LUNCH TIME AIDES

LTA Week 1 Week 2 **Pay of: 6/5/2026**

		Emp #	[redacted]	B	RATE	Week 1	Week 2	Total		
HS		1607		80	12.52	0.00	0.00	0.00	$0.00	surgery
HS	TE	440		20	12.52	15.00	13.50	28.50	$356.82	
EC	TG	1692		20	12.52	20.00	20.00	40.00	$500.80	
EC	TG	1834		20	12.52	20.00	16.00	36.00	$450.72	
EC	TG	1613		20	12.52	20.00	20.00	40.00	$500.80	
MS	TG	1863		50	12.52	12.00	12.00	24.00	$300.48	
HS		1945		80	12.52	15.00	12.00	27.00	$338.04	
MS	TG	1859		50	12.52	15.00	15.00	30.00	$375.60	
EC	85	1799		20	12.52	0.00	0.00	0.00	$0.00	on leave
								225.50	**$2,823.26**	

3 No PSERS

9

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME FROM	TIME TO	TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
5-11	930	1230		3	HS	Lunch Aide
5-12	930	1230		3		
5-13	930	1230		3		
5-14	930	1230		3		
5-15	930	1230		3		
			Week 1 Total	15		
5-18	930	1230		3	HS	Lunch Aide
5-19	930	1230		3		
5-20	930	1230		3		
5-21	930	1230		3		
5-22	1045	1215		1.5		
			Week 2 Total	13.5		
			TOTAL HOURS	28.5		

Print Employee [redacted]

Employee Sig [redacted] Date: 5-21-26

Certification of [redacted] Date: 5/21/26

Approved for Pa [redacted] Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

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Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/11/26	10:00	2:00		4	LEC	Lunch Aide
5/12/26	10:00	2:00		4	"	"
5/13/26	10:00	2:00		4	"	"
5/14/26	10:00	2:00		4	"	"
5/15/26	10:00	2:00		4	"	"
			Week 1 Total	20		
5/18/26	10:00	2:00		4	LEC	Lunch Aide
5/19/26	10:00	2:00		4	"	"
5/20/26	10:00	2:00		4	"	"
5/21/26	10:00	2:00		4	"	"
5/22/26	10:00	2:00		4	"	"
			Week 2 Total	20		
			TOTAL HOURS	40		

Print Employee Name: [redacted]

Employee Signature: [redacted] Date: 5/22/26

Certification of Hours: [redacted] Date: 5/26/26

Approved for Payment: _____ Date: _____
Superintendent or Business Administrator

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

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DATE	TIME FROM	TIME TO	TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
5-11-26	10:00	2:00		4	EC	LUNCH AIDE
5-12-26	10:00	2:00		4	"	"
5-13-26	10:00	2:00		4	"	"
5-14-26	10:00	2:00		4	"	"
5-15-26	10:00	2:00		4	"	"
			Week 1 Total	20		
5-18-26	10:00	2:00		4	EC	LUNCH AIDE
5-19-26	10:00	2:00		4	"	"
5-20-26	—	—	—	—		"
5-21-26	10:00	2:00		4	"	"
5-22-26	10:00	2:00		4	"	"
			Week 2 Total	16		
			TOTAL HOURS	36		

Print Employee Name [redacted]

Employee Signature [redacted] Date: 5-22-26

Certification of Hours [redacted] Date: 5/26/26

Approved for Payment: _____ Date: _____

Superintendent or Business Administrator

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

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DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-11-26	10:00	2:00		4	LEC	Lunch Aide
5-12-26	10:00	2:00		4		
5-13-26	10:00	2:00		4		
5-14-26	10:00	2:00		4		
5-15-26	10:00	2:00		4		
			Week 1 Total	20		
5-18-26	10:00	2:00		4		
5-19-26	10:00	2:00		4		
5-20-26	10:00	2:00		4		
5-21-26	10:00	2:00		4		
5-22-26	10:00	2:00	—	4		Thought We Had SEC Today.
			Week 2 Total	20		
			TOTAL HOURS	40		

Print Employee Name: [redacted]

Employee Signature: [redacted] Date: 5-22-2026

Certification of Hours: [redacted] Date: 5/26/26

Approved for Payment: [redacted] Date: _____

Superintendent or Business Administrator

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

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DATE	TIME FROM	TIME TO	TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
5/11	10	1		3	MS	Lunch Aide
5/12	10	1		3	MS	Lunch Aide
5/13	10	1		3	MS	Lunch Aide
5/14	10	1		3	MS	Lunch Aide
5/15	—	—				
			Week 1 Total	12		
5/18	—	—				
5/19	10	1		3	MS	Lunch Aide
5/20	10	1		3	MS	Lunch Aide
5/21	10	1		3	MS	Lunch Aide
5/22	10	1		3	MS	Lunch
			Week 2 Total	12		
			TOTAL HOURS	24		

Print Employee Na[redacted]

Employee Signat[redacted] Date: 5/22/26

Certification of Ho[redacted] Date: 5/26/26

Approved for Payment: _____ Date: _____
Superintendent or Business Administrator

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

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DATE	TIME FROM	TIME TO	TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
5|11|26	9:30	12:30	—	3		Lunch Aide
5|12|26	9:30	12:30		3		
5|13|26	9:30	12:30		3		
5|14|26	9:30	12:30		3		
5|15|26	9:30	12:30		3		
			Week 1 Total	15		
5|18|26	9:30	12:30		3		
5|19|26	9:30	12:30		3		
5|20|26	9:30	12:30		3		
5|21|26	9:30	12:30		3		
			Week 2 Total	12		
			TOTAL HOURS	27		

Print Employee N[redacted]

Employee Sign[redacted] Date: 5\|21\|26

Certification of H[redacted] Date: 5/22/26

Approved for Pay[redacted] Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/11	10:00	1:00		3	MS	Lunch Aide
5/12	10:00	1:00		3	MS	Lunch Aide
5/13	10:00	1:00		3	MS	Lunch Aide
5/14	10:00	1:00		3	MS	Lunch Aide
5/15	10:30	1:30		3	MS	Lunch Aide
			Week 1 Total	15		
5/18	10:00	1:00		3	MS	Lunch Aide
5/19	10:00	1:00		3	MS	Lunch Aide
5/20	10:00	1:00		3	MS	Lunch Aide
5/21	10:00	1:00		3	MS	Lunch Aide
5/22	9:00	12:00		3	MS	Lunch Aide
			Week 2 Total	15		
			TOTAL HOURS	30		

Print Employee Nam [redacted]

Employee Signatu [redacted] Date: 5/22/26

Certification of Hou [redacted] Date: 5/26/26

Approved for Payment: _____ Date: _____

Superintendent or Business Administrator