

**Southwest Independent School District Dual-Credit Faculty Expansion and Tuition  
Reimbursement Program  
Promissory Note & Tuition Reimbursement Agreement**

THIS PROMISSORY NOTE AND TUITION REIMBURSEMENT AGREEMENT (“Note and Agreement”) is executed on this \_\_\_\_ day of \_\_\_\_\_ (month) 2026, by and between the Southwest Independent School District (hereinafter “the District”), an independent school district and political subdivision of the State of Texas, and \_\_\_\_\_ [INSERT NAME OF EMPLOYEE], a current employee of the District (“the Participant”). Notwithstanding the execution date stated above, the Parties agree that the Effective Date of this Agreement shall be June 1, 2026.

**RECITALS**

**WHEREAS**, the District’s Board of Trustees, has approved participation in the Dual Credit Faculty Expansion Project in coordination with St. Mary’s University and Alamo Colleges District (“Tuition Reimbursement Program”) by Resolution, in order to meet the needs of the District for qualified Dual Credit teachers for dual credit courses in connection with its educational program, and has granted the Superintendent the authority to enter into and execute this Note and Agreement on behalf of the District.

**WHEREAS**, the Participant has applied for and been accepted into the Spring 2027 Cohort, to attend St. Mary’s University in San Antonio (“StMU”) in Summer I/Summer II 2026, Fall 2026, and Spring 2027 for the purpose of obtaining certification in Dual Credit Teaching (“Dual Credit Certification Program”) in English, Government, and/or U.S. History.

**WHEREAS**, the Participant desires to participate in the Tuition Reimbursement Program offered by the District, NOW, THEREFORE,

**FOR AND IN CONSIDERATION** of the mutual promises, covenants, benefits and obligations hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by the Parties, the District and the Participant hereby agree and contract as follows:

**1. DISTRICT REIMBURSEMENT OBLIGATIONS.**

1.1 Provided that Tuition Reimbursement Program has been funded in the District’s budget year and in Alamo Colleges District’s budget year of each Request for Reimbursement Advance made by Participant, and the Participant is in continuous compliance with the terms and conditions of this Note and Agreement and the conditions below, the District agrees to provide Reimbursement Advances, as provided herein, for Tuition Costs to Participant during the Participant’s three (3) semesters (Summer I/Summer II 2026, Fall 2026, and Spring 2027) of graduate study in the Dual Credit Certification Program.

1.2 Reimbursement Advances shall be made on a per semester basis, as incurred, in an amount up to \$5,500 (five thousand five hundred dollars) for Participant’s actual Tuition Costs paid to the StMU Business Office upon receipt of an invoice for District’s Tuition Costs for each Participant registered for the required classes for the upcoming semester. The amount of each Reimbursement Advance shall be based upon the StMU’s then current Official Tuition and Fee Schedule (“Tuition and Fee Schedule”). The current Tuition and Fees for StMU’s Dual Credit Certification Program for three semesters is approximately \$12,000, or \$4,000 per semester; the current Tuition and Fees Schedule is attached hereto as **Exhibit A**. The Dual Credit Certification Program is an 18 credit hour program, offered over three semesters. Alamo Colleges District may pay the Tuition Costs directly to StMU on behalf of the District and Participant. Any payments made by Alamo Colleges District under this program constitutes and remains an obligation of the Participant to the

Southwest Independent School District.

1.3 Upon payment of such Reimbursement Advances, the District shall complete and provide to each Participant, a *Notice and Acknowledgement of Reimbursement*, in a form substantially similar to the one attached hereto as **Exhibit C**, which will be acknowledged by the Participant and returned to the District, not later than ten (10) business days following its receipt by Participant. The Participant's returned *Notice and Acknowledgement of Reimbursement* will be added to the Participant's cumulative outstanding balance and attached to this Note and Agreement behind **Exhibit "E"**, to document the addition of such Reimbursement Advance to the Participant's cumulative obligation.

1.3 Tuition Costs as used herein, shall **not** include any other expenses incident to the Dual Credit Certification Program that are over and above \$5,500 per semester. Any additional cost over the \$5,500 semester allotment will remain solely the responsibility of the Participant.

1.4 The total Reimbursement Advances permitted to be made by the District toward Participant's Dual Credit Certification Program, as provided herein, shall not exceed the aggregate amount of Sixteen Thousand Five Hundred and No/100 Dollars (\$16,500.00) ("Maximum Reimbursement Amount").

## **2. REIMBURSEMENT ADVANCE PROCEDURES AND AMENDMENT OF OBLIGATION.**

2.1 In order to maintain its eligibility for continued participation in the Tuition Reimbursement Program and continue to receive Reimbursement Advances under the Tuition Reimbursement Program, continued waiver of interest on its obligation and postponement of its payment obligation, the Participant shall:

2.1.1 Submit an official copy of their StMU transcript to the Director of the District's Gifted and Talented Programs and Advanced Academics Department, within three (3) weeks of the completion of each Semester of the Dual Credit Certification Program.

2.1.2 Timely pay all fees and costs Student is obligated to pay under this Agreement to complete the required course work for each semester, with the exception of the \$5,500 semester Reimbursement Advance made by the District.

2.1.3 Timely submit its duly completed and acknowledged *Notice and Acknowledgement of Reimbursement Advance* provided by the District at the commencement of each Semester as well as remittance of payment for any offsets noted thereon. A copy of each completed *Notice and Acknowledgement of Reimbursement Advance* shall be attached to this Note and Agreement behind **Exhibit "F"**, to evidence the addition of the Reimbursement Advance to the principal sum of Participant's obligation under this Note and Agreement and shall constitute an amendment of this Note and Agreement.

## **3. PARTICIPANT OBLIGATIONS DURING PROGRAM, INTEREST AND MATURITY WAIVER.**

3.1 The Reimbursement Advances added to the Note and Agreement each semester, shall accrue no interest and no payment shall be required on such obligation under this Note and Agreement, so long as the Participant complies with the following requirements and conditions:

3.1.1 Enrolls in and maintains continuous enrollment in the Dual Credit Certification Program (for English, U.S. History, or Government) and successfully completes all courses in accordance with St. Mary's University Graduate Certificate for Dual Credit Teaching guide

attached hereto as **Exhibit “B”** (“Dual Credit Certification Coursework”) not later than one (1) academic year following enrollment. Participant’s failure to complete Dual Credit Certification Coursework in a manner which threatens its timely completion of the Dual Credit Certification Program with its Cohort, shall be an event of default and result in Participant’s dismissal from the Tuition Reimbursement Program and termination of the District’s obligation to make any further Reimbursement Advances under this Note and Agreement. Default under this Paragraph shall result in maturity of the Participant’s obligation, and an obligation to repay the matured unpaid balance in the manner as set out in Paragraph 3.2 of this Article.

3.1.2 Pays all tuition and other obligations required to obtain a Dual Credit Certificate under the Southwest ISD - St. Mary’s University Dual Credit Certification Program, which are not covered by the District’s Reimbursement Obligations described herein, as such tuition obligations become due. Failure by Participant to register for any semester or cancellation of a Participant’s registration due to non-payment, shall be an event of default under the terms of this Note and Agreement, and will result in Participant’s dismissal from the Tuition Reimbursement Program and termination of the District’s obligation to make any further reimbursements under this Note and Agreement. Default under this Paragraph shall result in maturity of the Participant’s obligation, and an obligation to repay the matured unpaid balance in the manner as set out in Paragraph 3.2 of this Article.

3.1.3 Maintains its employment with the District at all times during participation in the Dual Credit Certification Program. Any violation by a Participant of District policy or their employment contract which results in the termination of Participant’s employment with the District, or Participant’s resignation or non-renewal, whether voluntary or involuntary (“Separation”) during the Dual Credit Certification Program, shall be an event of default under this Agreement which shall result in Participant’s dismissal from the Tuition Reimbursement Program and termination of the District’s obligation to make any further reimbursements under this Note and Agreement. In addition, default by Separation during the Dual Credit Certification Program shall result in immediate maturity of the Participant’s obligation under this Note and Agreement and an obligation to repay the matured unpaid balance by deduction from the Participant’s final payroll check or other amounts owing to the Participant as described in Paragraph 5.2 below, and the Payroll Deduction Authorization contained in Paragraph 5.2 shall also apply the Payroll Deduction requirement set out in this Paragraph 3.1.3. Any portion of the matured unpaid balance which cannot be satisfied by Payroll Deduction upon Separation, shall be handled in accordance with Paragraph 5.3, below.

3.1.4 Maintains a cumulative GPA of 3.0 or higher throughout their enrollment in the Dual Credit Certification Program for every semester. Failure to maintain a cumulative GPA of at least 3.0 for every semester shall be an event of default under this Note and Agreement and will result in Participant’s dismissal from the Tuition Reimbursement Program and termination of the District’s obligation to make any further reimbursements under this Note and Agreement. Default under this Paragraph shall result in maturity of the Participant’s obligation, and an obligation to repay the matured unpaid balance in the manner as set out in Paragraph 3.2 of this Article. If Participant is required to retake a class because of receiving a grade of “C” or below, the Tuition Costs for the repeated class shall not be eligible for reimbursement under the Tuition Reimbursement Program or this Note and Agreement, and Participant shall be responsible for 100% of the costs required to retake the class. Such costs will be offset from any amount eligible for reimbursement in the semester following the Participant’s receipt of the non-compliant grade.

3.1.5 Should the Participant fail a course during the Dual Credit Certification Program, Participant shall, not later than the tenth (10<sup>th</sup>) calendar day after Participant’s notification of its failure, provide written notification to the District. Thereafter, Participant shall be obligated to

repay, and shall pay by Payroll Deduction from its next two payroll checks, the amount of the Reimbursement Advance attributable to the course which Participant failed by Payroll Deduction. By its execution of this Note and Agreement, Participant authorizes the District to deduct one-half of the amount due under this Paragraph, from each of Participant's next two payroll checks issued following the date of Participant's notification to the District of its failure of the course. The payment will be credited toward the outstanding principal balance of this Note and Agreement. Should the Participant fail to successfully pass the course, on his/her first attempt, Participant will be in default under this Note and Agreement. Default under this Paragraph shall result in maturity of the Participant's obligation and an obligation to repay the matured unpaid balance in the manner as set out in Paragraph 3.2 of this Article.

### 3.2 Default by Participant Continuing Employment With District.

3.2.1 If the District determines that a Default has occurred under this Article, and the Participant will continue its employment with the District after termination of its participation in the Tuition Reimbursement Program, the District shall notify the Participant in writing of its determination and Participant's termination from the Tuition Reimbursement Program. No further Reimbursement Advances shall be paid on behalf of the Participant from and after the date of the District's Notice.

3.2.2 Beginning thirty (30) days following the date of the District's notice, the entire unpaid amount of the Reimbursement Advances made to Participant under this Note and Agreement, shall become due and payable, and shall begin to bear interest from that date until paid in full at the rate of six percent (6%) per annum. The particular terms and conditions of repayment that apply to the Participant under the circumstances of this Paragraph shall be set forth in a Repayment Schedule, that the District shall provide to the Participant before the repayment period begins. The Repayment Schedule shall be in substantially in the same form as the Form of Repayment Schedule attached hereto as **Exhibit "D"**. The Repayment Schedule shall require equal monthly payments for a period not to exceed twenty-four (24) months, and such monthly payments shall be paid via Salary Reduction. A table showing the amortization of the balance, will be attached to the Repayment Schedule to establish the Monthly Payment.

3.2.3 By its signature below, the Participant authorizes the District to deduct from Participant's payroll checks an amount sufficient to satisfy the amount of the Monthly Payment (divided equally between payroll checks, at the election of the Participant, if paid more than once per month) to satisfy the Participant's monthly obligation under the Repayment Schedule.

3.2.4 In the event of Participant's Separation from employment with the District, at any time during the term of the Repayment Schedule, the Participant's unpaid payments thereunder shall be accelerated and any remaining principal and accrued unpaid interest ("Remaining Balance") shall become due and payable. Such Remaining Balance, will be payable by deduction from the Participant's final payroll check or other amounts owing to the Participant as described in Paragraph 5.2 below, and the Payroll Deduction Authorization contained in Paragraph 5.2 shall also apply the Payroll Deduction requirement set out in this Paragraph 3.2.4. Any portion of the Remaining Balance which cannot be satisfied by Payroll Deduction as set out in Paragraph 5.2 upon Separation, shall be handled in accordance with Paragraph 5.3, below.

## **4. PROGRAM COMPLETION AND REQUEST FOR FORGIVENESS BY SERVICE.**

4.1 If the Participant successfully completes the Dual Credit Certification Program within the one (1) year period allotted and receives his/her Dual Credit Teaching Certification following completion of the Dual Credit Certification Program, the Participant shall be eligible for forgiveness of its entire obligation under this Note and Agreement, continued postponement of

maturity of its obligation, and waiver of accrual of any interest on the indebtedness.

4.2 In order to seek forgiveness of these obligations the Participant shall, not later than forty-five (45) days following successful completion both of the requirements above, provide documentation of successful completion, by submission of their official StMU transcript, documentation that their Dual Credit Teaching Certification has been added to their Texas Teaching Certification, and submit a request to the District's Gifted and Talented Programs and Advanced Academics Department that a Certificate of Completion and Eligibility for Note Forgiveness be issued by the District.

4.3 Not later than thirty (30) days following its receipt of such documentation and request from the Participant, the District shall issue a Certificate of Completion and Eligibility for Note Forgiveness, to the Participant. Participant holding a valid Certificate of Completion and Eligibility for Note Forgiveness shall remain eligible for such forgiveness by service, for three (3) continuous District academic years ("the Three-Year Period") following the date of the District's issuance of its Certificate of Completion and Eligibility for Note Forgiveness. If the Participant maintains continuous full-time employment with the District, as a Dual Credit teacher, and does not separate his/her employment with the District, by resignation, termination, nonrenewal or retirement, whether voluntarily or involuntarily, during the Three-Year Period following the date of the District's issuance of its Certificate of Completion and Eligibility for Note Forgiveness ("Service Obligation") Participant's obligations under this Note and Agreement shall be deemed satisfied and forgiven.

4.3 Not later than thirty (30) days following Participant's completion of the final semester of employment of such Three-Year Period, the District shall issue to the Participant, a Certificate of Completion of Service Obligation and Forgiveness of Indebtedness, signed by the current Superintendent of Schools, documenting Participant's satisfaction of its Service Obligation and evidencing forgiveness of the Participant's indebtedness under this Note and Agreement.

## 5. MATURITY BY SEPARATION OF EMPLOYMENT

5.1 Separation. In the event that Participant leaves his/her employment of the District, by resignation, termination, nonrenewal or retirement, whether voluntarily or involuntarily ("Separation") during his/her participation in the Tuition Reimbursement Program or prior to the expiration of the Three-Year Period the unpaid principal balance evidenced by this Note and Agreement shall become immediately due and payable to the District on the date of such Separation.

5.2 Payment Upon Separation. Participant by execution of this Note and Agreement, hereby authorizes the District upon separation from the District, to deduct from Participant's final payroll check, or from any other amounts due and payable to the Participant, all amounts due and payable under this Note and Agreement (including any Repayment Schedule). This paragraph shall operate as a Payroll Deduction Authorization, and authorizes the District to retain an amount up to the entire amount of Participant's last paycheck in compliance with the law, to the extent necessary to satisfy Participant's indebtedness under this Note and Agreement (including any Repayment Schedule). Participant understands and agrees that deductions will be made after any federal or state legal deductions or other requirements.

5.3 Incomplete Payment Upon Separation. In the event that, Participant's final payroll check or other amounts due and payable to Participant are **not** sufficient to satisfy the principal balance of the Participant's obligation under this Note and Agreement, Participant agrees to execute, as a condition to receipt of Participant's Separation Documentation, a separate Promissory Note for the unpaid principal amount of Participant's obligation in a form substantially similar to the one

attached hereto as **Exhibit “E”**. The Principal balance and any accrued unpaid interest on the Promissory Note shall bear interest at a rate of six percent (6%) per annum until paid in full. The repayment schedule will be set by the District and will require equal monthly payments for a period not to exceed twenty-four (24) months.

## **6. DEATH OR DISABILITY OF PARTICIPANT**

6.1 The Participant’s obligations under this Note and Agreement shall be forgiven upon the death or permanent disability of a Participant.

## **7. NOTICE AND PAYMENTS.**

7.1 Notices. Unless otherwise expressly provided elsewhere in this Note and Agreement, any election, notice or communication required or permitted to be given under this Note and Agreement shall be in writing and will be deemed to have been duly given if and when delivered personally (with receipt acknowledged), or on receipt after mailing the same by certified mail, return receipt request with proper postage prepaid, or three (3) days after mailing the same by first class U.S. mail, postage prepaid (in accordance with the “Mailbox Rule”), or when sent by a national commercial courier service (e.g. Federal Express) for expedited delivery to be confirmed in writing by such courier to the party to be notified at the address shown in the Signature Blocks of this Note and Agreement.

7.2 Place for Payment. Any payments under this Note and Agreement, except those requiring payment by Salary Deduction, shall be made to the District’s address provided in its Signature Block below.

7.3 Prepayment. The Participant may prepay, without penalty, any or all of the principal or accrued interest (if any) evidenced by this Note and Agreement at any time. All payments hereunder shall be applied first to interest due and payable under this Note and Agreement, and the remainder to principal due and payable under this Note and Agreement.

7.4 Waiver of Notices. Participant hereby waives, presentment for payment, demand, notice intent to accelerate, notice of acceleration, notice of protest, protest and notice of dishonor and any and all other notices and demands whatsoever and agree that any extension or extensions of time for payment of Note and Agreement obligations for a definite or indefinite time shall not affect their liability hereunder and hereby waive all notices of such extension

## **8. MISCELLANEOUS.**

8.1 Assignment/Delegation. Without the prior written consent of the District, the Participant shall have no right or power to assign this Note and Agreement, in whole or in part, or to delegate any duties hereunder in whole or part. Any attempted assignment or delegation by the Participant shall be wholly void and ineffective for all purposes unless made in the conformity with this paragraph.

8.2 Governing Law and Venue. This Note and Agreement shall be governed by and construed in accordance with the laws of the state of Texas, and is performable in Bexar County, Texas.

8.3 No Waiver of Immunity. The District reserves, and does not waive, its rights of sovereign immunity and similar rights, immunities and rights of its officials and employees, and its and its employees/officials' rights under the Texas Tort Claims Act. Nothing herein shall be construed as a consent to suit.

8.4 No Third-Party Beneficiaries. This Note and Agreement, and every provision thereof, shall be binding upon and shall inure to the benefit of the parties and their respective successors and permitted assigns. No term or provision of this Note and Agreement shall benefit or obligate any

person or entity not a party to it. The Parties hereto shall cooperate fully in opposing any attempt by any third person or entity to claim any benefit, protection, release or other consideration under this Note and Agreement.

8.5 Context. Wherever the context shall require, the singular shall include the plural, and the male gender shall include the female gender and the neuter, and vice versa.

8.6 Attorney's Fees. In the event that either party brings an action to enforce or interpret any provision of this Note and Agreement, the prevailing party, will be entitled to recover its costs and expenses including, without limitation, reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which it shall be entitled to receive, as determined by the trier of fact in such dispute.

8.7 Waiver. No waiver, change, modification or discharge by either party hereto of any provision of this Note and Agreement shall be deemed to have been made or shall be effective, unless expressed in writing and signed by the party to be charged. A waiver by either Party of a breach of any of the terms, conditions, covenants or guarantees of this Note and Agreement shall not be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, condition, covenant or guarantee herein contained. Further, any failure of either Party to insist in any one or more cases upon the strict performance of any of the covenants of this Note and Agreement, or to exercise any option herein contained, shall in no event be construed as a waiver or relinquishment for the future of such covenant or option. No act or omission by a Party shall in any manner impair or prejudice any right, power, privilege, or remedy available to that Party hereunder or by law or in equity, such rights, powers, privileges, or remedies to be always specifically preserved hereby.

8.8 Severability. Any provision, or part thereof, of this Note and Agreement held by a court of competent jurisdiction to be invalid or unenforceable shall not impair or invalidate the remainder of this Contract and the effect thereof shall be confined to the provision, or part thereof, so held to be invalid or unenforceable.

8.9 Time and Force Majeure. Time is of the essence of this Note and Agreement. In the event that performance by either party of any of its' obligations or undertakings hereunder shall be interrupted or delayed by any occurrence and not occasioned by the conduct of either party hereto, whether such occurrence be an act of God or the common enemy or the result of war, riot, civil commotion, sovereign conduct, or the act or conduct of any person or persons not party or privy hereto, then such party shall be excused from performance for a period of time as is reasonably necessary after such occurrence to remedy the effects thereof, and each party shall bear the cost of any expense it may incur due to the occurrence.

8.10 Entire Agreement. This Note and Agreement is the final, complete, and entire contract between the parties with respect to the subject matter and supersedes all prior communications, oral or written, between the parties relating to matters herein. This Note and Agreement may be modified or rescinded only by a written instrument signed by both parties to the Note and Agreement by and through their duly authorized agents. Changes to this Note and Agreement may only be made by mutual written agreement of the parties, which must contain the authorized signature of the District's Superintendent or the President of the District's Board of Trustees.

*[Signature Page follows]*

EXECUTED as of the \_\_\_\_ day of \_\_\_\_\_, 2026.

**SOUTHWEST INDEPENDENT SCHOOL DISTRICT**

**PARTICIPANT**


By: \_\_\_\_\_  
Dr. Jeanette Ball,  
Superintendent of Schools  
Southwest Independent School District

By: \_\_\_\_\_  
\_\_\_\_\_  
**(Printed Name and Title)**

**ADDRESS FOR NOTICE:**  
Southwest Independent School District  
Attn: Superintendent  
11914 Dragon Lane  
San Antonio, Texas 78252

**ADDRESS FOR NOTICE:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# EXHIBIT A



ABOUT
ACADEMICS
ADMISSION
ATHLETICS
CAMPUS LIFE
OUTREACH

**In this Section**

The 2025-2026 tuition and fee rates are in effect from Aug. 1, 2025, until July 31, 2026.

COST OF ATTENDANCE

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## Tuition

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**UNDERGRADUATE TUITION RATES** +

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**GRADUATE AND PH.D. TUITION RATES** -

Graduate Programs	
Graduate Tuition	\$1,166 per credit hour
Graduate Ph.D. Tuition	\$1,166 per credit hour

Graduate Certificate Programs (Fixed Rate)*	
Certificate in Business Intelligence (includes tuition, required fees and program supplies)	\$10,000
Dual Credit Teaching in English Literature and Language (includes tuition and required fees)	\$12,000
Dual Credit Teaching in Psychology (includes tuition and required fees)*	\$12,000
Dual Credit Teaching in United States History (includes tuition and required fees)	\$12,000

\* Fixed rate includes tuition and required fees

**Navigation:**

- Campus Life
- Campus Recreation
- Center for International Programs
- Police Department
- Spiritual Life
- Student Housing and Amenities
- Student Life
- Student Services
- Business Office
- Refund Policy
- Tuition and Fees
  - 2024-2025 Tuition and Fees
  - 2025-2026 Tuition and Fees**
  - 2026-2027 Tuition and Fees
- Waivers
- Parent and Family Resources
- Rattler Rising
- Sexual Assault Resources
- Student Accessibility Services
- Student Counseling Center

**EXHIBIT B**  
**Required Courses**

**Southwest ISD -St. Mary's University Graduate Certificate for Dual Credit Teaching Certification**

## Graduate Certificate for Dual Credit Teaching in English

The Graduate Certificate in English Literature and Language is a fully online cohort program, which provides the opportunity to complete the graduate courses necessary to be credentialed for teaching dual credit courses. For college-level academic courses, the Southern Association of Colleges and Schools (SACS) requires a master's degree or doctoral degree with 18 graduate hours in the discipline being taught. Students, who already have a master's degree in another area, can complete this 18-hour requirement in English through the Certificate. Students, who have not yet earned a master's degree, can apply their completed 18 credit hours toward a Master of Arts in English Literature and Language from St. Mary's University.

*Click on the course number to view course title and description.*

Courses required for a Certificate	
<b>Grammar - select one course from the following:</b>	<b>3</b>
EN 7335	History of the English Language
EN 7343	Linguistics: Voice and Text
EN 7345	Rhetorical Grammar
<b>American Literature - select one course from the following:</b>	<b>3</b>
EN 7310	Early American Literature
EN 7313	Realism and Naturalism in the American Novel
EN 7316	History of the American Novel
EN 7317	The American Novel: Multicultural Literature
EN 7319	Women of Color: Writing as Memoir and Resistance
<b>International Literature - select one course from the following:</b>	<b>3</b>
EN 7314	International Literature
EN 7318	Nineteenth Century British Literature
EN 7321	Shakespeare's Major Plays
<b>Digital Humanities - select one course from the following:</b>	<b>3</b>
EN 7315	Digital Humanities with American Literature Focus
EN 7336	Introduction to the Digital Humanities
<b>Literary Theory - select one course from the following:</b>	<b>3</b>
EN 7300	Narrative Theory
EN 7301	Contemporary Literary Criticism
EN 7311	Modernism and Postmodernism
<b>Pedagogical Development - select one from the following:</b>	<b>3</b>
EN 7330	Writing to Change the World
EN 7331	Writing Assessment
EN 7337	Approaches to Teaching Multi-Ethnic Literature
EN 7342	Transformational Writing
EN 7344	Approaches to Teaching Writing & Critical Thinking
<b>Total Semester Hours</b>	<b>18</b>

**EXHIBIT C**  
**NOTICE AND ACKNOWLEDGEMENT OF REIMBURSEMENT ADVANCE**

Date of Promissory Note and Tuition Reimbursement Agreement: \_\_\_\_\_

Reimbursement Advance No. \_\_\_\_\_ Semester and Year : \_\_\_\_\_

Date of Reimbursement Advance: \_\_\_\_\_

Participant's Name: \_\_\_\_\_

Participant's SS#: \_\_\_\_\_

Semester and Year : \_\_\_\_\_

Participant hereby acknowledges a Reimbursement Advance paid by the District, directly to St. Mary's University on my behalf, in the amount of \_\_\_\_\_ AND \_\_\_/100 DOLLARS (\$ \_\_\_\_\_), pursuant to my Promissory Note and Tuition Reimbursement Agreement with the District on the \_\_\_ day of \_\_\_\_\_, 20\_\_

Participant certifies that it has paid total Tuition Costs in the amount of \$ \_\_\_\_\_.  
 (insert remainder amount paid by Participant)

Participant certifies that the amount of \$ \_\_\_\_\_ is due as an offset from the District's Reimbursement Advance based a requirement that a Course be repeated and a certified check or money order is attached hereto in the amount of \$ \_\_\_\_\_ to cover that offset.

<b>Maximum Reimbursement Amount:</b>	<b>\$12,000.00</b>
<b>Total Previous Advances:</b>	
<b>REQUESTED ADVANCE:</b>	
<b>Total Advanced To Date:</b>	
<b>Total Remaining (of Max):</b>	

Signed this \_\_\_ day of \_\_\_\_\_, 20\_\_.

Participant's Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**EXHIBIT D  
REPAYMENT SCHEDULE**

**Date:** \_\_\_\_\_

**Participant's Name:** \_\_\_\_\_

**Participant's Employee No.** \_\_\_\_\_

**Principal Amount Due:** \_\_\_\_\_ AND \_\_\_/100 DOLLARS (\$\_\_\_\_\_.00),

**Annual Interest Rate:** Six Percent (6%).

**Terms of Payment** (principal and interest): \_\_\_\_\_ (\_\_\_\_\_) [*insert number of payments*] equal monthly payments of \_\_\_\_\_ AND \_\_\_/100 DOLLARS (\$\_\_\_\_\_.00), [*insert monthly payment amount*]. The first such payment due and payable on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and a like installment shall be due and payable on the same day of each succeeding month thereafter until the total principal amount of \$\_\_\_\_\_ principal [*insert total principal amount*] is paid in full. This length of this Repayment Schedule shall not exceed twenty-four (24) months from the date of this Repayment Schedule.

**An Amortization Table showing payment amounts over the term of the Repayment with interest is attached to this Repayment Schedule.**

\_\_\_\_\_  
**Participant's Signature**

**EXHIBIT E**  
**PROMISSORY NOTE**

This Promissory Note is made on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and entered into by and between **Southwest Independent School District** (“District”) an Independent School District and political subdivision of the State of Texas and \_\_\_\_\_ (“Borrower”), both of which may be referred to herein collectively as the “Parties”.

**WHEREAS**, Borrower was a Participant in the District’s Dual Credit Certification Tuition Reimbursement Program (\_\_\_\_to\_\_\_\_ Cohort);

**WHEREAS**, the District made Reimbursement Advances toward Borrower’s Tuition to complete Borrower’s Graduate Certificate for Dual Credit Teaching (“Dual Credit Certification Program”);

**WHEREAS**, under a Promissory Note and Tuition Reimbursement Agreement with the District dated \_\_\_\_\_ Borrower agreed to immediately repay the remaining principal balance of all Reimbursement Advances (and accrued, unpaid interest, if any) should Borrower Separate its employment with District earlier than three (3) years following the date of his/her completion of the Dual Credit Certification Program and obtaining his/her Dual Credit Teaching Certification, or prior to Borrower’s completion of payment during the term of any Repayment Schedule entered into under the Note and Agreement;

**WHEREAS**, in accordance with the terms of the Note and Agreement, the parties desire to enter into a formal Agreement for repayment of the unpaid principal and accrued interest (if any), remaining due and owing to the District the date of Borrower’s Separation of its employment with the District;

**NOW THEREFORE**,

**FOR AND IN CONSIDERATION** of the mutual promises, covenants, benefits and obligations hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by the Parties, the District and the Participant hereby agree and contract as follows:

**Principal Amount of Note:** \_\_\_\_\_ AND \_\_\_/100 DOLLARS (\$\_\_\_\_\_.00),

**Annual Interest Rate:** Six Percent (6%).

**Maturity Date:** [Not later than 24 months after today’s date]

**Annual Interest Rate on Matured, Unpaid Amounts:** Maximum amount permitted by the Laws of the State of Texas.

**Terms of Payment** (principal and interest): \_\_\_\_\_ (\_\_\_\_) [*insert number of payments*] equal monthly payments of \_\_\_\_\_ AND \_\_\_/100 DOLLARS (\$\_\_\_\_\_.00), [*insert monthly payment amount*]. The first such payment due and payable on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and a like installment shall be due and payable on the same day of each succeeding month thereafter until the total principal amount of \$ \_\_\_\_\_ principal [*insert total principal amount*] is paid in full.

**Place for Payment:** Southwest Independent School District, 11914 Dragon Ln. San Antonio, Bexar County, Texas 78252

**Borrower’s Pre-Payment Right.** This Note may be prepaid in part or in full at any time without penalty.

Borrower promises to pay to the order of District the Principal Amount plus interest at the Annual Interest Rate. This note is payable at the Place for Payment and according to the Terms of Payment. All unpaid amounts are due by the Maturity Date. After maturity, Borrower promises to pay any unpaid principal balance plus interest at the Annual Interest Rate on Matured, Unpaid Amounts.

If Borrower defaults in the payment of this note or in the performance of any obligation in any instrument securing or collateral to this Promissory Note. District may declare the unpaid principal balance, earned interest, and any other amounts owed on the Promissory Note immediately due. Borrower waives all demand for payment, presentation for payment, notice of intention to accelerate maturity, notice of

acceleration of maturity, protest, and notice of protest, to the extent permitted by law.

Borrower also promises to pay reasonable attorney’s fees and court and other costs if this note is placed in the hands of an attorney to collect or enforce the note. These expenses will bear interest from the date of advance at the Annual Interest Rate on Matured, Unpaid Amounts. Borrower will pay Lender these expenses and interest on demand at the Place for Payment. These expenses and interest will become part of the debt evidenced by the note and will be secured by any security for payment.

Interest on the debt evidenced by this Note will not exceed the maximum rate or amount of non-usurious interest that may be contracted for, taken, reserved, charged, or received under law. Any interest in excess of that maximum amount will be credited on the Principal Amount or, if the Principal Amount has been paid, refunded. On any acceleration or required or permitted prepayment, any excess interest will be canceled automatically as of the acceleration or prepayment or, if the excess interest has already been paid, credited on the Principal Amount or, if the Principal Amount has been paid, refunded. This provision overrides any conflicting provisions in this note and all other instruments concerning the debt.

No delay or omission on the part of the holder in exercising any right under this Note will operate as a waiver of such right or of any other right under this Note. A waiver on any one occasion will not be construed as a bar to or waiver of any right or remedy on any future occasion.

This note shall be governed by and construed in accordance with the laws of the state of Texas and the laws of the United States applicable to transactions in Texas. All acts contemplated by this Promissory Note shall be performable in Bexar County, Texas, and all sums payable under this Promissory Note shall be payable in Bexar County, Texas. Borrower hereby confirms and agrees that all legal actions in connection with this Promissory Note shall have jurisdiction and venue in Bexar County, Texas.

In case any of the provisions of this Note shall for any reason be held to be invalid, illegal or unenforceable, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this Note shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

THIS PROMISSORY NOTE AND ANY OTHER DOCUMENTS EXECUTED IN CONNECTION WITH THE DISBURSEMENT OF FUNDS EVIDENCED BY THIS NOTE REPRESENT THE FINAL AGREEMENT BETWEEN THE PARTIES AND MAY NOT BE CONTRADICTED BY EVIDENCE OF PRIOR, CONTEMPORANEOUS OR SUBSEQUENT ORAL AGREEMENTS OF THE PARTIES. THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES

Each Borrower is responsible for all obligations represented by this Promissory Note.

When the context requires, singular nouns and pronouns include the plural.

**SOUTHWEST INDEPENDENT SCHOOL DISTRICT**

**BORROWER**

By: \_\_\_\_\_  
Dr. Jeanete Ball, Superintendent

By: \_\_\_\_\_  
\_\_\_\_\_  
**(Printed Name and Title)**

**ADDRESS FOR NOTICE:**  
Southwest Independent School District  
Attn: Superintendent  
11914 Dragon Ln  
San Antonio, Texas 78252

**ADDRESS FOR NOTICE:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EXHIBIT F**  
**CUMULATIVE REIMBURSEMENT ADVANCES**  
**(Attach Completed Notice And Acknowledgement Of Reimbursement Advances**  
**Behind this Exhibit)**