

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 7/14/2026



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 6/29/26

To: Rebecca Rappold
Superintendent of Schools

From: Kellen Hall
Title: Athletic Director

Subject: In State Travel: Kellen Hall, MCA 59th Annual Multi-Sports Clinic

Description: Requesting approval for Kellen Hall to attend the MCA 59th Annual Multi-Sports Clinic in Great Falls, MT 7/28/2026-7/31/2026.

Financial Impact: \$1,089.88

Funding Source (Budget/grant, etc.) 208

Attachment(s): Agenda

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Kellen Hall
Building Browning High School

Employee # _____
Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u> <u>7/28/26-7/31/26</u> _____	<u>Hours</u> <u>29hrs</u> _____	<u>Type of Leave</u> <u>SR</u> _____
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Employee Signature _____ Date _____

☒ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name, Location TRAVEL REQUEST. (If receiving payment for EX/SR leave please fill out entire form completely) Conference/Workshop MCA 59th Annual Multi-Sports Clinic (Attach Brochure/Agenda)**

Location Great Falls, MT
Departure Date 7/28/26
Departure Time 12:00 pm
Transportation: ☒ Personal Vehicle
☐ District Vehicle
☐ Professional Development

Return Date 6/16/26

Return Time 4:00 p.m.

Mileage 254 @ \$0.725 = \$184.15

PerDiem 3 days @ \$51 = \$153.00

☒ **Registration** PO# _____ = _____
☒ **Hotel** PO# _____ \$752.73
☒ **Other** PO# Airfare = \$ _____

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage

Sub Total \$1,089.88

Check Total \$337.15

Budget 208 (100%) \$1,089.88
_____ (%) \$ _____

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____

White-Payroll

Yellow Acc.-Payable

Pink-Employee

Goldenrod-School Site

REVISED 2026 MCA CLINIC SCHEDULE

7:30 Registration, Continental Breakfast, Exhibits Open				59 TH MCA Clinic held at CM Russell High School.				PLEASE WEAR YOUR BADGE!			
WEDNESDAY, JULY 29 TH				THURSDAY, JULY 30 TH				FRIDAY, JULY 31 ST			
8:00	AUX Gym	Mark Albert	GEN	7:00	CAF	FCA Breakfast-	GEN	7:45	FH	Super Prize Drawing (be present to win)	
9:00	FH	Chris Mouat - MSU-N	BB	8:00	FH	Super Prize Drawing (be present to win)		8:00	FH	Brodie Kelly	BB
	EMR	Kyle Samson - MT Tech	FB						STEM	Olivia Lane - Long Jump	T&F
	STEM	Lance Osler - Hurdles	T&F	8:30	FH	Evan Epperly	BB		STEM2	Kevin Layton - Distance/XC	T&F/XC
	AUX Gym	Matt & Jen Houk	VB		EMR	Lee Carter-Strength for all Sports	FB		AUX Gym	Megan Bleile	VB
	WR Room	Tim Kaczmarek	WR		STEM	Kyle Stanton - Long Sprints	T&F	9:00	FH	Jay Shumaker	BB
	Exhibits		TE		AUX Gym	Scott Keister - MSUB	VB		EMR	AJ Wilson	FB
	WMR	MHSA Staff	AD		MLCC	Gary Trost	TE		STEM	Olivia Lane - Triple Jump	T&F
	603	Amy Bartels-Rules	CH		WMR	Jake von Scherrer	AD		STEM2	Kevin Burdett - Javelin	T&F
	FH505	Eli Field	SB		FH505	Tyler Pollock	BsB		AUX Gym	McKinna Yerbich	VB
10:00	Exhibits		BB		Exhibits		GO	10:00	FH	Kyle Erickson - College of ID	BB
	EMR	Kyle Samson - MT Tech	FB	9:30	FH	Tommy Brown	BB		EMR	Tyler Palmer	FB
	STEM	Justin Morse - Short Sprints	T&F		EMR	Grady Bennett	FB		STEM	T&F Round Table	T&F
	AUX Gym	Matt & Jen Houk -MSU	VB		Exhibits		T&F/XC		AUX Gym	McKinna Yerbich	VB
	WR Room	Jeremy Hernandez	WR		AUX Gym	Scott Keister - MSUB	VB	11:00	FH	Kyle Erickson - College of ID	BB
	MLCC	Brad Knutson	TE		MLCC	Bunny Bruning	TE		EMR	Jim Vinson	FB
	WMR	MHSA Staff	AD		WMR	Kara Triplett	AD				
	603	Latisha, Danielle & Rayna	CH		FH505	Mark Magdaleno	BsB				
	FH505	Eli Field	SB		FH504	Golf Roundtable	GO				
11:00	FH	Sierra Woodward MSU-N	BB	10:30	FH	BB Roundtable	BB				
	EMR	Bobby Daly - MSU	FB		EMR	Colin Fuller	FB				
	STEM	Lance Osler - Hurdles	T&F		STEM	Stanton, Layton - Mid Dist.	T&F				
	STEM 2	Dennis Normand	XC		STEM	Alec Nehring - Shot	T&F				
	AUX Gym	Round Table	VB		Exhibits		VB				
	WR Room	Jeremy Hernandez	WR		WMR	Tim Kaczmarek	AD				
	Exhibits		AD CH		FH505	Mark Magdaleno	BsB				
	FH505	Lori Goodell	SB								
11:45	CMR Office	MHSA Committees	MHSA	11:30	AUX GYM	AWARDS CEREMONY					
12:00	CAF	Lunch sponsored by BSN			Open to the Public						
1:00	AUX Gym	Sandy Zimmerman	GEN		Non-Registrants please enter West Aux Gym entrance						
2:00	EMR	Officials Roundtable	BB		Awards Lunch sponsored by MCA						
	FH	Bobby Kennedy - MT	FB	1:30	AUX Gym	Sandy Zimmerman	GEN				
	STEM	Justin Morse - Relays	T&F	2:30	FH	Shawn Neary - Gillette College	BB				
	STEM2	Brooke Dolan	XC		EMR	Matt Johnson	FB				
	AUX Gym	Dennis Janzen	VB		STEM	Andrew Mozer - High Jump	T&F				
	WR RM	Guy Melby	WR		STEM2	Alec Nehring - Discus	T&F				
	MLCC	Brad Knutson	TE		AUX Gym	Anita Foster	VB				
	WMR	Elizabeth "Bea" Kaleva	AD		MLCC	Gary Trost	TE				
	603	Latisha, Danielle & Rayna	CH		WMR	Eli Field	AD				
	Exhibits		BsB/SB		FH505	Johnny Graham	BsB				
					E Falls	Bob Veroulis	GO				
3:00	FH	Matt Logie - MSU	BB	3:30	FH	Shawn Neary - Gillette College	BB				
	Exhibits		FB		EMR	Brock Berryhill	FB				
	STEM	Scott Palin - Pole Vault	T&F		STEM	Kevin Burdett - Head/Asst	T&F				
	STEM2	Jim Peacock	XC		AUX Gym	Anita Foster	VB				
	AUX Gym	Dennis Janzen	VB		E Falls	Bob Veroulis	GO				
	WR RM	Guy Melby	WR		FH505	Baseball Roundtable	BsB				
	MLCC	Bunny Bruning	TE								
	WMR	Mark Sulser	AD								
	603	Latisha, Danielle & Rayna	CH								
	FH505	Abby Snipes	SB								
	E. Falls	Reece Zeigler	GO								
4:00	FH	Matt Logie MSU	BB								
	EMR	Seth Mason	FB								
	STEM	Scott Palin - Pole Vault	T&F								
	STEM2	Jim Peacock	XC								
	AUX Gym	Erika Gustavsen	VB								
	Exhibits		WR								
	WMR	Jake von Scherrer	AD								
	603	Latisha, Danielle & Rayna	CH								
	FH505	Abby Snipes	SB								
	E. Falls	Reece Zeigler	GO								
7:00	MCA Steak Fry										
	GAME ONE Horse Races										
	Mansfield Center										

**PLEASE !!
NO VIDEO IN MEETINGS**

Thank You, Clinic Sponsors!



GAME ONE



Number of Sessions					
BB	14	WR	5	Bsb	5
FB	13	CC	5	SB	5
T&F	13	GO	5	CH	5
VB	13	TE	6	XC	4
		AD	9		

EXHIBITS

Please use your designated hour and other free time to talk to exhibitors - Their fees keep your cost low. This is extremely important to the success of the clinic.

CLINIC SESSIONS WILL BE 50 MINUTES EACH. Golf coaches: Bring Clubs to sessions. Tennis coaches - please bring your racquets and dress appropriately, no black soles, please.

**Application for
Professional Development Opportunity
Browning Public Schools
2026-2027**

The goal of staff development is to improve achievement for Browning School students. Ideally, staff development should be sustained, intensive, of high quality, and involve as many staff and ultimately children as possible. Therefore, all staff members requesting professional development assistance are required to provide the following information:

Name Kellen Hall

Job Title Athletic Director

Describe the type of professional development you are requesting. Include subject, area concentration, dates and follow-up activities.

Montana Coaching Association 59th Annual Multi-Sports Clinic

July 29TH, 30TH & 31ST 2026 • CM Russell High School • Great Falls, MT • Don Olsen, Director

Describe how this professional development activity will “improve (your) knowledge and skills, classroom instruction and student achievement.”

The coaching clinic provides meaningful professional development by equipping coaches with current knowledge, practical skills, and leadership strategies that enhance the overall student-athlete experience.

Describe how this professional development activity is tied to the goals of the District’s Consolidated Plan/Strategic Plan or your building’s School-wide Plan.

Through training led by experienced professionals, coaches strengthen their understanding of sport-specific techniques, practice planning, athlete development, injury prevention, risk management, and current rules and regulations. Learning and training in these aspects helps the Browning Indians sports culture grow and excel.

If the request requires out of district training, outline your plan to share what you have learned with other staff members and include a timeline.

N/A

If this request involves use of funds, please attach the appropriate school district requisition and/or leave/travel request with itemized expenses. In State travel requests are due 2-weeks in advance. Out of State requests are due 30-days in advance. All travel must be approved by the Principal/Director and/or Supervisor. In State Travel must be approved by the board if 24 hours or overnight for administrators; both must be approved by the board if out of state.

Signature

7/5/26

Date