



**NORTH SLOPE BOROUGH SCHOOL DISTRICT**  
**M E M O R A N D U M**

**TO:** Robyn Burke, President  
Members of the School Board

**THROUGH:** David Vadiveloo, Chief School Administrator/Superintendent DSV  
DSV

**FROM:** Steve Cropsy, Director of Maintenance & Operations SC  
SC

**DATE:** August 9, 2023

**SUBJECT:** **Contracts over \$10,000-  
Arctic Fire and Security**

**Memo No: SB24-007**  
(Action Item)

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**NSBSD Policy Manual:**

BP 3312, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the district. All contracts and memorandums of agreement with a dollar value of \$10,000 or greater must be approved by the School Board.

BP 3510, Maintenance: The Board recognizes the importance of timely maintenance and repair of district facilities, property and equipment in ensuring the safety of students and employees, in protecting state and local investment, in providing necessary loss control, and in helping to ensure the availability of capital funding. A preventive maintenance plan shall be in effect which includes custodial care, scheduled preventive maintenance, commissioning, and energy management for district buildings. The Superintendent shall: ensure a systematic means of tracking the timing and costs associated with maintenance activities; direct the preparation of renewal and replacement schedules for electrical, mechanical, structural, and other components of district facilities; and provide for preventive maintenance training for facility managers and maintenance employees.

**2020-2025 NSBSD STRATEGIC PLAN**

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support the long-term stability of the district.

4.1 Facilities: Establish safe, modern and high-performing learning facilities.

**Issue Summary:**

The North Slope Borough School District requires annual maintenance of all heating, ventilation, air conditioning (HVAC), as well as yearly inspection and recertification of all fire detection and suppression systems. As such, all school buildings and equipment shall be regularly inspected to assure that all are maintained at the highest level of safety.

The scope of services for this contract is to provide recertification of fire alarm systems, test kitchen hood systems, and test sprinkler systems.

**Length of Contract:**

The contract will term as the work is completed, prior to July 30, 2024.

**Grant Funding:**

N/A

**Funding Source and Purchase/Contract Amount:**

This will be paid out of the Professional & Technical account code 100. \*\*\* .600.000.410 from each site location\*\*\* in the amount of \$194,200.00.

100.300.600.000.410 – CO, CO2, M&O, TRANS, 12 PLEX, 8 PLEX

100.400.600.000.410 – IPK

100.410.600.000.410 - HMS

100.420.600.000.410 – BHS

100.430.600.000.410 – AKP

100.440.600.000.410 – PHO

100.450.600.000.410 - NUI

100.460.600.000.410 - PIZ

100.470.600.000.410 – AIN

100.480.600.000.410 - KAK

100.490.600.000.410 - ATQ

100.499.600.000.410 - KLC

**Compliance with BP 3311.**

This is a sole source contract with Arctic Fire and Security (AFS). The North Slope Borough School District and the North Slope Borough has a long-standing relationship with AFS as they continue to provide quality work and are familiar with the School District’s facilities. Additionally, AFS will be able to proceed with work immediately and without delay since they understand the complexities of the North Slope Borough School District’s systems.

**Recommendation:**

Administration is recommending the Board of Education approve the proposal and related contract for Arctic Fire and Security in the amount of \$194,200.00 to provide re-certification of fire alarm systems, hood systems, and test sprinkler systems.

**Proposed Motion:**

“I move that the NSBSD Board of Education approve the above \$10,000 and greater proposal and related contract for Arctic Fire and Security in the amount of \$194,200.00 as described in this memo and related attachments.”

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

Signature: *Ds Vadiveloo*  
Ds Vadiveloo (Aug 9, 2023 16:46 AKDT)

Email: david.vadiveloo@nsbsd.org

Signature: *Steve Cropsey*  
Steve Cropsey (Aug 10, 2023 07:40 AKDT)

Email: steve.cropsey@nsbsd.org