

Lyon County School District Board Memo

Date: May 26, 2026

To: Board of School Trustees

From: Timothy Logan, Superintendent

Re: Discussion and Possible Action Regarding LCSD Board Challenge/Recognition Coins and Their Issuance Guardrails and Guidelines

Recommendation:

That the Board to approve the LCSD Challenge/Recognition Coin issuance guardrails and guidelines as presented.

Background Information:

The LCSD Recognition Coin was created as a way for the Lyon County School District Board of Trustees and District Administration to formally recognize students, staff, and community members who demonstrate exceptional service, leadership, dedication, and commitment to the district. The purpose of the coin program is to acknowledge individuals who consistently go above and beyond in support of LCSD schools, students, and programs.

To ensure consistency, accountability, and appropriate recognition practices, both District Administration and Board Members are asked to complete the LCSD Recognition Coin Google Form prior to issuing a coin. The form collects important information regarding the recipient and the reason for recognition. The questions within the form are aligned with the District's Portrait of a Learner competencies and values, helping ensure that each recognition reflects the mission and goals of the district.

In addition, the form supports district communication and public relations efforts by allowing the LCSD Communications and PR Officer to:

- Coordinate recognition through district social media and the Limelight newsletter
- Verify recipient permissions when appropriate
- Maintain a record of individuals who have previously received a recognition coin to avoid duplicate recognitions.

The proposed guardrails and guidelines are intended to promote fairness, consistency, transparency, and meaningful recognition across the district while highlighting the positive accomplishments and contributions of LCSD students, staff, and community partners.

Google Form Questionnaire to be completed before recognition: [LCSD Recognition Coin Recipient Form](#)

***Mission Statement** Lyon County School District fosters learning for life, empowers connected learners, promotes student ownership, and encourages discovery learning for success in a rapidly evolving world.*