



HOWARD LAKE
WAVERLY · WINSTED
Public Schools

Over-Night Field Trip Request Form

Date(s) of Trip: Feb. 2nd - Feb. 3rd, 2024

School: Humphrey Elementary Winsted Elementary
 Middle School High School

Destination: Duluth Denfeld High School

Telephone Number: 218-336-8830

Address: 401 N. 44th Ave W Duluth, MN 55807

Departure Time From School: 1:00pm on Feb. 2, 2024

Return Time to School: 8:00pm on Feb. 3, 2024

Class, Club, Sport/Activity or Grade Level: Varsity Speech

Teacher/Advisor in Charge: Annette Hystad

Purpose/Related to Which Essential Standards: attend Duluth Denfeld Speech Tournament

Approximate Expenses: District Student/Activity Account

Event/Ticket Cost: \$7/student - entry fee budget

Bus Cost: van driven by advisor - fuel costs only

Other: hotel ~~cost~~ paid via fundraising

Approvals -

Supervisor/Coach Signature Annette Hystad Date 12-20-23

Principal/Director Signature Joe Puma Date 12-22-23

Superintendent Signature [Signature] Date 1/2/24

School Board Signature _____ Date _____

Requests must be submitted to building principal **30 days** prior to the trip.
Trip must be approved by the School Board prior to trip date.
A separate request form must be filled out for each trip.