3540 and removes reference to Board Members. The Board Policy Committee reviewed the proposed changes, recommends approval and to open for public comments. The administration recommends the Board approve the first reading of the proposed revisions to BP 4133/4233/4333 All Personnel – Travel Expenses as presented and open for public comments.

Board approval is required for purchases that exceed \$50,000. Houghton Mifflin Harcourt is the publisher of our core English Language Arts program, *Into Reading*. The Start Right Readers, sound-spelling cards, and grade-level decodable practice materials will equip teachers to implement the program with fidelity, maximizing small-group time for differentiated support. These resources align with the Structured Literacy and Science of Reading approaches essential for early literacy and the support the goals of the Alaska Reads Act. The total purchase cost for these materials is budgeted not to exceed \$120,000. Funding: State AK Literacy Grant Fund 305. The administration recommends the board approves the purchase additional core literacy materials provided by Houghton Mifflin Harcourt for K-3 classrooms not to exceed \$120,000.

Each month various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district. The administration recommends the Board approve the Human Resources actions as presented

Carol Schaeffer made a motion to go into Executive Session, to discuss matter in immediate knowledge of which would have an adverse effect on the finances of the district or discuss subjects that tend to prejudice the reputation and character of any person and are required to be confidential. Millie Hawley Seconded the motion. No objection.

The board went into Executive Session at 3:32 P.M. Executive Session ended at 4:06 P.M. Margaret Hansen: What's the wishes of the board? Carol Schaeffer, I make a motion to appoint Jaylon Pungalik and Zamara Ticket as student representatives to the NWABSD Board of Education as presented. Marie Greene Seconded the motion. Margaret Hanses, please make a note for the record that they get all the packet of information every month. Margaret Hansen, Memorandum 25-026. Roll call vote please. Passed by rollcall vote

Selection of Student Representative to the NWABSD Board of Education shall be selected by Board. According to AR 9110 (b), the Board believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to provide student input and involvement, the Board shall appoint Student Representative(s) as deemed necessary. Student Representative(s) shall have the right to attend public meetings of the Board, be recognized at meetings, participate in discussing issues and shall receive all materials presented to Board members except those related to executive session. Applications will be provided for review and consideration in Executive Session. The administration recommends the Board select up to two Student Representatives and one Alternate Student Representative to the NWABSD Board of Education as presented.

APPROVAL OF BIG RAY'S PURCHASE

BP 3515.6 APPROVAL OF PROPOSED REVISIONS, USE OF SCHOOL SAFETY VIDEO SURVEILLANCE MONITORING SYSTEMS, SECOND READING

BP 3540 APPROVAL OF PROPOSED REVISIONS, TRANSPORTATION; SECOND READING

BP 3541.2 APPROVAL OF PROPOSED REVISIONS, TRANSPORTATION FOR CHILDREN WITH DISABILITIES; SECOND READING

BP 4133/4233/4333 APPROVAL OF PROPOSED REVISIONS, ALL PERSONAL-TRAVEL EXPENSES; FIRST READING

APPROVAL OF PURCHASE HMH INTO READING MATERIALS

APPROVAL OF HUMAN REASOURCES

EXECUTIVE SESSION

APPROVAL OF SELECTION OF STUDENT REPRESENTATIVE TO THE NWABSD BOARD OF EDUCATION

Margaret Hansen: Well Lawrence we are going to miss you, I know this is your last meeting. You could be there at the reorganization. Call in at the reorganization October 14th, and once we swear in the new member, and if you choose not to run as a member as a write in and step aside and the new person will take your place. There is still time Lawrence. Thank you for your service, we sure appreciate you and all you do for your community and all the kids.

Lawrence Jones: Thank you, madam chair, it's been a pleasure working with you all and learning and still learning and I know its busy for your guys. This past term I still have two kids in school, and I felt that I need to work, and I missed some meetings due to that, and I feel someone young and energetic will be ready to take this role. I can continue to support my kids that are still in school I just have to work and focus on my family right now. Thank you all.

Margaret Hansen: We have two more days of meetings, thank you all for your persistence and making sure this happens. It's been a long time.

The next Special Board meeting of the NWABSD Board of Education will be held on October 14, is the reorganization of the board, here in Kotzebue, in person. The Board Retreat is October 25 and 26 here in Kotzebue, in person.

Tillie Ticket moved to adjourn the meeting, seconded by Marie Greene.

Motion passed with unanimous consent. The meeting adjourned at 4:20 p.m.

Tillie Ticket, Secretary

Amy Eakin, Recording Secretary

COMMUNICATONS & ITEMS
INTRODUCED BY BOARD MEMBERS

DATE/TIME OF NEXT BOARD MEETING

ADJOURNMENT