

Browning Public Schools
Board Agenda Request
Meeting to Be Held: June 28, 2023



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 6/21/23

To: Corrina Hall Guardipee
 Superintendent

From: John Salois
Title: Director of Human Resources

Subject: Hiring: Library Media Teacher - BMS 2023-2024

Description: Angela Heavy Runner recommends the following hire for the 2023-2024 AY

✚ Alysa ArrowTop, Library Media Teacher, BA+20/3
Pending Completion of Pre-Hire Process

Financial Impact: \$49,827.00

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable

Attachment(s): Hiring Selection Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Library Media Teacher		Applicant Recommended Alysa ArrowTop	
Department/Location Browning Middle School		Supervisor Dennis Juneau	
Type of Position Certified	Starting Date 8/15/23	Term 187 day	

Recruiting	Date Posted: 5/1/23. Reposted	Closing Date: Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Alysa Arrowtop	5/9/23	Yes	5/17/23

Interview Committee	Title	Name	Title
Angela HeavyRunner	BMS Principal		
Jennifer Lafromboise-Wagner	BHS Principal		
Jessica Racine	Napi Asst. Principal		

Recommendation: Alysa holds a BA in K-12 Spanish Teaching and has a Library Certificate. She has experience as a librarian. Her knowledge will bring exposure to and deep learning in reading and writing. She demonstrated an ability to work collaboratively with other staff, and knowledge of involving students in reading.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	5/26/23	Yes	OK
State & Federal Criminal background check	5/26/23	No	
Tribal Background check	5/26/23	No	

Salary: \$49,827.00	Placement: BA/5.	Contract Days: 187
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Prepared by: John Salois Date 6/8/23 Approved by: _____ Date: _____