



# Livonia Public Schools

*District Services*

Date: April 13, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Food Service Grant Purchase

I am requesting that the Food Service Equipment Purchase be placed on the agenda for the April 18, 2022 Committee of the Whole meeting. This purchase is for nine heated holding cabinets, which are used when food comes out of the oven so the food will remain at the appropriate high temperature until it is served. The nine schools are Churchill, Cleveland, Coolidge, Garfield, Grant, Roosevelt, Rosedale, Stevenson, and Webster. The Food & Nutrition Services Department has worked with Wayne RESA's equipment bidding program vendors, receiving bids for the same item from three vendors. This program satisfies the Board's bid requirement.

We are recommending the purchase from Stafford-Smith as the low responsible bidder. They are not only the lowest submitted bid, but they are a vendor our Food & Nutrition Services Department has worked with in the past and have proven to be a reliable vendor. The total cost of the heated holding cabinets will be \$34,352.00, which includes freight and "set in place" delivery. That amount includes a \$3,600.00 deduction for Energy Star rebates. Most of the funds for this purchase will come from the competitively awarded National School Lunch Program Equipment Assistance Grant in the amount of \$31,500.00. The remaining \$2,852.00 will come from the District's Food Service budget.

Thank you.

Attachments

PF/ko

c: Board of Education