

CLIENT CONSULTING WORK ORDER

This Client Consulting Work Order (“Work Order”) is governed by the terms of the Client Consulting Services Agreement (“Agreement”) made and entered into on July 1, 2026 between NOVA Education Consultants (“NOVA”) and Rock Ridge Public Schools.

CONSULTANT: Tracy Brown

SERVICES: School Psychologist: Participates in child study meetings for the determination of evaluation. Develops special education evaluation plans. Assesses and observes students in special education evaluations. Completes assessment scoring and evaluation report writing. Participates in evaluation meetings to share results. Provides consultation surrounding special education needs of individual students. Consults on school-wide programs related to the eligibility and evaluation of special education students, such as pre-referral processes or tiered systems. Provides direct services to students, as requested. Collaborates with educators, administrators, support staff, families, and other mental health professionals to create safe, healthy and supportive learning environments for students and to strengthen connections between home and school.

START DATE: July 1, 2026

END DATE: June 30, 2027

Unless otherwise terminated pursuant to this agreement

NOT TO

EXCEED: **Hours:** 540
On-Site Rate: \$120
Off-Site Rate: \$120
TOTAL: \$64,800

INVOICING: NOVA shall submit an invoice to Client at the following address:

Rock Ridge Public Schools
Attn: Stephanie Aagenes



Address: 1405 Progress Parkway Virginia, MN 55792

E-mail: stephanie.aagenes@rrps.org

Phone: 218-735-3500

NOVA Education Consultants

Date: 06/01/2026

Signature: *Emily Cooley Dobbins*

Printed Name: Emily Cooley Dobbins

Title: Chief Executive Officer

Rock Ridge Public Schools

Date: 06/01/2026

Signature: *Stephanie Aagenes*
Stephanie Aagenes (Jun 1, 2026 09:40:18 CDT)

Printed Name: Stephanie Aagenes

Title: Special Education Director










SY27 RRPS School Psychologist Work Order 2

Final Audit Report

2026-06-01

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