



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: July 20, 2026

Agenda Section: Consent

Agenda Item Title: EIC Local Policy Update Academic Achievement: Class Ranking

From: Dr. Jennifer Gutierrez Deputy Superintendent

Additional Presenters if Applicable: Monica Garcia, Director of Student Support Services

Description: Update the EIC local policy Academic Achievement: The District will calculate class rank for seniors based on GPA data finalized at the end of the second nine-week grading period of the senior year. This revised timeline ensures that accurate and finalized GPAs and class rankings are available in a timely manner to support college admissions and scholarship application deadlines.

Historical Data: N/A

Recommendation: To approve updates to EIC local policy Academic Achievement: Class Ranking

Purchasing Director and Approval Date: N/A

Funding Budget Code and Amount: N/A

Goal 1: Curriculum and Instruction - SSAISD will engage all students with a high-quality, research-based curriculum to achieve academic growth and excellence.

Consistent Application for Graduating Class

The District shall apply the same class rank calculation method and rules for local graduation honors for all students in a graduating class, regardless of the school year in which a student first earned high school credit.

Calculation

The District shall include in the calculation of class rank semester grades earned in high school credit courses taken at any grade level, unless excluded below.

The class rank calculation shall not include semester grades from a course that is retaken after a passing grade has been earned.

The calculation shall include failing grades.

Exclusions

The calculation of class rank shall exclude grades earned in local credit courses (including student aide courses) and all grades earned at a nonaccredited school.

[\[For more information regarding the District's calculation of class rank, see the grading handbook.\]](#)

Weighted Grade System

The District shall categorize and weight eligible courses as Tier 1, Tier 2, or Tier 3 in accordance with the provisions of this policy and as designated in appropriate District publications.

Tier 1

Eligible Advanced Placement (AP) courses and dual credit courses shall be categorized and weighted as Tier 1 courses.

Tier 2

Eligible Pre-AP courses, gifted and talented (GT) courses, and other courses locally designated as honors shall be categorized and weighted as Tier 2 courses.

Tier 3

All other eligible courses shall be designated as Tier 3 courses.

Weighted Numerical Grade Average

The District shall assign weights to semester grades earned in eligible courses and calculate a weighted numerical grade average in accordance with the following:

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

Category	Weight
Tier 1	plus 15
Tier 2	plus 10
Tier 3	plus 0

The District shall record unweighted numerical grades on student transcripts.

Transferred Grades

When a student transfers semester grades for courses that would be eligible under the Tier 3 category and the District has accepted the credit, the District shall include the grades in the calculation of class rank.

When a student transfers semester grades for courses that would be eligible to receive additional weight under the District's weighted grade system, the District shall assign additional weight to the grades based on the categories and grade weight system used by the District only if a similar or an equivalent course is offered to the same class of students in the District.

Local Graduation Honors

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank in accordance with this policy and administrative regulations by using grades available at the time of calculation at the end of the ~~third~~ **second** nine-week grading period of the senior year.

For the purpose of applications to institutions of higher education, the District shall also calculate class ranking as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognition and shall not restrict class ranking for the purpose of automatic admission under state law. [See EIC(LEGAL)]

Valedictorian and Salutatorian

The valedictorian and salutatorian shall be the eligible students with the highest and second highest ranking, respectively.

To be eligible for such recognition, a student must:

1. Have been continuously enrolled in the District high school for the three semesters immediately preceding graduation; and
2. Have completed the foundation program with the distinguished level of achievement.

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

Breaking Ties

In case of a tie in weighted numerical grade averages after calculation to the fourth decimal place, the District shall apply the following methods, in this order, to determine recognition as valedictorian or salutatorian:

3. Count the number of Tier 1 courses taken by each student involved in the tie.
4. Calculate a weighted numerical grade average using only grades earned in Tier 1 courses.

Highest-Ranking Graduate

The student meeting the local eligibility criteria for recognition as the valedictorian shall also be considered the highest-ranking graduate for purposes of receiving the honor graduate certificate from the state of Texas.