

**HLWW SPECIAL SCHOOL BOARD MEETING  
MAY 9 & 10, 2025**

The May 9 & 10, 2025 Special School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 5:31 pm. by Chairperson B Borrell. After the pledge of allegiance, roll was taken with the following members present: B Borrell, Koch, Bauman, Marketon, Mulvihill, Puncochar and J Borrell. Also present were Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

**(Item IV)** Marketon recommended approval of the agenda; Bauman seconded; passed unanimously.

**(Item V, Subd. A)** The board members prepared for superintendent interviews

**(Item V, Subd. B)** The board members interviewed Barry Schmidt.

The board members interviewed Michael Neubeck.

The board members interviewed Todd Lee.

Amy Jordan-MSBA compiled HLWW's EMD forms and directed the board members to not discuss interviews and candidates with anyone.

**(Item V, Subd. C)** B Borrell recessed the meeting at 8:52 pm. until May 10, 2025 at 9:00am.

**(Item V, Subd. D)** B Borrell reconvened the meeting at 9:00 May 10, 2025.

**(Item V, Subd. E)** The board members interviewed Theodore Ihns.

The board members interviewed Daniel Edwards.

The board members interviewed Becky Estrada.

**(Item V, Subd. F)** The board discussed the candidate interviews and discussed who should be brought back for a second interview.

Mulvihill recommended bringing back the following for second round interviews: Barry Schmidt, Dan Edwards and Becky Estrada; J Borrell seconded; passed unanimously.

**(Item V, Subd. G)** The board reviewed and discussed the schedule for the second round of interviews. The consensus of the board was to hold all three interviews on the same night, Wednesday May 14, 2025 starting at 5:30pm., and then deliberate that evening.

B Borrell called for a recess at 2:12pm.

B Borrell called the meeting to order at 2:25pm.

Amy Jordan, MSBA Representative, reviewed the reference check process for board members.

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Amy Jordan, MSBA Representative, reviewed potential second round interview questions. The board discussed and determined there will be 16 questions for the second round of interviews.

**(Item VI) Next Meeting Dates:**

- Regular Board Meeting - Monday May 12, 2025 6:30pm HLWW HS Media Center
- Special board Wednesday May 14, 2025 @ 5:30pm and Thursday May 15, 2025 @ 5:30pm** HLWW HS Media Center
- Special board meeting Monday May 19, 2025 6pm** HLWW HS Media Center
- Work Session Meeting - Tuesday May 27, 2025 6:30pm HLWW HS Media Center

**(Item VII) Items for next meeting**

Regular Meeting-May 12, 2025:

- Bill Reader for April-B Borrell
- Bill Reader for May-J Borrell
- Bill Reader for June-Koch
- Department Report-Technology
- Leave/Resignations/Retirements
- Employment Recommendations/Lane Changes
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Possible Review of Proposed 2025-26 Budget
- Estimate Approvals if Needed

Special Meeting-May 14 & 15, 2025

- Second Round Superintendent Candidate Interviews
- Discuss Information/Determine Finalist
- Discuss Next Steps

Special Meeting-May 19, 2025

- Discuss/Approve Superintendent Contract
- Discuss Next Steps

B Borrell adjourned the meeting at 3:18 pm.

Respectfully submitted,

Katie Koch, Clerk