

From: **Kelly Plunkett** <kplunkett303@gmail.com>

Date: Tue, Nov 25, 2025 at 2:15 PM

Subject: Subject: FOIA Request #2 – Policy, Training, Governance, and Communications Records (Summit Hill SD 161)

To: <FOIAOfficer@summithill.org>

Cc: Kelly Plunkett <kplunkett303@gmail.com>

Dear FOIA Officer,

Attached please find **FOIA Request #2**, submitted pursuant to the Illinois Freedom of Information Act, 5 ILCS 140.

Attachment:

- *FOIA_Request_2_Systemic_Policy_Training_Internal_Comms_SHSD161.pdf*

This request seeks districtwide, multi-year policy documents, training materials, governance records, and internal communications.

Please confirm receipt and process this request within the statutory timeframe.

Thank you for your attention to this matter.

Sincerely,
Kelly Plunkett
Tinley Park, IL