

**Agreement for Cleaning Services Between
Blue Ribbon Cleaning, Inc.
And
Nova Classical Academy
2023-2024 School Year**

This Agreement for cleaning services is made by and between Blue Ribbon Cleaning, Inc., and Nova Classical Academy. Blue Ribbon Cleaning, Inc. agrees to provide cleaning services to Nova Classical Academy as defined and outlined in the Agreement.

I. General Information

Blue Ribbon Cleaning, Inc. has an inspection program that is agreed upon with each customer. Two levels of inspection are used.

First, employees use a daily check list to complete each cleaning task. This will be reviewed by the supervisor daily to ensure the work is satisfactory. If there are any questions and/or concerns, Blue Ribbon Cleaning, Inc.'s supervisor will meet with the representative Nova Classical Academy

Second, Blue Ribbon Cleaning, Inc.'s Operations Manager visits the facility monthly. Inspections are performed using a very detailed evaluation customized to the individual client's needs. Each aspect of the work is inspected. Areas that are not satisfactory are brought to the attention of Blue Ribbon Cleaning, Inc.'s Supervisor, along with our workers, so that improvements can be immediately implemented. This monthly inspection will also provide the opportunity for scheduling any regular floor maintenance.

II. Provision of Services

Blue Ribbon Cleaning, Inc. will provide the necessary supervision, labor, and cleaning supplies (hand soap, hand towels, toilet paper, sanitary protection and all other non-cleaning specific consumable products can be purchased upon request) to perform routine cleaning of Nova Classical Academy on a regular basis. Services and procedures specifically included in routine cleaning are defined and presented in the Cleaning Services Addendum.

Routine cleaning service will be provided to Nova Classical Academy for the 2023-2024 School year.

Additional services beyond those presented in Cleaning Services Addendum may be required by Nova Classical Academy. Requests can be specified by Nova Classical Academy. For work that cannot be completed within regular cleaning hours, said work will be performed on a time and materials basis.

Specific non-routine cleaning services may include stripping and refinishing vinyl floor covering and/or carpet cleaning. The specific procedures of each are outlined in the Cleaning Service Addendum.

The services outlined in the Cleaning Service Addendum are intended to be an outline of the cleaning services necessary to keep the Nova Classical Academy site clean and attractive, and conducive to employee functioning. The schedule of these services may be altered from time to time as necessary to concentrate efforts in the areas requiring intensive cleaning due to unforeseen circumstances or events. The ongoing cleaning schedule may be altered over time based on experience, through mutual agreement by both parties to such alterations.

The intent of this contract is to provide quality cleaning services to Nova Classical Academy based on a high level of customer service. The satisfactory execution of this contract shall require ongoing discussions and communication by both parties, so that a high level of mutual satisfaction is maintained by both parties.

III. Term of Agreement

The term of this agreement shall be twelve (12) months, commencing on the date on which Blue Ribbon Cleaning, Inc. commences furnishing services under this agreement. This contract will renew yearly unless changes are made in the price or scope of services. A 30-day written notice may be given by either party, at any time during this one-year agreement if either party wishes to terminate the agreement.

IV. Insurance

Blue Ribbon Cleaning, Inc. has and will maintain insurance through Paragon Insurance. This policy covers commercial general liability, bonding and workers compensation coverage for one million dollars (\$1,000,000.00). Copy of insurance will be faxed from Paragon Insurance upon acceptance of this agreement.

V. **Fees For 2023-2024 school year.**

Nova Classical Academy shall pay the following fees to Blue Ribbon Cleaning, Inc. for the routine cleaning services for the Nova Classical Academy site, presented in the Cleaning Services Addendum.

- A. Routine cleaning services will be provided to Nova Classical Academy between the hours of 3:00 PM & 5:00 AM. A Night Supervisor is the only worker provided when school is not in session/non-student days.
 - 1. Level 3 cleaner 8 hrs.
 - 2. Level 2 cleaner 8 hrs.
 - 3. Level 1 cleaner 8 hrs.
 - 4. Restroom power washing 8 hrs.
 - 5. Night supervisor 8 hrs. total monthly cost (includes non-school days) \$3,635.33

Total Monthly cost \$14,924.70

- B. During the school year a Day Porter will be provided to Nova Classical Academy between the hours or 8:00 am and 4:00 pm Monday – Friday at \$3,529.45 per month.
- C. During the summer two Day Porters will be provided to Nova Classical Academy between the hours or 8:00 am and 4:00 pm at \$3,529.45 per employee per month.
- D. Scrub & Recoat main VCT tile including mezzanine and concrete on main level (20,650 sq. ft.) with 2 coats of wax at \$0.20 per square foot. \$4130.00
- E. Strip and Wax all VCT (50,000 Sq. ft.) tile with 4 coats of wax at \$0.33 per square foot. \$16,500
- F. Carpet cleaning (3,500 sq. ft) with pre-spot, shampoo, & extraction at \$0.25 per square foot. \$875
- G. The cleaning of all glass: Interior: included Exterior: \$2,650.00 Mains: included
- H. Shampoo and extract all area rugs in classrooms on Fridays. Services provided during the school year at no additional cost. Special summer projects to shampoo and extraction of area rugs \$25.00 per rug.
- I. Shampoo all chairs is based on \$5 per chair.
- J. Grout cleaning and sealing the grout in restrooms \$3,740.00.
- K. Additional time including maintenance will be billed at \$27.00 per hour. Time in regular hours is included. This is for additional weekend work. Additional time will be approved by Nova Classical Academy's facilities coordinator and/or administrator prior to being executed.

** If Nova decides to accept all services there will be no minimum charges. We will have the equipment on-site to perform each task.

Contract

This agreement is signed by a Nova Classical Academy representative, who has the authority to enter into such an agreement and has read and agrees to all terms of this agreement.

Nova Classical Academy

Signature and date

Blue Ribbon Cleaning, Inc.

Signature and date