

Deborah Schmidt

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January 13, 2021

Dr. Matthew Conway
Superintendent
Derby Public Schools
35 Fifth Street
Derby, CT 06418
mconway@derbyps.org

Dear Dr. Conway,

Today I provided a letter of resignation to both Jennifer Olson (as my most recent direct supervisor) and Jim Burns. I am giving two weeks notice and my last day as the Student Information and Data Support Specialist at Derby Public Schools will be Wednesday, January 27th.

I have begun working on a list of my responsibilities in an effort to facilitate a smooth transition. It has been a great honor to serve the students, staff and families of Derby Public Schools.

I wish everyone continued success.

Regards,



Deborah Schmidt

CC: Jennifer Olson, Principal, Derby High School
CC: Jim Burns, Human Resources