



HOWARD LAKE
WAVERLY · WINSTED
Public Schools

Over-Night Field Trip Request Form

Date(s) of Trip: December 8-10, 2024

School: Humphrey Elementary Winsted Elementary

Middle School High School

Destination: St. Cloud State University - Kelly Inn

Telephone Number: 320/253-0608

Address: 100 4th Ave S, St. Cloud, MN

Departure Time From School: 6:00 PM - Sunday + 5:30 PM - Monday

Return Time to School: 9:30 PM Monday + 3:00 PM Tuesday

Class, Club, Sport/Activity or Grade Level: FFA - 9-12

Teacher/Advisor in Charge: Weninger

Purpose/Related to Which Essential Standards: National Ag Standards on Leadership

Approximate Expenses: District Student/Activity Account

Event/Ticket Cost: \$1595.00 Registration

Bus Cost: _____

Other: Hotel - \$1200.00

Approvals -

Supervisor/Coach Signature James Weninger Date Dec 4, 2024

Principal/Director Signature [Signature] Date 12-4-24

Superintendent Signature [Signature] Date 12/4/24

School Board Signature _____ Date _____

Requests must be submitted to building principal **30 days** prior to the trip.
Trip must be approved by the School Board prior to trip date.
A separate request form must be filled out for each trip.