

Guidelines for Student Membership of the HLWW School Board

Membership: There will be three student members of the HLWW School Board, selected as follows:

- Member #1 is appointed by/within the student council executive team.
- Member #2 is elected by HLWW high school students.
- Member #3 is selected by HLWW School Board

Student Membership Eligibility: To be eligible for board membership, students must be in Grade 10 or above and be in good standing/eligible to participate in activities.

Term Length: Student members will serve one-year terms. Terms run from June 1 to May 31.

Selection Process (for Members #2 and #3):

- Students complete an application to be considered for the position elected by HLWW high school students and the position selected by the HLWW school board. Eligibility is confirmed by the student council advisors and/or student activities director.
- An election will be scheduled, and candidates for student board membership may campaign. Students are only eligible to be elected if they have completed the application and had their eligibility confirmed. All HLWW high school students are eligible to vote in the election.
- After a student board member is elected by HLWW high school students, the HLWW School Board will select the final student member from the remaining applications. Selection may include an interview of candidates, and a board committee may be appointed to review applications and make a recommendation for candidate selection to the board.

Voting Authority: The role of student members is advisory in nature. Student members will not be given the right to vote.

Meeting Attendance and Participation: Student members are expected to attend all school board meetings and work sessions (i.e., any sessions that are deemed public). The student members will be seated at the board table at all regular meetings and work sessions. The HLWW school board is mindful that student members may have outside commitments. It is hoped that having multiple student members will help ensure a student voice at all meetings.

Agenda items: Student members can have the ability to submit an agenda item, but students do not have the authority to demand that items be included on the agenda.

Access to Sensitive Materials and Information: The student members will not be furnished with sensitive materials/information pertaining to personnel matters, legal action, negotiation strategy, land acquisition, individual student discipline/family matters, or other confidential data. Student members, therefore, will be provided with meeting agendas, administrative reports, and other relevant information as needed, but will not have access to BoardBook.

Closed Meetings and Interviews: Student members will not be allowed to attend closed session of the board. During superintendent interviews, student members may observe and have opportunities to provide feedback but are not directly part of the interview process.

Committee Membership and Participation: To fully engage in board service, student members are strongly encouraged to join at least one committee. Committees available for student members to join will be identified by the HLWW School Board, and student members will be appointed based on interest and membership needs. Student members may also have other opportunities to provide feedback during specific committee discussions upon request.

Orientation, Training and Mentorship: Orientation will be provided to student members, and students can be involved in the board training components offered by MSBA subject to Board approval. Each student member will also have an HLWW School Board member assigned to them as a mentor.

Compensation/Expense Reimbursement: Student members do not receive compensation for board service. Any request for non-regular meeting expense reimbursement (ex. mileage to attend an MSBA conference) must be pre-approved through student activities/student government.

Code of Conduct/Expectations: Student members are bound by all rules and regulations within law that bind the Board. The board reserves the right to discipline/control/correct the student member(s) if their actions or comments are out of order or do not follow the board's rules and processes.