



## Geneva Community Unit School District 304

Business Services

227 N. Fourth Street, Geneva IL 60134

Phone: (630) 463-3035 Fax: (630) 463-3009

Memorandum

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To: Kent Mutchler, Superintendent  
CC: Board of Education  
From: Todd Latham, Coordinator of Business Services  
Date: December 12, 2017  
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

The district received an anonymous donation in support of Project Lead the Way.

The total value of this donation is \$30,400.

Please ask the Board of Education at its regularly scheduled meeting on Monday, January 8, 2018 to accept this donation.