



HLWW Public Schools
Employment Recommendation Form

Date: 11/22/2023

Name of Applicant: **RAJA ELLMAN**

Recommended By: Jen Olson

Title of Position: Para

Location: Winsted Elementary

Step/Lane: Step 1, \$17/71/hour

Position Supervised By: Jen Olson

Position Term Description (part time, full time, year-round, school year, etc)

5.5 hours/day

Is applicant replacing someone or is this a new hire?

New hire, to begin 11/28/2023

Top Priorities for the Position:

- 1. Willingness to learn**
- 2. Strong communication skills**
- 3. Organized, patient, and a problem solver.**
- 4. Flexibility, collegiality and professionalism**

Number of Applicants: 1

Number of Candidates Interviewed: 1

Interview Team: *Jen Olson, Kelly Klima*

Educational Background of Candidate:

HS Diploma

Employment Background of Candidate:

Raja has worked in the customer service and sales field..

Administrative Recommendation (include qualities that applicant brings to the position):

Raja has a willingness to learn how to best serve/support students. She brings personal experience to support her roles/responsibilities at Winsted Elementary and has a desire to advocate for those in need.

Supervisor Signature *Jennifer Olson*

Date 11/22/2023