

Browning Public Schools
Board Agenda Request
Meeting to Be Held: April 14, 2026



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 04/07/26

To: **Rebecca Rappold**
 Superintendent

From: **Beverly Sinclair**
 Title: HR Director

Subject: **CSA: Ee-Kah-Ki-Maht After-School Student Worker, BMS/BHS Open Gym 2025-2026**

Description: Requesting a CSA for the following Ee-Kah-Ki-Maht Afterschool Student Worker:

 Taycee Upham; BMS/BHS Open Gym

Financial Impact: 3 hours x 29 days = 87 hours x \$10.85 per hour = \$943.95
(Per the Temporary Compensation salary Schedule 10/25/23)

Funding Source (Budget/grant, etc.): 126.64.170.1340.120

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: April 7, 2026

Board Approval: 4/14/26

Contractor: Taycee Upham

Phone: _____

Address: _____ MT 59
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Duties Student Worker: Student Tutor Worker for the Ee-Kah-Ki-Maht Afterschool Program. Contractor will provide structured Activities and other duties during the working hours for the Ee-Kah-Ki-Maht Afterschool Program. Contractor is under the supervision of the After-School Activities Coordinator and will be responsible for all students of program for continued employment with the district.

Contracted Dates: 4/15/26 – 6/4/26

Rate per hour/per day: \$10.85 per hour x 87 hours = \$943.95
Per Diem/per day: _____ x _____ # of Days = N/A
Mileage: _____ miles @ _____ per mile = N/A
Other costs (explain): Not to exceed total \$ amount = N/A
Total Project Cost = \$943.95

Contract to be paid from:
126.64.170.1340.120

Independent Contractor:

- Submit invoice on completion
- Other _____

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office