



Subject: Facilities Rental Fees
Date: May 19, 2026

As a result of the failed referendum, the District is carefully evaluating alternative approaches to maintain the quality of programs and facilities while addressing ongoing financial needs.

One of the adjustments currently under consideration is a revision to the structure of the facilities rental fees. In reviewing our practices, it has become clear that a more consistent and equitable approach is needed.

- At the April 14, 2026 Board Meeting, we discussed the way that data was collected. We do want to clarify that data is collected through our facilities reservation system. However, is it not collected at the granular level which would allow us to make more strategic decisions. Internally, we have already discussed making changes as we enter next school year to gather better data.
- Current Facilities Rental Revenue year to date is **\$5,805.00**
- When we look at facilities usage, the goal of District 45 is not necessarily to create revenue. However, we need to ensure that large expenditures are not incurred without appropriate revenue. For example, charging groups rental fees should attempt to offset the cost of hiring custodial staff and paying them overtime.

PROPOSED:

Category A

1. Parent Teacher Associations of District 45 schools and District 45 PTA Council
2. Boy Scouts, Girl Scouts, Campfire groups, and other recognized **nonsports** youth groups involving District 45 students whose primary purpose and activities promote the development of citizenship, knowledge and skills that reinforce the educational program, as determined by the Superintendent or designee.
3. Villa Park Education Association and District 45 Employees Association, IEA/NEA.

Group	Room	Current Weekday Hourly Fees	Proposed Weekday Hourly Fees	Current Weekend Hourly Fees	Proposed Weekend Hourly Fees
Category A	gym, classroom or all-purpose room; baseball, soccer field	\$0.00	\$0.00	\$0.00; \$30.00 per hour custodial time	\$0.00; \$30.00 per hour custodial time

Category B

1. Village of Villa Park, Village of Lombard, and Lombard Park District
2. District 45 employees that are not identified in Category A, youth athletic groups, students and/or groups of parents.

Group	Room	Current Weekday Hourly Fees	Proposed Weekday Hourly Fees	Current Weekend Hourly Fees	Proposed Weekend Hourly Fees
Category B	gym, classroom or all-purpose room; baseball, soccer field	\$0.00	\$30.00 w/additional rooms at \$25 per hour	\$0.00; \$30.00 per hour custodial time	\$100.00 Minimum 3-hour period/\$25.00 each additional hour \$100.00 per hour additional classroom fees; Minimum 3-hour period/\$25.00 each additional hour \$30.00 per hour custodial time

Category C

1. Churches, colleges, universities, non-public elementary and secondary schools having any portion of their boundaries within District 45.
2. Community groups within District 45 which are organized as non-profit organizations.
3. Groups of adults who reside within District 45 and are not covered under category C.2, above.
4. Any group or organization outside of District 45 boundaries.

Group	Room	Current Weekday Hourly Fees	Proposed Weekday Hourly Fees	Current Weekend Hourly Fees	Proposed Weekend Hourly Fees
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Category C	gym, classroom or all-purpose room	\$30.00 w/additional rooms at \$25 per hour	\$30.00 w/additional rooms at \$25 per hour	\$100.00 Minimum 3-hour period/\$25.00 each additional hour \$100.00 per hour additional classroom fees Minimum 3-hour period/\$25.00 each additional hour \$30.00 per hour custodial time	\$100.00 Minimum 3-hour period/\$25.00 each additional hour \$100.00 per hour additional classroom fee;s Minimum 3-hour period/\$25.00 each additional hour \$30.00 per hour custodial time
Category C	baseball, soccer field	\$75.00 per hour	\$75.00 per hour	\$75.00 per hour	\$75.00 per hour