

WORK SESSION MEETING

Monday, April 26, 2021
HLWW HS Media Center
8700 County Road 6 SW
Howard Lake, Minnesota 55349

The Monday, April 26, 2021 Work Session Meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:02 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Peterson, Marketon, Scheuch, and Puncochar; absent: Bravinder. Also present were Superintendent Brad Sellner and Board Secretary Marilyn Greeley.

(Item IV) Scheuch recommended approval of the agenda; Koch seconded; passed unanimously.

(Item V) Scheuch recommended approval of the consent agenda which included the resignation of **Scott Berning** as Activities Director effective the end of the 2020-21 school year; **Wes Kapping** as .5 Counselor effective the end of the 2020-21 school year; and the employment recommendation of **Jodi Timm** as a PE/Health/DAPE High School Teacher effective the 2021-22 school year replacing Jeremiah Jones; Puncochar seconded; passed unanimously.

(Item VI, Subd. A) Superintendent Sellner reviewed the 2021-22 budget information. Sellner reviewed items that are being looked at for reduction are nursing services at MAWSECO, the Transfinder software program for transportation, and possible additions include staff writing articles for the Herald, the designation of a seventh and eighth grade team of teachers which would include an addition of a .3 FTE in math, and a 1.0 FTE in science or language arts, and retaining the tech para position into the next year, there would also be some savings due to the leaves of absence and retirements. Sellner also reported we do not know what we are getting from the State yet, and we are still looking into our anticipated enrollment, and we don't know if the mask mandate will still be in effect. Sellner also reviewed some capital budget items such as our wireless systems and switches, our E-Rate, curriculum and maintenance costs. Sellner reported our LTFM budget, Long Term Facility Maintenance, funds do not have many big projects anticipated right now, however we are looking into roof railing systems, per a request from our health and safety and OSHA compliance vendor. Sellner also indicated we are waiting for a quote for auditorium lighting, and a quote for bathroom remodeling at Humphrey Elementary and some curb work at the high school/middle school facility.

(Item VI, Subd. B) Heuer indicated the election timelines are included in your packet. Superintendent Sellner there was no official action taken, however the board decided not to proceed with a survey, we wanted to keep the timeline fresh in your minds. Puncochar suggested if the board decides not to hold an operating election this fall that the board prepare a statement on why the district is not going out for the levy election. Heuer and Koch agreed that would be a good idea.

(Item VI, Subd. C) Heuer reviewed the current school start is 7:55am at the elementary and 8:45am at the middle and high school, and the end times are 2:30pm at the elementary and 3:20pm at the middle and high school; and the district proposes the start times for the following year-2021-22 to be 7:55am at the middle and high school and 8:10am at the elementary and the end times to be 2:45pm at the elementary and 3:00pm at the middle and high school.

Superintendent Sellner reviewed some of the pros and cons about the double bus routes this year. Sellner reviewed the reasons why the administration recommends the time changes starting the 2021-2022 school year.

(Item VI, Subd. D) Superintendent Sellner reviewed the tentative schedule for graduation 2021. Sellner also reported we are looking at a traditional graduation, but with a limited capacity. Sellner reported KLKR would be videoing tapping the ceremony, scholarships would be handled similar to last year via a video presentation. Sellner indicated if there are any questions about graduation to contact Principal Mix.

(Item VI, Subd. E) Superintendent Sellner indicated the Community Education Department has been approached by the Waverly Summer Recreation Program for assistance with their program this year. Sellner reported we did this with the City of Howard Lake on the premise that we could be reimbursed by their funds for hiring coaches and other programming assistance needed.

(Item VI, Subd. F) Scheuch recommended approval of the speech language services change from a speech language teacher to a speech language assistant position; Koch seconded; Superintendent Sellner explained the position has been posted for a while with no applicants. Sellner also indicated we knew it would be difficult to find a candidate. Sellner reported that with the recommendation from our Special Education Coordinator Linda Wharram we could bring a potential candidate to the next meeting for approval. Motion passed unanimously.

(Item VII, Subd. A) Heuer asked if there was anything new from the board members to report. Superintendent Sellner indicated with the resignation of Mr. Berning that he would like to propose to send out a posting for the Activities Director position internally for a week before we explore if there are any outside candidates. Sellner also reported there were two members who already expressed an interest in being on the interview committee; Marketon and Peterson. The consensus of the board was to move forward with an internal posting at this time.

(Item VIII) Next Meeting Dates:

Regular Board Meeting-Monday May 10, 2021 6pm HLWW HS Media Center

Work Session Meeting-Monday May 24, 2021 6pm HLWW HS Media Center

(Item IX) Items for next meeting

Regular Meeting:

- Bill Reader for May-Heuer
- Bill Reader for June-Koch
- Department Report-Preschool
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Approve Elementary Handbook Changes

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- Discuss Middle School Handbook Changes
- Other

Work Session:

- Discuss
- Discuss
- Discuss

Heuer adjourned the meeting at 7:40 pm.

Respectfully submitted,

Kelsey Puncochar, Clerk