



Accessible Document Service Proposal

Transform Your PDFs into Fully Accessible, Searchable, and Translatable Documents

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Executive Summary

Wichita Falls Independent School District faces a critical deadline for PDF accessibility compliance. After analyzing **601** links across its web properties, the DocAccess tool discovered at least **440** documents that can—and need to be—served in an accessible format. With this agreement, DocAccess will ensure **all publicly available documents** are served in an accessible format. Traditional remediation of just the documents identified would cost approximately **\$103,425** or could take **62 weeks** of dedicated staff time.

DocAccess offers an **immediate, cost-effective solution at just \$13,100/year** — that's **significantly** less than traditional remediation in the first year alone, with instant deployment and ongoing compliance.

The Accessibility Challenge

Under the Americans with Disabilities Act (ADA) and recent Department of Justice guidelines, all public-facing digital content must be accessible to people with disabilities. This includes:

- ✓ Meeting WCAG 2.1 AA standards for all PDF documents
- ✓ Providing equal access to information for all users
- ✓ Avoiding costly lawsuits and compliance penalties
- ✓ Serving your community's **15-20%** of residents with disabilities
- ✓ **Wichita Falls, TX has a substantial Hispanic/Latino population; ACS data for similar North Texas communities show well over 10% of residents speak Spanish at home, indicating translation—especially into Spanish—will be important for equitable access.**

The DocAccess Solution

DocAccess transforms your existing PDFs into fully accessible documents without changing your files or website structure. Our cloud-based solution provides:



Instant Accessibility

Automatic conversion to screen-reader compatible HTML with proper semantic structure and WCAG 2.1 AA compliance.



250 Language Translation

Real-time translation powered by Google Translate, prioritizing languages spoken in your service area.



AI-Powered Search & Q&A

Users can search within documents and ask questions in plain language, getting instant answers in their preferred language.



Live Visual Interpretation

24/7 access to professional interpreters via Aira for users who need additional assistance - included at no extra cost.



Mobile Optimization

Responsive design ensures perfect viewing on all devices, from smartphones to desktop computers.



Smart Image Description

AI-generated comprehensive alt-text for all images, charts, maps, and diagrams following WCAG best practices.

Standards & Laws We Help You Meet

ADA Title II & III

Compliance with Americans with Disabilities Act requirements for public entities and places of public accommodation.

Section 508

Federal accessibility standard required for all federal agencies and contractors.







WCAG 2.1 AA

International Web Content Accessibility Guidelines—the gold standard for digital accessibility.

PDF/UA (ISO 14289)

We test your documents against the International standard for universally accessible PDF documents.


Every Plan Includes

-  **Unlimited document views** – No per-view charges, ever
-  **Automatic new document processing** – New PDFs are processed as they're published
-  **250 language translation** – Real-time translation powered by Google Translate
-  **AI-powered Q&A** – Users can ask questions about document content in plain language
-  **Live visual interpretation** – 24/7 Aira access for users who need additional assistance
-  **Compliance dashboard** – Monitor your accessibility status in real-time

✓ No setup fees – Simple installation, no hidden costs

How DocAccess Compares to Other Per-Student Costs

Annual cost per student comparison

Textbooks (avg)	\$100-200/student
Chromebook/Device	\$100-150/student
LMS Subscription	\$3-10/student
Assessment Tools	\$5-15/student
 DocAccess (full ADA compliance)	~\$1.05/student

K-12 Specific Compliance



IDEA Compliance

Support students with disabilities under IDEA requirements



Office for Civil Rights

Meet OCR accessibility mandates for public schools



Parent Accessibility

Ensure parents with disabilities can access school documents

Technical Excellence & Compliance



DocAccess is built on industry-leading standards and partnerships:

- ✓ Testing PDFs for WCAG 2.1 AA and PDF/UA compliance verified by VeraPDF validation
- ✓ Section 508 and ADA Title II & III compliance
- ✓ ISO 14289 (PDF/UA) standard adherence
- ✓ Tested with all major screen readers (JAWS, NVDA, VoiceOver)
- ✓ Regular audits by accessibility experts
- ✓ Continuous improvement through user and community feedback

Simple Implementation Process

Quick Installation (15 minutes)

1

Add one line of code to your website - similar to Google Analytics. Works with any CMS or platform.

Automatic Processing (24 hours)

2

DocAccess scans and processes all your PDFs, creating accessible versions without touching your original files.

Go Live & Stay Compliant

3

Your PDFs are now served in an accessible, translatable, and mobile-friendly format. New documents are processed automatically. Full dashboard for monitoring.

Investment & Value

Recommended Plan: K12 Education - 12,500 Students

\$13,100/year

For Publicly Available PDFs on wfishd.net

What's Included:

- ✓ Unlimited documents on wfishd.net
- ✓ Unlimited document views and downloads
- ✓ Automatic processing of new documents
- ✓ All accessibility features (translation, Q&A, live assistance)
- ✓ Compliance monitoring dashboard
- ✓ Regular accuracy reviews by experts
- ✓ No setup fees or hidden costs

Cost Comparison:

Traditional PDF remediation: **\$103,425** (one-time) plus ongoing costs and/or time spent for all new documents

DocAccess solution: **\$13,100/year**

You save \$90,325 in the first year alone!

Frequently Asked Questions

Do I need to remediate my existing PDFs?

No. DocAccess creates WCAG 2.1 AA compliant HTML formats that are the gold standard for ADA requirements. Your original PDFs remain unchanged as an alternative format for printing.

How quickly can we be compliant?

Most organizations are fully operational within 24-48 hours of installing the DocAccess code. Complex documents may take slightly longer for our quality review process.

What about documents on external sites we link to?

DocAccess uniquely handles external PDFs you link to, ensuring your users have an accessible experience even with third-party documents.

Is this solution legally compliant?

DocAccess meets all federal ADA requirements and state-specific regulations for accessible document creation. No customer using DocAccess has paid even a dollar for any ADA lawsuit, claim, or fine related to its documents. If you encounter an issue, contact us immediately so we can assist you with our unlimited accessibility and legal support program.

Service Agreement

This Software as a Service Agreement ("Agreement") is entered into on **April 1, 2026**, between CivicPlus, LLC ("Provider") and **Wichita Falls Independent School District** ("Customer").

Services Provided

DocAccess is a subscription-based accessibility solution that includes:

- Automated document accessibility compliance
- Real-time translation to 250 languages
- AI-powered search and Q&A functionality
- 24/7 live visual interpretation services
- Compliance monitoring and reporting

Subscription

- **K12 Education - 12,500 Students Plan - Publicly Available PDFs on wfisd.net**

Terms

- **Fee: \$13,100 per year**
- **Contract Term: Apr 1, 2026 - Mar 31, 2028 - 5% annual uplift starting Year 2**
- **Payment Schedule: Every year, beginning on the contract start date**
- **Payment Terms: Net 45**
- **Renewal Procedure: Automatic one-year renewal term, unless 60 days notice provided prior to renewal date**

Example Payment Schedule

Invoice	Dates of Service	Rate	Amount
First Invoice	4/1/2026 - 3/31/2027	\$13,100/year	\$13,100
Future Invoice	4/1/2027 - 3/31/2028	\$13,100/year + 5% uplift	\$13,755

The CivicPlus accounting department will gladly work with you to adjust the payment schedule to meet your needs. Amounts will not include certain state or local imposed sales taxes. Proration amounts are approximate.

This Service Agreement is governed by the terms and conditions of the [Master Services Agreement](#) and the [DocAccess Terms and Conditions](#), both available at: <https://www.civicplus.help/docs/legal-terms-and-conditions-for-services> (collectively, the "Agreement"). By executing this Service Agreement, Customer acknowledges and agrees to be bound by all terms and conditions set forth in the Agreement referenced above. In the event a Master Services Agreement is already executed between the parties, the existing agreement shall take precedence over the linked Master Services Agreement.

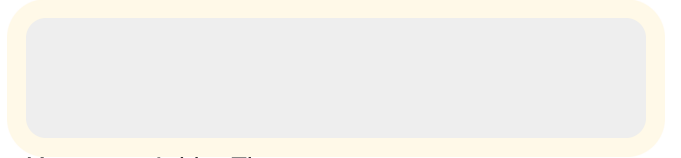
Customer may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Customer are considered null and will not alter the Binding Terms, the Agreement, or this service agreement.

CivicPlus, LLC



Name: Mac Clemmens
Title: SVP, DocAccess Co-Founder
Date: [signature_date]

Wichita Falls Independent School District



Name: Ashley Thomas
Title: Chief Communications Officer
Date: [signature_date]

W-9 available at getstreamline.com/w9 | Fed Tax ID: 48-1202104