



CAPITAN MUNICIPAL SCHOOLS

Home of the Tigers

Memo

To: Board of Education

From: Jamie Shepperd

Date: 7/16/2026

Re: 27502 BAR

Message

Attached is a Maintenance BAR for fund 27502, Career Technical Education Program.

CAPITAN MUNICIPAL SCHOOLS *To Lead, Educate, and Prepare All Students*

Located in 150 Forest, Capitan, NM 88316 • **Mailing Address** PO Box 278, Capitan, NM 88316 • **Phone** (575) 354.8500 • **Fax** (575) 354.8505



Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 040-000-2526-0056-M
Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2025-2026

Entity Name: Capitan Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Jamie Shepperd, Chief Financial Officer

Total Approved Budget (Flowthrough):

Phone: 575-354-8514

Email: jamie.shepperd@capitantigers.org

FLOWTHROUGH ONLY

Budget Period: 07/01/2025

To: 06/30/2026

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27502 Career Technical Education Program (Pilot)	1000 Instruction	56118 General Supplies and Materials	3000 Vocational and Technical Programs	040034 Capitan High	0000 No Job Class	\$28,972.00	(\$1,241.00)	\$27,731.00	
27502 Career Technical Education Program (Pilot)	1000 Instruction	53711 Other Charges	3000 Vocational and Technical Programs	040034 Capitan High	0000 No Job Class	\$8,680.00	\$47.00	\$8,727.00	
27502 Career Technical Education Program (Pilot)	1000 Instruction	57331 Fixed Assets (more than \$5,000)	3000 Vocational and Technical Programs	040034 Capitan High	0000 No Job Class	\$17,092.00	\$1,194.00	\$18,286.00	
Sub Total							\$0.00		
Indirect Cost									
DOC. TOTAL							\$0.00		

Justification:

EOY Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name
Jamie Shepperd

Role
Business Manager

Date
6/17/2026 5:57:34 PM

Capitan Municipal Schools

ALL FUNDS

Fiscal Year: 2025-2026

From Date: 7/1/2025 To Date: 6/30/2026

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance
☐ Print accounts with zero balance
☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal % Rem
27149.1000.57331.1010.040992.0000	FIXED ASSETS (MORE THAN \$5,000)	\$11,960.00	\$0.00	\$11,960.00	\$0.00	\$0.00	\$11,960.00	\$0.00	100.00%
	FUNCTION: INSTRUCTION - 1000	\$371,790.00	\$0.00	\$371,790.00	\$245,740.96	\$245,740.96	\$126,049.04	\$24,366.33	\$101,682.71 27.35%
27149.2200.53330.0000.040992.0000	PROFESSIONAL DEVELOPMENT	\$11,300.00	\$0.00	\$11,300.00	\$7,818.75	\$7,818.75	\$3,481.25	\$0.00	\$3,481.25 30.81%
	FUNCTION: SUPPORT SERVICES-INSTRUCTION - 2200	\$11,300.00	\$0.00	\$11,300.00	\$7,818.75	\$7,818.75	\$3,481.25	\$0.00	\$3,481.25 30.81%
27149.2700.51300.0000.040992.1622	ADDITIONAL COMPENSATION	\$17,000.00	\$0.00	\$17,000.00	\$1,576.19	\$1,576.19	\$15,423.81	\$345.09	\$15,078.72 88.70%
27149.2700.52111.0000.040992.1622	EDUCATIONAL RETIREMENT	\$0.00	\$0.00	\$0.00	\$62.62	\$62.62	(\$62.62)	\$62.63	(\$125.25) 0.00%
27149.2700.52112.0000.040992.1622	ERA - RETIREE HEALTH	\$0.00	\$0.00	\$0.00	\$6.90	\$6.90	(\$6.90)	\$6.90	(\$13.80) 0.00%
27149.2700.52210.0000.040992.1622	FICA PAYMENTS	\$0.00	\$0.00	\$0.00	\$21.40	\$21.40	(\$21.40)	\$21.40	(\$42.80) 0.00%
27149.2700.52220.0000.040992.1622	MEDICARE PAYMENTS	\$0.00	\$0.00	\$0.00	\$5.00	\$5.00	(\$5.00)	\$5.00	(\$10.00) 0.00%
	FUNCTION: STUDENT TRANSPORTATION - 2700	\$17,000.00	\$0.00	\$17,000.00	\$1,672.11	\$1,672.11	\$15,327.89	\$441.02	\$14,886.87 87.57%
	FUND: PREK INITIATIVE - 27149	\$400,090.00	\$0.00	\$400,090.00	\$255,231.82	\$255,231.82	\$144,858.18	\$24,807.35	\$120,050.83 30.01%
27178.2700.57312.0000.040000.0000	BUSES	\$289,830.00	\$5,276.00	\$295,106.00	\$855,482.00	\$855,482.00	(\$560,376.00)	\$0.00	(\$560,376.00) -189.89%
	FUNCTION: STUDENT TRANSPORTATION - 2700	\$289,830.00	\$5,276.00	\$295,106.00	\$855,482.00	\$855,482.00	(\$560,376.00)	\$0.00	(\$560,376.00) -189.89%
	FUND: SCHOOL BUSES - 27178	\$289,830.00	\$5,276.00	\$295,106.00	\$855,482.00	\$855,482.00	(\$560,376.00)	\$0.00	(\$560,376.00) -189.89%
27502.1000.51300.3000.040034.1415	ADDITIONAL COMPENSATION	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00 100.00%
27502.1000.51300.3000.040036.1415	ADDITIONAL COMPENSATION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00 100.00%
27502.1000.53711.3000.040034.0000	OTHER CHARGES	\$8,680.00	\$0.00	\$8,680.00	\$8,726.44	\$8,726.44	(\$46.44)	\$0.00	(\$46.44) -0.54%
27502.1000.55817.3000.040000.0000	STUDENT TRAVEL	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	(\$10,000.00)	\$0.00	(\$10,000.00) 0.00%
27502.1000.55817.3000.040034.0000	STUDENT TRAVEL	\$21,000.00	\$0.00	\$21,000.00	\$10,347.36	\$10,347.36	\$10,652.64	\$0.00	\$10,652.64 50.73%
27502.1000.55819.3000.040034.0000	EMPLOYEE TRAVEL - TEACHER	\$3,000.00	\$0.00	\$3,000.00	\$1,402.45	\$1,402.45	\$1,597.55	\$0.00	\$1,597.55 53.25%
27502.1000.56118.3000.040000.0000	GENERAL SUPPLIES AND MATERIALS	\$0.00	\$0.00	\$0.00	(\$16.06)	(\$16.06)	\$16.06	\$0.00	\$16.06 0.00%
27502.1000.56118.3000.040034.0000	GENERAL SUPPLIES AND MATERIALS	\$28,972.00	\$0.00	\$28,972.00	\$14,824.24	\$14,824.24	\$14,147.76	\$0.00	\$14,147.76 48.83%
27502.1000.56119.3000.040034.0000	SUPPLY ASSETS (\$5,000 OR LESS)	\$6,198.00	\$0.00	\$6,198.00	\$1,978.20	\$1,978.20	\$4,219.80	\$0.00	\$4,219.80 68.08%
27502.1000.57331.3000.040034.0000	FIXED ASSETS (MORE THAN \$5,000)	\$17,092.00	\$0.00	\$17,092.00	\$18,285.32	\$18,285.32	(\$1,193.32)	\$0.00	(\$1,193.32) -6.98%
	FUNCTION: INSTRUCTION - 1000	\$88,942.00	\$0.00	\$88,942.00	\$65,547.95	\$65,547.95	\$23,394.05	\$0.00	\$23,394.05 28.30%
27502.2200.53330.0000.040034.0000	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$127.14	\$127.14	\$372.86	\$0.00	\$372.86 74.57%
	FUNCTION: SUPPORT SERVICES-INSTRUCTION - 2200	\$500.00	\$0.00	\$500.00	\$127.14	\$127.14	\$372.86	\$0.00	\$372.86 74.57%
	FUND: CAREER TECHNICAL EDUCATION PROG - 27502	\$89,442.00	\$0.00	\$89,442.00	\$65,675.09	\$65,675.09	\$23,766.91	\$0.00	\$23,766.91 26.57%
29135.2600.54312.0000.040000.0000	MAINTENANCE & REPAIR - BUILDINGS AND GROUNDS	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00 100.00%
29135.2600.56118.0000.040000.0000	GENERAL SUPPLIES AND MATERIALS	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00 100.00%
29135.2600.56119.0000.040000.0000	SUPPLY ASSETS (\$5,000 OR LESS)	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00 100.00%